**DRESSAGE TECHNICAL DELEGATE REPORT**

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| **Date/s of Event:** |  |
| **Name of Event:** |  |
| **Location of Event:** |  |
| **Number of Competitions Held:** |  |
| **Competitive** | **YES NO** |
| **Restricted** | **YES NO** |
| **Level of Competitions**  **TE, LE, ,RE, NCH** |  |

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| --- | --- | --- | --- |
| **SCHEDULE** | **YES** | **NO** | **Comment** |
| Was the Event Director involved in the preparation of the Schedule |  |  |  |
| **OFFICIALS** | **YES** | **NO** | **Comment on Aspects that Need Improving and reasons why any areas not according to EA Dressage Rules** |
| Was an Event Director present during the event? |  |  |  |
| Were all appointed Judges officiating within their accredited level? |  |  |  |
| Was the Event Office accessible to officials and competitors? |  |  |  |
| Were sufficient Stewards present? |  |  |  |
| Was a Gear Check steward appointed? |  |  |  |
| Were Writers at the venue in sufficient time and efficient? |  |  |  |

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| **OFFICIALS** | **YES** | **NO** | **Comment on Aspects that Need Improving and reasons why any areas not according to EA Dressage Rules** |
| Were there sufficient Runners? |  |  |  |
| Was the event conducted according to the schedule? |  |  |  |
| Did the draw give judges enough breaks during the competition? |  |  |  |
| Did the draw give judges enough time between competitions? |  |  |  |
| Did you have good communication with the Organising Committee during the Event? |  |  |  |
| Did judges receive copies of the results? |  |  |  |
| Were updated draws available to riders first thing each day showing scratchings? |  |  |  |
| Was Accommodation provided if required? |  |  |  |
| Were Meals provided for officials? |  |  |  |
| Did all judges receive a copy of the timed draw? |  |  |  |
| Were judges paid a travel subsidy in accordance with the rules? |  |  |  |
| Were judges paid for judging as per the recommendation in the rules? |  |  |  |
| Were judges allocated competitions so that they weren’t judging the same horses/riders? E |  |  |  |
| **GROUNDS** | **YES** | **NO** | **Comment on Aspects that Need Improving and reasons why any areas not according to NZ Dressage Rules** |
| Was Stabling provided if required? |  |  |  |
| Was Stable Bedding available? |  |  |  |
| Were Yards available? |  |  |  |
| Were Wash Bays available? |  |  |  |
| Was the Camping Area suitable? |  |  |  |
| Was Parking sufficient for Competitors? |  |  |  |
| Was Parking sufficient for Spectators? |  |  |  |
| Were Spectators cordoned off a sufficient distance from arenas? |  |  |  |
| Were there sufficient Canteen/Food Outlets? |  |  |  |
| Were there any Safety risks? |  |  |  |
| Were any identified safety risks attended to? |  |  |  |
| Was there a contingency plan in case of hot/wet weather? |  |  |  |
|  |  |  |  |
| **COMPETITORS** | **YES** | **NO** | **Comment on Aspects that Need Improving and reasons why any areas not according to NZ Dressage Rules** |
| Were Arenas correctly and safely constructed? |  |  |  |
| Were the arena Surfaces of a good safe standard? |  |  |  |
| Was sufficient Warm-up areas provided and were they of a suitable surface? |  |  |  |
| Were there any falls of Horse and/or Rider? |  |  |  |
| Was there any Welfare of the Horse/Abuse issues? |  |  |  |
| Were Surrounds according to recommendations? |  |  |  |
| **COMPETITORS** | **YES** | **NO** | **Comment on Aspects that Need Improving and reasons why any areas not according to EA Dressage Rules** |
| Did the draw give competitors sufficient time between tests Draw? |  |  |  |
| Were the timed draws sent to competitors in a timely manner? |  |  |  |
| Were updated draws available to riders first thing each day showing scratchings? |  |  |  |
| Were Presentations mounted? |  |  |  |
| Was the prize money/goods in kind allocated in accordance with the rules? |  |  |  |
| Was there an adequate Horse/Public Safety? |  |  |  |
| Was the communication between all Officials & OC satisfactory? |  |  |  |
| Were Results completed in a timely manner |  |  |  |
| Was a loudspeaker Speaker System in place? |  |  |  |
| Was the loud speaker system able to be heard? |  |  |  |

**Add additional information and forward to the Event Organiser and DNZ Sports Manager.**