



**Minutes of the ESNZ Jumping Board Meeting  
Wednesday 8<sup>th</sup> February 2017  
The Meeting Rooms Christchurch**

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<b>Present:</b>	Richard Sunderland	Chair	RS
	Malcom McKee	Vice Chair	MM
	Jan Hunt	Member	JH
	Jenny Booth	Member	JB
	Glen Hicks	Member	GH
	Ray Egarr	Member	RE
	Maurice Beatson	Riders Representative	MB
<b>In Attendance:</b>	Dana Kirkpatrick	General Manager	DK
	Victoria Martin	Jumping Administrator	VM

***Board only time: 8:50 - 9.20am***

DK and VM invited into the meeting.

***Apologies*** Trudi Duncan

Disappointing to not have a Showhunter representative attending – Board to send a letter to SH Executive Chair.

***Disclosure Register- Current***

***Approval of Previous Minutes***

Motion to approve minutes from the last meeting held on the 8<sup>th</sup> December – and conference call 22<sup>nd</sup> Dec:

Moved JB; Seconded JH

All in Favour

***Matter's Arising***

Action Points reviewed with the following noted:

HOY schedule MM dealt with, they were informed of the board's recommendations and some of the minor ones were adopted.

FEI L3 CD – must assist at international level shows to be eligible to upgrade. AUS and SA in same situation as us. FEI has also stopped allowing observers. We could look at costs of running a 2\* FEI competition cost benefit ratio, join forces with AUS. Do we need level three? Judges will be the biggest issue.

FEI must approve any courses. Need to look at Level 2 CD course in AUS or NZ. Leopold coming to Equitana in November could do a course then but need people to attend. Heidi Bulfin to work on the issues and liaise with AUS. The issue needs to be raised at next ESNZ Central Board Meeting.

### ***Health and Safety***

A summary of recent incidents was provided.

Noted there was no Ambulance at Dannevirke A&P but there was a medic present.

### ***Correspondence***

*Helen McNaught Letter – letter has gone (provided)*

*Feilding Letter (provided) – initial contact to be VM. MB will also talk with them in person.*

#### *FEI Issues – Abuse of Officials*

- Complaint received and those concerned will be written too in relation to respect of our volunteers.
- Other issues that need to be looked at include correct use and management of restricted areas.

#### *Northland Show Hunter Dates*

Concerns over clashes with dates – the whole Show Dates Card process will be much more transparent and Show Hunter and all shows will receive several drafts prior to ratification at the AGM, to pick up any potential issues early.

#### *Wairarapa Area Letter*

Financial assistance is given in relation to required officials due to the FEI Children's Competition. Area to outline all of the officials costs to the board. SH should cover the costs of the SH judges and Points Coordinator – VM to check with TD.

*Jan Marshall & Jan Davis Letters – Board is very clear on their stance in relation to deduction of Series Points due to registration issues – DK to reply.*

*Chef d'Equipe AUS vs NZ YR test– report tabled, noting that if it is to be held at Gisborne then the show needs to not clash with any others as it makes it difficult to get horses. Perception that the grounds were not going to be any good. Work was done on the grounds which were acceptable.*

*Work needed around ground conditions and availability of the penetrometer and advice. Update website and get information out to the area committees.*

*Indian Invitational – no*

## ***Finance Report***

Term deposit showing in savings has since been moved back into a term deposit @ 3.6%pa.

The management report is currently showing a significant forecasted profit in the variance calculations..

The FEI testing fees will be significantly higher than budgeted due to much higher entries. Need to be accounted for in the next financial year.

P&L question over the SH points coordinator YTD variance – VM to look into.

ESNZ Central Memorandum – each discipline to pay fair share of office expenses – move towards rectifying Central’s current financial situation. If we are paying for accounting as part of the services then we need to get an efficient and correct service.

Move approval of ESNZ Central Charges:

Moved GH; Seconded JH

All in Favour

ESNZ Central is working on Database and Website this financial year with the accountancy systems in line the following year.

Update was given on outstanding debtors.

Move adoption of Finance Report:

Moved GH; Seconded JH

All in Favour

## ***Jumping Administrators Reports***

Administrator’s reports presented and were taken as read.

An update on points removed for the Jumping & SH Series and HOYQ was provided.

Move adoption of Administrator’s report:

Moved JB; Seconded MB

All in Favour

## ***Performance Committee***

### ***HP and Performance Roles and Selectors***

Applications are now in for the two Performance roles. ESNZ HP recommends Jeff McVean in the HP role with Warrick Allan to assist with communication with the international riders – these are the best people for the position holding a wealth of knowledge. Sarah Dalziell is still working on the International Selector.

Performance needs more leadership and work is needed on the selectors roles – such as having a Chair and detailed JD’s. This need to be reorganized and comeback with an announcement and new end date. As ESNZ oversees HP we can only assist.

### *Australian Tour*

The caliber of the applicants is great and the Board is happy to support sending a team to represent NZL. DK talking with Sara Latham in AUS to see if we can have the team invited as an official team which will assist with funding. Team to be given the Sliver Fern not the flag.

