



# Minutes of Meeting Synopsis

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ESNZ Eventing Board Meeting held  
29 September 2021  
Via Zoom

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**Present:** Margaret Evans (chair), Raewyn Eastwood (vice chair), Heelan Tompkins (NI Rider Rep), Shannon Galloway, Clive Long, Grant Porter, Jane Callaghan, Chris Perkins (OC Rep), Hamish Butler-Gallie (TAG Chair)

**Attended by:** Eliza Johns (Sport Manager)

The Chair opened the meeting by welcoming everyone and thanking them for their attendance.

Apologies

There were no apologies received.

## Approval of Minutes

Moved the adoption of the minutes of 30 July 2021, and the adoption of the minutes of 1 August 2021  
Notes from planning meeting held in Christchurch 14-15 August also provided for the Board in dropbox.  
There were no matters arising

## **Strategic Discussions**

### **Eventing Board Annual Operating Plan**

The annual operating plan for the Eventing Board was presented to include meeting dates and activities that will occur within each meeting. It was reviewed by the Board and approved in principle as a working document that can be updated as needed.

### It was agreed to:

- Move final calendar sign off to AGM meeting.
- Include Health & safety reporting in meetings.
  1. National fall data will be reported during February meeting. The annual national fall data by calendar year is collated for the FEI and reported to the FEI in early January.
  2. Health and Safety will sit as a standing agenda item and a summary report of incidents is to be included in Board papers for information only.
- Formal Board evaluation to be included in the Annual Operating Plan – possibly just before the AGM or start of calendar year.

### **Annual Work Plan – Portfolio Groups**

It was suggested that an annual work plan be developed for the individual portfolios that were agreed in the August workshop. Those absent from the workshop had the opportunity to put their names down to assist/support the leads of the portfolios. Lead roles to fill in document for presentation at next board meeting.

## **Board Structure Discussion**

A background overview to the discussion and the purpose of the board structure review was given by the chair. The purpose being to establish;

1. Number of Board members and voting rights
2. Composition of the board members and representation of the key stakeholder groups
3. Substructure of the board subcommittees / working groups / assigned portfolios
4. Appointment/election processes for each board member role
5. Appointment/elected terms for each board member role

The timeline of discussions to date was also summarised as presented in the meeting paper on 29 September. The proposed Board structure positions agreed to this point were discussed, position by position.

## **Papatoetoe Pony Club – Andy Parker president 1-1.30pm**

Andy Parker joined the meeting to discuss cross country development plans for the Papatoetoe Pony Club who recently engaged course designer, Chris Ross, to provide an assessment and draft plan of the venue for 3\* and 4\* levels. Papatoetoe Pony Club (PPC) is privately owned 100+ acres in South Auckland. The club is prepared to develop the venue as a competition venue for ESNZ Eventing to utilise in the future should the existing Auckland venues become unavailable.

The concerns over the congestion in the Auckland area competition calendar were discussed and it was made clear that PPC has no desire to replace existing ESNZ Events in the Auckland area.

The club is willing to run upper level FEI events in the future if the option arises, their development plan spans the next 2 – 3 year period. The venue has been used in the past for NZPCA eventing champs and the committee has a good level of experience within itself to deliver events with a sound technical knowledge of Eventing.

It was agreed by the Board that PPC is a long term venue option for Eventing and the Board support the continued development of the venue up to 3\* level at this time.

## **FEI Calendar Dates Spring 2022**

The Spring 2022 FEI calendar dates were presented to the Board along with the CCN dates received to date. Note that the full Spring calendar was not available as some events were working to the October 22<sup>nd</sup> deadline for dates - the Board will have a full Spring 2022 calendar to view at their next meeting. Discussion on proposed calendar took place and the Board approved the FEI calendar dates for Spring 2022 which are due with the FEI by 1st October. CCN (national events) dates to be discussed at next the meeting.

The Board are supportive of Arran Station adding long format classes at 2\* and 3\* level in Spring 2022.

## **NZ3DE 2022 Officials Recommendation**

Moved acceptance of TAG recommendations for NZ3DE FEI officials

## **Arena Eventing**

### Rules

Paper presented was considered by the Board and the Board was accepting of the TAG response regarding the slight modifications to the rules.

TAG intends to amend the last clause of the Arena Eventing rules to make the option clearer to OCs wishing to make an alteration to the standard rules.

TAG to add statement on how Arena Eventing will be judged in terms of closest to the optimum time needs to be added. No changes to be made to speed or level of official required. OCs can apply to run as a two-phase competition.

The Board discussed the previously agreed Arena Eventing Levies that were approved at meeting (30 July 2021).

Following discussion it was agreed to set Arena Eventing levies at 105 and below to \$5 per start. Upper levels for Arena Eventing remain at \$20 per start.

## **Sponsorship**

Broad presentation from Shannon on the sponsorship landscape and work done to date. Working to keep sponsors connected to the sport and have multiple touch points across the sport.

The board support an initial conservative approach for year 1 and build out for future years. The board support the development of an OC partner agreement and the issuing of this to OCs through Rosie and Chris.

The board support the continued work to develop both the Sponsorship Policy and the Sponsorship assets register. The Board request if there is marketing resource in ESNZ head office to support the social media promotion for sponsorship for a time period or ongoing.

## **Reports**

### Finance and Funding

Progress on the financial policy which was reviewed by Grant. To be progressed before next meeting.

Lotto limited to multi code/multi use.

It was agreed that this portfolio name be updated to Finance, Funding and Risk.

### Sponsorship

Taken as read other than what was covered in General Business above.

### ESNZ Board

Shannon's report taken as read.

### Media and Communications

New portfolio for Chris. Has reviewed the website and is happy with content. New task to set up a series of facebook posts/Instagram posts to direct people back to website content and all the useful information on the Eventing site.

### Officials Recruitment

Report received; observations taken from course designer survey noted area by area. Some OCs struggling with appointment and affordability of course designers particularly below Taupo.

Officials Pathway plans – Clive will follow up with Hamish.

Informal discussion with CDs/TDs in Christchurch and these comments are listed in the paper.

### Taupo NEC

Report from Jenny Draper accepted.

### OC Rep Report.

Zoom meeting with OCs went well. It was suggested that further zooms to include rules updates, stewarding recommendations and communication with officials on terms of appointment can be included.

**Meeting closed at: 3.55pm**

**Next meeting 26 October 2021 via zoom at 7.30pm**