



Synopsis of Meeting Minutes

ESNZ Eventing Board Meeting held
10am on 7 December 2021
Via Zoom

Present: Margaret Evans (chair), Raewyn Eastwood (vice chair), Heelan Tompkins (NI Rider Rep), Shannon Galloway, Clive Long, Grant Porter, Chris Perkins (OC Rep), Rosie Edwards (OC Rep), Hamish Butler-Gallie - arrived late (TAG Chair), Emily Cammock (SI Rider Rep).

Attended by: Eliza Johns (Sport Manager), Julian Bowden (CEO)

Apologies: Jane Callaghan

Agenda Item 1	Meeting Administration
	<p>The Chair opened the meeting by welcoming everyone and thanking them for their attendance.</p> <p>Congratulations to Heelan Tompkins for being selected as one of the group of 16 in the second ever intake of Te Hapaitanga, HPSNZ's women's coach development initiative.</p> <p><u>Approval of Minutes</u> Moved the adoption of the minutes of 29 September 2021</p> <p>Moved the adoption of the minutes of 6 October 2021</p> <p>Moved the adoption of the minutes of 26 October 2021</p> <p><u>Matters arising:</u> There were no matters arising</p>
2	Strategic Discussion
	<p>2.1 Annual Work Plan - KPIs</p> <p>The Chair reminded all Board Members to complete their sections of the Annual Work Plan as was agreed during the Christchurch planning meeting in August 2021.</p> <p><u>Rider Development</u> Rider development initiatives were discussed and it was agreed that new SI rider rep and the NI Rider rep would meet to discuss if these were still relevant and how they, and any other initiatives, could be rolled out in the Autumn season and they are to report back to the next meeting.</p>

Finance and Funding

It was agreed that monthly reporting to the Board via email advising of net result is adequate.

2.2 Budget Reforecasting

The way the eventing season operates means that Eventing expenditure begins before income is generated, this is a result of the competition season not beginning (which prompts the collection of levies) until late August/September. This has a negative impact on Eventing reserve funds and Eventing doesn't get into a positive position until February each year.

The Board is requested to:

1. Consider whether:

- 1.1. the modelling scenario assumptions are reasonable or whether refinements are suggested? Yes, agreed.
- 1.2. there are any different scenarios that would be useful to model. No different scenarios required.

2. Consider whether a strategy of a maintaining a 'watching brief' on our financial situation is sufficient at this point in time, or whether there are additional actions that need to be taken now in response to the forecast scenarios. Yes – board comfortable with this approach.

Action: *monthly update on financials is requested via email*

The discipline service fee was discussed and it was agreed the Board would write to the ESNZ Board requesting financial support and a reduction in the discipline service fee for the remainder of the financial year.

It was agreed the Board should look at alternative funding options for Oceania 2022 rather than only relying on sport reserves.

2.3 Board Structure Consultation Pack

The Board structure membership consultation plan was reviewed and action on the consultation was agreed by the Board.

3

General Business

3.1 National 3DE Report Convenor

Taken as read – acknowledgement that plans are moving as a result of officials availability and the postponement of the FEI seminar.

3.2 National 3DE Committee Structure

That Board agreed to allow NZ3DE Event Convenor and NZ3DE Board representatives to work with Tinks Pottinger and engage more local Taupo members in the running of the NZ3DE 2022.

3.3 National 3DE Funding Resolutions

It was resolved at the ESNZ Eventing Board meeting on 7 December 2021, that funding of up to \$11,500, subject to quotes being supplied, to support the costs associated with Official's accommodation and travel for the New Zealand Three Day Eventing Championships 2021, will be applied for from One Foundation. The Board authorises Raewyn Eastwood and Eliza Johns or Anna Clark to apply on behalf of the Board.

It was resolved at the ESNZ Eventing Board meeting on 7 December 2021, that funding of up to \$25,000, subject to quotes being supplied, to provide veterinary care, farrier services, ambulance hire and medical staff, along with radio hire for the New Zealand Three Day Eventing Championships 2021, will be applied for from The Southern Trust. The Board authorises Raewyn Eastwood and Eliza Johns or Anna Clark to apply on behalf of the Board.

It was resolved at the ESNZ Eventing Board meeting on 7 December 2021, that funding of up to \$19,000 (subject to quotes being supplied) will be applied to The Lion Foundation to support the operational costs of the New Zealand Three Day Eventing Championships 2021, specifically; to hire the venue, equipment, and timers; cover the

cost of printing and the programmes; and purchase trophies, ribbons, and the winners' rugs. The Board authorises Raewyn Eastwood and Eliza Johns or Anna Clark to apply on behalf of the Board.

It was resolved at the ESNZ Eventing Board meeting on 7 December 2021, that funding of up to \$30,000, subject to quotes being supplied, to support the design and build of the Cross Country courses for the New Zealand Three Day Eventing Championships 2021, will be applied for from NZ Community Trust. The Board authorises Raewyn Eastwood and Eliza Johns or Anna Clark to apply on behalf of the Board.

3.4a High Performance Strategy

Jock Paget and Warrick Allan joined the meeting to present the High Performance Strategy which included an overview of the 2022 enhancements and highlights of the eventing specific aspects including pillars, programme overview, staff and team and the vision.

3.4b WEG selection criteria

Presented and there was no feedback.

The selection event is to be confirmed once the 2022 event dates and schedules are published. Selection panel in place until after WEG.

3.5 Draft Calendar Spring 2022/Autumn 2023

Query over Minimum Eligibility Requirements for long format and therefore time/days between long formats, specifically how this relates to Arran Station and Christchurch.

There was strong feeling from the Board that flexibility on dates is needed.

Watching brief on how Autumn 2022 runs and see how the spacing for 4* events impacts start numbers

4	Reports
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Discussed and/or taken as read.

Other Business

Young & Junior Rider One Day Titles running at Taupo received negative comments on facebook post. It was agreed that a statement be put on facebook and comments turned off.

Sport Managers to meet with the CEO the following day to discuss recent feedback on fairness of series points and other covid related impacts on the sport and discuss whether a joint statement is required.

Meeting closed at: 3.50pm

Next Meeting 25 January 2022 @ 7.30pm