Move the following team, reserves and Chef:

Katie Laurie - Dunstan Casebrooke Lomond & Dunstan On the Point Eve  
Lily Tootill - Ulyssess NZPH  
Natasha Brooks - Kapattack  
Samantha Morrison - Biarritz

1<sup>st</sup> Reserve Mathew Dickey - Quango  
2<sup>nd</sup> Reserve Bridget Hansen - Toulon NZPH

Chef d'Equipe & Trainer - Jeff McVean

Moved RS; Seconded MM

All in Favour

Discussion was held around financial support for the team costs. The following was moved: Katie Laurie to have one horse covered one way to the tune of \$5000 the others will have their horse travel covered in full to and from Australia. Contracts will be written and signed by the team members including code of conduct and social media policies. If any one of the riders - other than Kate - sells their horse whilst in Australia their travel money will have to be refunded.

Kaye Williams will assist but will be covering her own costs. JH and DK will assist at the other two shows - the split to be agreed by them.

Move the team be granted \$39 000.00 from the Jumping Board subject to expense receipts being provided:

Moved RE; Seconded JH

One Against Carried

Board broke for lunch 12.50pm

Board meeting recommenced 13:20pm

Request to pay out Katie Laurie's squad grant money - this came to the board to ensure there was no conflict of interest . The board agreed the grant could be paid.

Motion to pay Katie Laurie's Squad Money:

Moved RE; Seconded MM

One Against Carried

This has brought up the need for the performance committee to have solid criteria.

Move adoption of Performance Report:

Moved JH; Seconded JB

All in Favour

## **Technical Committee**

Move approval of the following officials:

- *Kerry Locker-Lampson*                      *Candidate National Judge (Central & Sth Hawkes Bay)*
- *Marcus Rose*                                      *National Course Designer (Central & Sth Hawkes Bay)*

- Recommendations for the FEI L1 CD Course:

- *Danielle Watts*                                      - *Tony Hutton*                                      - *Glen Brooks*
- *Chris Rogers*                                      - *Marcus Rose*                                      - *Sooz Wright*
- *Sarah Ching*                                      - *Wayne Bragg*

Moved MM; Seconded JB

All in Favour

## **FEI Committee Report**

MB talked to this noting changes to Penicillin withholding – this need to be advertised along with other common drugs important that the riders are well informed – Heidi will have to deal with this as it is over all the disciplines.

Move adoption of FEI Committee Report:

Moved MB; Seconded RE

All in Favour

## **Rider's Representative**

Discussion points from Riders Meeting held 15 Dec at Taupo presented. Rider's AGM to be held Monday night at HOY – needs to be advertised.

## **General Business**

*News Items* – discussion was had around getting news stories onto the website in a more timely fashion. Issues around ownership of the stories and correctness prior to publishing. Best thing is they are getting out regardless of who has them out first.

## **Series Final Schedule and Officials**

The draft schedule was discussed with a couple of changes noted. Of particular note was the addition of the Boot Rule as per the National Young Horse show in the Age and Futurity classes.

The officials were also presented

Board discussed assistance with the payment of the officials – SH would need to confirm their own assistance.

Move approval of Series Final Schedule, officials and assistance:

Moved JB; Seconded RS

All in Favour

#### *North Island Championships Schedule and Officials*

The draft schedule was discussed with a few minor changes required. The board does not wish to purchase any corporate tables.

Move approval of North Island Championships Schedule with corrections and officials as provided:

Moved JH; Seconded MM

All in Favour

#### *General Managers Report*

DK talked to this noting the following issues:

There are four Shows/Areas that continue to avoid compliance with the rules. The rules are there for a reason and protect the interest of our members and partners.

The board discussed and these shows/areas need to be checked and will these issues will be taken into account when allocating specialty events.

#### *Jaime Campbell's Proposed Shows*

The proposal was discussed and the board is keen to support these show as they bring great new initiatives and opportunities to New Zealand.

Fiona Bentley to be the ESNZ Central Technical Committee Representative

Show Dates Application and accompany Information approved to go out once minor changes made.

DK gave update on HOY all is going well with entries up at this stage – the biggest issues are the ground conditions which are currently being worked on and funding and sponsorship.

The HOY board is seeking feedback on ideal future dates with a view to set the dates three years out. The ESNZ Jumping Board would like to recommend that they move one week later to the 13<sup>th</sup>- 18<sup>th</sup> March.

Confirmation of HOY tickets to be purchased by ESNZ for Board, Staff and Sponsors confirmed.

FEI Elections – we do not have any recommendations

Bally Hoo Trophy – This cannot be found and needs to be replaced before the series final; MB to talk to pervious trophy winners.

AGM Dates – 1<sup>st</sup> -2<sup>nd</sup> July out due to Lions Tour, preferred option booked out on the following weekend so the best option is the 15<sup>th</sup> – 16<sup>th</sup> July. Once the booking is confirmed the dates can be advertised with the information packs to follow.

**Next Meeting - 12<sup>th</sup> of April 2017**

**Meeting closed - 3.30pm**