

# *TERMS OF REFERENCE*

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## **Role:**

### **Dressage New Zealand Young Rider Convenors (2)**

## **Purpose:**

To support the Dressage NZ Performance Committee, develop and administer opportunities to further dressage technical capability and associated theoretical sport knowledge for U21 riders

## **Members:**

There will be a Young Rider Convenor appointed in each island.

EOI will be submitted to the Performance Committee who will make recommendations to the Board

The term of appointment will be two years. Members may apply for a second two year term.

## **Key Relationships**

The Dressage NZ Training & Development Board Member

The Dressage NZ Sport Manager

## **Scope & Authority:** The Dressage NZ Young Rider Convenors

- Are a sub group of the Dressage NZ Performance Committee
- Are responsible to and report directly to Dressage NZ Board through the Board Training & Development Officer
- Are authorized to investigate any activity within its terms of reference
- Shall have access to advisors at its own discretion, but subject to funding approval from Board if this access is subject to any financial commitment
- The Island YR Convenors do not have authority to enter into any formal contract without the express approval of the Dressage NZ Board

## **Duties & Responsibilities**

- Work with Dressage NZ to formulate a strategic vision and annual plan for YR development
- Act as intermediary between riders, Performance Committee and Board to enable queries to be submitted in a formal context
- Provide six and twelve month feedback to the Performance Committee regarding participation and success of TID selected riders
- Provide feedback to the Performance Committee Planning meeting re how much added value participation in the clinics has been perceived by riders
- Work with Dressage NZ Performance Committee to formulate an approved budget for YR development annually
- Talent ID camps – organised according to guidelines provided by Dressage NZ
- Identify issues that need to be addressed in YR development
- Identify possible sponsorship opportunities for U21 riders and liaise with Dressage NZ SM
- Work with the Performance committee to identify, develop, deliver U21 opportunities to prepare more riders for Talent ID level
- Identify island specific opportunities for U21 riders and liaise with Dressage NZ
- Encourage riders to attend U25 Championships and work with Dressage NZ to identify fundraising and other opportunities when the U25CH are in the opposite island
- Attend U25 Championships and assist with the event organization as requested by Dressage NZ
- Consider and recommend competition structure for U21 / U25

## **Related Policies | Procedures**

- Organization of TID Camp Document
- Code of Conduct Documents (ESNZ General, DNZ Committee, ESNZ Coach Code of Ethics)
- Social Media Policy
- Expense Claims
- Declaration of Conflict of Interest
- Health & Safety Policy
- Risk Management & Crisis Plans