

Dear Show Hunter Area Groups,

**NOTIFICATION OF 2025 AGM**

You are invited to attend the Jumping & Show Hunter Conference and Annual General Meetings (AGM), which will be a combined event with Dressage, Eventing and Endurance also holding AGMs concurrently. This will be held at **James Cook Hotel Grand Chancellor, Wellington, 28 – 29 June 2025.**

As 2025 is the 75th anniversary for ESNZ, an anniversary dinner will be held in the banquet hall at Parliament Buildings, Wellington on Friday 27 June 2025 at 6:30 PM, and will include the Hall of Fame celebrations.

Click the link to purchase your tickets:

<https://www.trybooking.com/nz/events/landing/14853?>

**Timetable:**

<b>Friday 27<sup>th</sup> June 2025 : 6.30pm</b>	75 <sup>th</sup> Anniversary Dinner and Hall of Fame (Parliament Buildings)
<b>Saturday 28<sup>th</sup> June 2025 8.30am- 4.30pm</b>	Conference (James Cook)
<b>Saturday 28<sup>th</sup> June 2025 1pm- 4.30pm</b>	Show Hunter AGM (James Cook)
<b>Sunday 29<sup>th</sup> June 2025 9am – 12 noon</b>	Jumping AGM (James Cook)

**Accommodation**

ESNZ's special accommodation rate is now in place and is available until 26<sup>th</sup> May.

Click the link to book accommodation at the James Cook Hotel Grand Chancellor:

<http://bookings.ihotelier.com/bookings.jsp...>

**Conference Registration**

Please register your attendance through the google form link <https://forms.gle/Wou4a6nkW63HnXMR7>

All members are welcome to attend the conference and AGM, however to assist with catering requirements we will require each individual to register no later than 6<sup>th</sup> June.

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**Business of Meeting**

Nominations for Executive, Remits and General Business must be with the Jumping Sport Manager no later than **5.00pm on 12th May 2025.**

There are two positions available on the Executive this year: the South Island Coordinator position – Lucy Maley retires by rotation, and one Executive Member position which was vacated during the year with the resignation of Angela Sharples. All nominations, except those of existing Executive members seeking re-election must be accompanied with a Curriculum Vitae. All positions are for a two-year term.

All remits and nominations must be emailed to the Jumping Sport Manager, Marilyn Thompson, at

[marilyn@nzequestrian.org.nz](mailto:marilyn@nzequestrian.org.nz) Forms have been provided in this pack.

**ESNZ Jumping**

Level 1 Panama House, 22 Panama Street, Wellington 6011  
PO Box 6146, Marion Square, Wellington 6141  
Tel +64 (4) 499 8994, Fax +64 (4) 471 0813



**Equestrian Sports New Zealand**

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## Remits Process and Timeline

Following the success of our online meeting for Jumping remits last year, we will be holding an **online Town Hall meeting via zoom for SH remits this year**, where the nominator and seconder of each remit will be invited to speak to their remit, outlining what they are wishing to achieve with the proposed change. This will provide for members to gain a better understanding of the remit, with time to discuss it with Area members before the Area decides which way to vote.

The Town Hall Meeting on zoom will be open to all current members. Registration will be required. There will be room for Questions only – this is not the forum for debating the merits of each remit as this is held at Conference.

### The Remits timeline is:

<b>Remits Close:</b>	12 May
<b>Summary of Remits issued:</b>	19 May
<b>Zoom Town Hall Meeting (if required)</b>	tbc
<b>Final Remits closing date</b> (allows for any modifications that nominator may wish to make following the Town Hall meeting.)	26 May
<b>Notification of Business / AGM Papers issued</b>	6 June

Please find enclosed the following documents:

- Area Delegate Job Description
- Proxy Form
- Island Co-Ordinator Nomination Form
- Executive Member Nomination Form
- Remit Submission Form
- Expense Claim Form

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## Travel

Delegates and representatives are asked to make their own travel arrangements. See accommodation details above for the link for accommodation bookings, which is at your own cost.

**Jumping will reimburse your flights to a maximum of the cheapest available flight as of 31<sup>st</sup> May 2025** for each nominated Area Delegate to attend the conference. All delegates must fill out an Expense Claim Form and supply a copy of their booking to the Jumping Sport Manager for reimbursement, including the receipt. Please also include your bank details for reimbursements.

Nominated Area Delegates traveling by car will be reimbursed at \$0.83 per km.

## Area Group Details

### **Contact Details**

Please provide us with your updated Area Committee details by completing our Area Contact Information form on the google form here. <https://forms.gle/tt8Xrd1CMANbBfLM9>

This is important information for us to remain in contact with you. If you have any difficulty with the google form please email me for a manual form to complete.

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nzequestrian.org.nz



### **Financial Statements**

A reminder that Area Groups are required to provide a Summary of their financial statements to the Jumping Sport Manager by 20<sup>th</sup> June 2025. Copies of the 2024 Financial Statements, if these have not been provided already, may be forwarded now.

