



**ESNZ Jumping Board Meeting
15th – 16th April 2019
ESNZ Board Room, Head Office
Level 1, Panama House,
22 Panama Street, Wellington**

1. MEETING ADMINISTRATION

BOARD ONLY TIME

ATTENDANCE

- Present

Mandy Illston	Chairperson	MI
Maurice Beatson	FEI	MB
Glen Hicks	Finance	GH
Katja Kershaw	Sponsorship	KK
Claire Wilson	Riders Rep	CW
Penny Tapley	Appointed Member	PT
Jenny Booth	Planning, Grounds, H&S	JB

- In Attendance

Marilyn Thompson	Jumping Sport Manager	MT
Rebecca Griffith	Jumping Administrator	RG

- Apologies

Lucy Maley	Show Hunter	LM
Dana Kirkpatrick	ESNZ Chief Executive	DK

Moved: JB
Second: MB

CONFLICTS OF INTEREST DISCLOSURE

- No changes

DRAFT MINUTES OF MEETING 12 FEBRUARY 2019

- Approved

Moved: PT
Second: JB

ACTION LIST & MATTERS ARISING

- Jumping info booklet to be reviewed at technical committee meeting
- CSI1* Shows – addressing under “Items for Discussion”
- Squads drug-free sport online testing to be promoted when squads announced for new season

APPROVE OFFICIALS APPOINTMENTS AND UPGRADES

- Rosemary Ratcliffe – Appointed to Candidate Steward
- Lisa Messenger – Appointed to Candidate Steward
- Helen Christie – Upgraded to National Steward
- All approved

Moved: MB

Second: JB

CORRESPONDENCE

- Letter to Taupo OC and response – Xmas Classic
 - Acknowledged
- ESNZ – proposal for security on loan
 - Board approves the lien for a term of 2 years, which can then be reviewed after the two years if required

Moved: MI

Second: JB

2. STRATEGY REVIEW – SESSION ONE

- ESNZ Jumping Strategic Plan
- ESNZ Jumping Growth Plan
 - Show Hunter – Structure review.
Jumping board to be more involved in running of Show Hunter
Jumping board member to attend and represent at Show Hunter Executive meetings to support closer engagement
- Inter-schools. More information requested. To be discussed with Dana (via phone)
 - Project still underway; expecting an invitation from Equestrian Australia for jumping, dressage, eventing teams
- Support grass roots competition through a Membership Scholarship (Sponsored membership + registration/discipline start – 1 x per area)
- Refer to updated (DRAFT) Strategy and Growth Plan for amendments

3. FINANCIAL REPORTS

- Management Report
- SJS Finance Report
- Aged Receivables
- Aged Payables
- Jumping Starts
- Show Levy Report
- Jumping Loan
- Bank Accounts

Moved: KK

Second: MB

4. BUDGET 2020

- Discussed, further refinements to be circulated to Board. FINAL VERSION NOW REQUIRED WITH FINANCE BY END OF APRIL

5. ITEMS FOR DISCUSSION

- AGM Timelines – approved
- Dates Card 2019-2020
 - Special shows:
 - North Island Champs – Auckland (Pukekohe) 8-10 Nov
 - South Island Champs – Marlborough (Blenheim) 15-16 Feb
 - Trans-Tasman Young Rider – Gisborne (Poverty Bay) 24-26 Jan
 - Discussion to be had with target show organisers to hold more CSI1* classes

- Season Review

Generally included within other topics of discussion

- Age Group Classes
 - Age Breeding Classes – continue to accept dispensation applications but standardise process with a form to fill out to apply for dispensation.
- FEI shows – who funds what? (Jumping vs Shows)
 - To be addressed at Technical Committee meeting
- Ref letter to Fiona from Brenda Massie
 - To be addressed at Technical Committee meeting
- Review official's mileage rates
 - Mileage rate has been reviewed and will remain unchanged at 65c / km. (75c / km if towing timing trailer)
- Working with Takapoto
 - Discussed supporting Takapoto to run Series classes, and ensure they understand the rules they will need to align with.
- Conference Guest Speakers
 - Discussion around possible guest speakers, suggestion to have a speaker for constitution review
- Travel Subsidy for Inter Island travel
 - \$3k for North Island, \$3k for South Island.
- FEI Elections
 - Acknowledged.
- Performance Committee – Terms of Reference – accepted

Moved: JB
Second: MI

- Workshops Update – Technical and Show Secretaries
- Series Points Update
 - RFP to be advertised publicly.
- Sponsorship 2020 – Update on activities to date
 - Sponsors have been verbally approached for signing on for another year, proposals to go out.
 - Some sponsors undergoing changes and undecided
 - Interest from some new sponsors
- Raising funds – deferred

6. MEMBERS REPORTS

- FEI Committee – accepted

Moved: MB
Second: JB

- All outdoor World Cups to be COC competitions
- Moved: MB
 - Second: PT
- Performance Committee – accepted
- Moved: MI
 - Second: JB
- Jumping Board moves to use \$4660.00 from International Budget to support New Zealand team to attend Drammen Nations Cup
- Moved: MI
 - Second: JB
- Riders Rep Report – accepted
- Moved: CW
 - Second: PT
- Show Hunter Report – accepted
- Moved: MI
 - Second: MB
- Sponsorship Report – accepted
- Moved: KK
 - Second: PT
- Technical Committee – accepted
- Moved: MI
 - Second: JB

7. ITEMS FOR INFORMATION – taken as read

- Health and Safety Reports
- Rider Licenses Issued 2019
- Jumping Board Member Rotation
- Thank-you letter Sponsorship

8. STRATEGY REVIEW – SESSION TWO

- Growth Plan:
 - Inspiring Pathways
 - All approved moving forward
 - Add “Membership Scholarships” (how)
 - Competition
 - Encourage the improvement of grounds and facilities
 - Add “Horse welfare”
 - Sustainability
 - Add “Breeding Project”

9. CONSTITUTION REVIEW

- Conference call with Kathryn Roberts, Warren James, and Michelle Tayler
Board discussions to follow

10. FINAL WRAP-UP AND ACTIONS REVIEW

11.NEXT MEETINGS

- Jumping Board:
 - Friday 5th July 2019
 - Sunday 7th July 2019 (following Committee Meeting)
- Technical Committee
 - Tuesday 30th April 2019 – Wednesday 1st May 2019
 - Friday 31st May 2019
- Performance Committee
 - Thursday 2nd May 2019

12.MEETING CLOSED: 3:00pm

13.BOARD ONLY TIME