



# JUMPING

## MINUTES

ESNZ Jumping Board Meeting  
Friday 5<sup>th</sup> July 2019

Held at ESNZ offices, Level 1, Panama House, 22 Panama Street, Wellington

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**MEETING OPENED: 10:00am**

## 2. MEETING ADMINISTRATION

### Attendance

- Present

Mandy Illston	Chairperson	MI
Maurice Beatson	FEI	MB
Glen Hicks	Finance	GH
Claire Wilson	Riders Rep	CW
Lucy Maley	Show Hunter Chair	LM

- In Attendance

Marilyn Thompson	Jumping Sport Manager	MT
Rebecca Griffith	Jumping Administrator	RG
Dana Kirkpatrick	ESNZ Chief Executive	DK

### a) Apologies

- Apologies for lateness

Katja Kershaw	Sponsorship	KK
Penny Tapley	Appointed Member	PT

- Apologies for non-attendance

Jenny Booth	Planning, Grounds, H&S	JB
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Moved: MB  
Second: LM  
All in favour

### b) Conflicts of Interest Disclosure

- Update Mandy: remove "My husband Bernie is a sporadic competitor"

### c) Draft Minutes – 15<sup>th</sup>-16<sup>th</sup> April 2019

- Approved

Moved: KK  
Second: PT  
All in favour

### d) Action List and Matters Arising

### e) Approve Officials Appointments & Upgrades

- Stephen Nickalls – Appointed to Candidate National Course Designer

- Jacqueline Hickman – Upgraded to National Judge
- All approved

Moved: MB  
Second: GH  
All in favour

#### f) Correspondence

- i. Letter from OC – Xmas Classic  
Acknowledged
- ii. Letter from Chris Shore (resignation) – NEC McLeans Island  
Acknowledged. Angus Taylor to replace.
- iii. Letter from Vallance family –proposed discussion topics AGM  
New process for minutes set as minutes will be electronically approved via email following meetings and published on the web within 1month of the meeting.
- iv. Letter from NHB – website, SJ CD of Year award and Saba Sam  
Saba Sam – Jumping Board to communicate to HOY committee what changes they would like to the schedule.  
Show jumping Course Designer of the Year – agreed it is a good idea to reintroduce this award, with a set criterion to be met by nominees  
Website – feedback acknowledged and to be addressed at conference.
- v. AEF – YR and JR Challenge  
Acknowledged
- vi. Chef d’Equipe report from Jackie Jermyn – FEI Children’s Classic Final, Tashkent  
Acknowledged.
- vii. Letter from Gisborne Area – regarding communication and timeliness of minutes, status of constitution review and process for co-opting members.  
Acknowledged and reply discussed.
- viii. Letter from Jaime Campbell – Takapoto – email regarding planning for 2021 tabled and discussed.  
Acknowledged

### 3. CONSTITUTION REVIEW

- Conference call via Zoom with ESNZ panel
- Discussion and feedback on constitution review document. Further discussion required.

### 4. MEMBERS REPORT TO BOARD

- a) Status update
- b) Jumping Team update
- c) DRAFT financials for 2018-2019

### 5. GENERAL BUSINESS

- a) ESNZ Discipline Services Fees  
Acknowledged, to be invoiced monthly by ESNZ central.
- b) FEI Classes, dates, and info documents for approval to publish  
Approved to be published.
- c) ESNZ Drug and Alcohol Policy for review and feedback
- d) Dates card – final review  
To be available at conference for review, then finalised at the AGM
- e) Grass Roots Project – final review and approval

All in favour.

Moved: MI  
Second: MB  
All in favour

Moved: LM  
Second: PT

All in favour

- f) Review new Performance Pathway
- g) Postponed as document still under final revision. Squads – approve for announcement once Pathway is published  
Approved

All in favour.

#### **6. REVIEW AGM PAPERS & DRAFT PRESENTATION**

- a) Finance and Budget
- b) Jumping Sport Manager Report
- c) Members reports and draft presentation slides
- d) Remits
- e) Other business

#### **7. NEXT MEETINGS**

- a) Sunday 7<sup>th</sup> July 2019 (*immediately following AGM*)
- b) Tuesday 24<sup>th</sup> September 2019 (*day before AGA*)
- c) Wednesday 25<sup>th</sup> September 2019 (*AGA*)

**MEETING CLOSED: 5:15pm**