### **Notification of Business**

The AGM Order paper will be **forwarded to Area Groups and posted on the ESNZ website by the 6<sup>th</sup> June 2025.**

If you have any further questions regarding this years' Conference and AGM, please do not hesitate to contact me. We look forward to seeing you in Wellington.

Kind Regards,

Marilyn Thompson

***Jumping Sport Manager***

Email: [marilyn@nzequestrian.org.nz](mailto:marilyn@nzequestrian.org.nz)

Mobile: 021 612817

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# SHOWHUNTER

## 2025 Show Hunter Executive Nomination Form

I hereby nominate (name)

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for the position of Show Hunter Executive Member.

AREA GROUP: \_\_\_\_\_ (Proposer)

SIGNED BY: \_\_\_\_\_

NAME/POSITION: \_\_\_\_\_

DATE: \_\_\_\_\_

AREA GROUP: \_\_\_\_\_ (Second)

SIGNED BY: \_\_\_\_\_

NAME/POSITION: \_\_\_\_\_

DATE: \_\_\_\_\_

I hereby accept the nomination and attach my CV:

SIGNED BY: \_\_\_\_\_ (Nominee)

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

ESNZ MEMBERSHIP  
NUMBER: \_\_\_\_\_

Please return to Jumping Manager – Marilyn Thompson, [marilyn@nzequestrian.org.nz](mailto:marilyn@nzequestrian.org.nz) by  
12<sup>th</sup> May 2025



# SHOWHUNTER

## 2025 Show Hunter Nomination Form For South Island Coordinator (this is an Executive Member Position)

I hereby nominate (name)

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for the position of Show Hunter South Island Coordinator.

AREA GROUP: \_\_\_\_\_ (Proposer)

SIGNED BY: \_\_\_\_\_

NAME/POSTION: \_\_\_\_\_

DATE: \_\_\_\_\_

AREA GROUP: \_\_\_\_\_ (Seconder)

SIGNED BY: \_\_\_\_\_

NAME/POSTION: \_\_\_\_\_

DATE: \_\_\_\_\_

I hereby accept the nomination and attach my CV:

SIGNED BY: \_\_\_\_\_ (Nominee)

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

ESNZ MEMBERSHIP  
NUMBFR: \_\_\_\_\_



# SHOWHUNTER

## Remit Submission Form

Please refer to the latest Show Hunter rules at the following link:

[JumpingandShowHunterRules](#)

Article or Annex No#	Page No#:
Current Rule:	
Proposed Rule Change:	
Rationale:	
Area Nominated By:	
Nominator: <i>(Area Chairman/Delegate/ Secretary)</i>	
Secunder: <i>(another area group)</i>	

Please return to the Jumping Sport Manager – Marilyn Thompson, [marilyn@nzequestrian.org.nz](mailto:marilyn@nzequestrian.org.nz) by  
12th May 2025



## SHOWHUNTER

# Area Delegates Job Specification

All delegates must be members of ESNZ. Delegates are the communication voice between the National Discipline and Area Members

Area Delegates are responsible for:

- Reporting to their area committee on matters happening nationally, including rule-changes, registration requirements and any other matters pertaining to Show Hunter
- Liaising with Show Hunter Executive and Island Coordinators
- Working closely with their area ESNZ committee, and any other organisation conducting Show Hunter within their area.
- Putting forward any remits to the ESNZ SH conference from their area.
- Representing their area at the ESNZ SH committee meeting on remits and any other official matters requiring a vote. Also be available for any committee meetings held during the year.
- Be available to show secretaries to ensure result sheets are filled out correctly, and that results are sent into ESNZ within seven days of the competition event.
- Representing ESNZ Show Hunter, promoting national series sponsors at shows. All sponsor signage must be displayed in the correct manner at all required shows in their area
- Supplying a calendar of all affiliated events within their area to the Island Coordinator and ESNZ National Office.
- Ensure that they work closely with ESNZ SH publicity officer & their local area publicity officer. Getting results into ESNZ and local newspapers.
- Promote membership to ESNZ in their local area.
  
- Assist in recruiting of new officials, judges, course designers and stewards.
  
- Supply a written report to ESNZ SH committee meetings.
  - Report on ESNZ events run in their area.
  - Report on the registration of horses, ponies & riders at shows.
  - Report on any problems that may have arisen at an event in their area.
  - Report on publicity on these shows, what media was involved & where results were published.
  - Report on ESNZ SH points prize series run in their area.



# SHOWHUNTER

## Proxy Form

Show Hunter Annual General Meeting  
28<sup>th</sup> June 2025, Wellington

I \_\_\_\_\_ wish to have my apology recorded and

hereby nominate \_\_\_\_\_ as my proxy for the AGM.

Signed: \_\_\_\_\_ (Delegate)

Signed: \_\_\_\_\_ (Proxy)

Proxy Forms must be emailed to Jumping Sport Manager – Marilyn Thompson,  
[marilyn@nzequestrian.org.nz](mailto:marilyn@nzequestrian.org.nz) or handed in prior to the commencement of the Annual General Meeting.