



EQUESTRIAN SPORTS NEW ZEALAND

ESNZ Eventing Talent Identification Liaison

JOB TITLE	Eventing Talent ID Liaison (“TID Liaison”)
CONTRACT TERM	Contract role beginning as soon as possible – 31 December 2019. Possibility of further year renewal (until Dec 2020) for right candidate.
JOB SUMMARY	<p>The TID Liaison is a key linking, mentor and coaching-type role within the national ESNZ Eventing Performance Programme for Talent Identification (TID) squad members.</p> <p>It is a part-time position that is estimated to take on average 3 days per month (though it will vary month on month) and will require the successful applicant to provide services outside of regular business hours and to be available to travel for some Eventing Performance camps.</p> <p>Fixed contract rate based on 3 days per month (including camp attendance): \$850/month (including GST)</p> <p>Reasonable expenses associated with the role will be covered and this role will have access to Prime Minister’s Scholarships for professional development opportunities as well as HPSNZ and SportNZ coach/leader training opportunities.</p>
REPORTS TO	ESNZ Eventing Performance Leader
KEY SUPPORT / RELATIONSHIPS	ESNZ Performance Administrator Other Performance Programme coaches, trainers and liaisons Talent ID riders, parents and personal coaches

PURPOSE

To act as a key point of contact for connecting the ESNZ Eventing Performance programme with the TID squad riders (and parents) and the HPSNZ Pathway to Podium Programme (P2P) and in doing so, actively contribute to the ongoing development of the TID riders, the TID programme and the wider performance programme.

SPECIFIC RESPONSIBILITIES

Liaison/ Co-ordination

1. Be the primary point of contact and liaison for the Talent ID Programme, which will require proactive communication with and between TID riders, ESNZ performance and high performance staff, HPSNZ P2P staff & service providers and both personal programme coaches and trainers.
2. Act as the ESNZ Performance representative at High Performance Athlete Development (“HPAD”) Forums;
3. Feed in learnings from HPAD Forums and other professional development opportunities into performance programme team;
4. Provide input into selection discussions.

Mentor/Coach	<p>5. First point of contact and open-door policy for TID squad riders with respect to their programme, campaign plans and Individual Performance Plans (IPPs);</p> <p>6. Organise, conduct and monitor the IPP's of the Talent ID riders (twice a year);</p>
Programme planning, leadership and review	<p>7. Work in consultation with Performance Leader and other performance staff to establish the TID programme for the Talent ID riders annually;</p> <p>8. Actively assist in the organisational planning and reporting of the P2P delivery model;</p> <p>9. Provide plans/reports to Performance Leader or HPD as required.</p>
Other	10. Such other tasks as reasonably required as being in the scope of the role.

KEY REQUIREMENTS

1. Eventing knowledge required
2. Coaching experience preferred
3. Strong communicator – excellent oral and written communication skills required
4. Discretion – the ability to keep rider and programme information confidential is critical
5. Proven ability to work well within a team
6. Ability to attend meetings (in person and online/conference call) at pre-organised times which may be outside of business hours
7. Ability to attend at least two 2-day TID camps around the country (often in Taupo) and to attend key competitions

HOW TO APPLY

- Applications should be made by relevant CV and covering letter
- Applications should be sent by email to Warrick Allan, High Performance Operations Manager – warrick@nzquestrian.org.nz
- The deadline for the receipt of applications is **5pm on Wednesday 20th February 2019**