



## ENDURANCE

### ESNZ Endurance Technical Committee – Terms of Reference

#### **Purpose**

To identify, discuss and present recommendations to the ESNZ Endurance Board for consideration on technical matters.

#### **Composition of ESNZ Endurance Technical Committee**

1. The ESNZ Endurance Technical Committee comprises of three members of ESNZ Endurance:
  - One elected ESNZ Endurance Board member
  - One member from the FEI Officials list, elected by the members at the AGM
  - One Ordinary member (Open or Graded rider) elected by the members at the AGM
  - The Chair shall be appointed by the ESNZ Endurance Board
2. The Committee can co-opt the expertise of specific people from time to time as required.
3. Any technical issues that relate to Stewarding would require the input (whether in person or by other means) of the ESNZ Endurance Steward General.
4. The Committee will conduct their business by email, phone, Facebook group or in person.

#### **Term**

1. The elected ESNZ Board member is appointed to the Committee for a one year term but may be reappointed.
2. The two members elected at the AGM are elected for a one year term but may put their name forward for re-election the following year.
3. Any vacancy in the Technical Committee occurring between AGMs will be filled by the Technical Committee in consultation with the Endurance Board.

#### **Responsibilities**

The ESNZ Endurance Technical Committee will be responsible to the ESNZ Endurance Board for:

1. Monitoring and recommending amendments of the ESNZ Endurance Discipline Rules and Supplementary Rules.
2. Determining a process for the regular review of the ESNZ Endurance Discipline Rules and Supplementary Rules.
3. Preparation of the event calendar and approving all subsequent additions and amendments to the calendar.
4. Analysing and putting forward recommendations to the ESNZ Endurance Board for consideration on technical matters.
5. Identifying areas of risk within the endurance and CTR competitive environment which require further consideration by the ESNZ Endurance Board.

6. The appointment and promotion of ESNZ Endurance and FEI Officials. This responsibility is delegated to the Officials Training Panel.
7. The training and continuing education of ESNZ Endurance and FEI Endurance Officials. This responsibility is delegated to the Officials Training Panel.
8. Provide a written report to the Board prior to each Board meeting and at other times as requested.

<b>ESNZ Endurance Technical Committee – Code of Conduct</b>
---

Members are expected to act in good faith and in the best interests of ESNZ. Committee members will:

- Act in compliance with the law.
- Maintain high ethical standards and observe the principals of fairness and impartiality in all dealings concerning ESNZ Endurance and its members. They must act in the interests of the members as a whole and not individuals.
- Ensure that the confidentiality of the meeting room is maintained at all times. Minutes or summaries of proceedings may be published by agreement but details of discussions or other information remain confidential.
- Declare any conflicts of interest they may have in relation to matters being discussed. Such members may be asked to withdraw from discussion and/or abstain from voting.
- Take collective responsibility for decisions of the Committee. If they lose confidence in any significant decisions this should immediately be raised for debate. It is not acceptable for any Committee member to take such issue directly to the membership while they remain in office unless the Technical Committee has so agreed.

Chair \_\_\_\_\_

Member \_\_\_\_\_

Member \_\_\_\_\_