



## Welcome to ORO Dressage by the Lake Event

**\*\* Event web page for all information**

<https://www.nzequestrian.org.nz/disciplines/dressage/competition/oro-dressage-by-the-lake-2023/>

We are extremely pleased to welcome you all to the magnificent venue that is Takapoto Estate.

This email is quite long – and we are sorry for that – however we have tried to break it into sections to make it easier to understand.

### **General Important Numbers**

Debra Cowen – Event Director 021 929008

Kara Lockhart – Event Secretary 027 4834328

Jos Gresham – Stable Steward 027 3221717

Susan O'Brien– Chief Steward 021 878009

Medics on Scene - 0211 326 432

Matamata Vets - 027 461 4556

Please remember, we are privileged to be here, so please ensure that you read both the Schedule and these Rider notes. We have also attached the latest schedule to this email, just in case you cannot recall the Rules of the Event.

Takapoto has some specific conditions set by the venue that are non-negotiable. These are listed in the Official Schedule

Competitors may be asked to leave the grounds if these are not adhered to, either by them or any associated party (whether ESNZ Members or not). Please ensure that you make everyone staying with or associated with you on the grounds is aware of them.

References: ESNZ Code of Conduct and Behaviour Policy

<https://www.nzequestrian.org.nz/esnz/rules-regulations/esnz-rules/>

ESNZ & FEI Drug & Alcohol Policies for Athletes & Horses apply.

Please also keep in mind that this event will be attended by many spectators, fans, and operations crew that are unfamiliar with Dressage. We are keen to make a good impression, therefore request that all participants are aware of the ESNZ Code of Conduct and expected behaviour.

If you leave the venue at any time during the event at any time, please ensure that contact details on your horse are updated to a person onsite, in the case of emergency. This person must also be informed they are in charge and responsible of your horse. Please complete the OFF SITE form at the office so the OC and stewards we are aware that you are not on site.

## **Takapoto Rules**

No horses on grounds before 9am Thursday. No riding on grounds before 12.00 Thursday for non-FEI CDI Horses (FEI CDI riders will receive an additional email).

Riding is restricted to nominated areas only (please see attached maps).

**NO DOGS – NO EXCEPTIONS** (service dogs WITH DOCUMENTATION ARE exempt but must be cleared by OC before entering grounds).

No truck parties.

No alcohol to be brought from stable area OR PUBLIC PARKING AREA into competition and/or bar area.

The bar area is a licenced premise, and as such reserves the right to refuse service or close should Management deem necessary.

Smoking is restricted to a smoking area behind the Riders Bar only.

The location of Venue is rural and adjacent to a lake, naturally exposing hazards such as animals, troughs, and open waterways. The Venue **STRONGLY** recommends that parents and/or guardians are especially vigilant of the whereabouts of their children at all times.

All guests are required to adhere to the Venue's Health and Safety policies and to remain within the specified Event area at all times. Please see attached Venue map.

## **Arrival at Venue**

Competitors are recommended to enter the venue via Maungatautari Road, off State Highway 1. Keep going onto Plantation Road, then turn left onto Oreipunga Road. Around 500m down this road, Finlay Road is on left.

Traffic lights will be operational on Finlay Road on most days (especially Thursday and Sunday for arrival/departure). Please always go slowly down Finlay Road and stay well to your side of the road as does get quite narrow.

Truck entrance (and camping entrance) is second gate (deer fenced gate). Public day parking is first gate.

## **Event Office and Start time of Event**

**EVENT OFFICE WILL BE OPEN**

*Thursday from 9.00am-5.00pm*

*Friday from 7.00am-8.00pm*

*Saturday 7.00am to 8.00pm*

*Sunday from 7.00am*

The official start time of the event is 9am Thursday. This is the start time for the period of jurisdiction for all Equestrian Sport New Zealand (ESNZ) General Regulations and ESNZ Dressage rules. Please note Dressage NZ rule 420 - 430 prohibited gear is not allowed from the time of arrival at the event.

Sunday's classes may have some rescheduling on Saturday evening to allow us to finish earlier. Please keep an eye on Equestrian Entries, your emails and text – we will notify you if we are doing a reallocation of times.

## **Health and Safety**

You all should have read the Health and Safety Disclaimer on Equestrian Entries when entering.

Please make sure your grooms and supporters are aware of everything covered in it.

Copies of this Disclaimer and the Takapoto H&S Policy will be displayed on the notice board. If you would like a copy please ask at the office.

We also have other rules in the schedule that you and other people with you need to be aware of. We have included a copy of these in this email, so please ensure everyone is aware – failure to read these is not an excuse.

Riders/Horses must stay within the designated competition and warm up areas (within sight of the stewards) at all times. This is for your own safety.

There is to be no jumping of any jumps whilst you are on the grounds.

All helmets must be yellow tagged as approved.

Speed limit onsite *is 5kmph*. Vehicles including motorcycles must abide by normal road rules, which means the driver must have a valid licence. When riding motorcycles, bicycles, or horses an appropriate safety helmet must be worn.

Grooms, coaches, family, friends and supporters are to stay out of the warmup areas (standing to the sides only) and should use earphones/ head sets.

## **Stabling and Parking**

Please do not move horse from your allocated stable unless it is unsafe. If there is an issue with your stable, please notify the OC / Stable Steward as soon as possible so any issue can be rectified.

If you have to change you must make an official request at the office, after discussion with the Stable Steward

Notices detailing the Stabling Stewards, Vet and Farriers contact numbers, will be posted in various places around the stabling area.

Remove all hay and manure and place in allocated manure bins. Please put all other rubbish in the bins provided.

Report any breakages to the office. Fines may be invoiced for any breakage not reported.

Horse/pony ESNZ identification numbers must be worn on both sides of the horse at all times when riding, and identification tags with horses name and your contact details must be on horses/ponies at all other times.

Please park / set up camp as close together as possible to make room for everyone. The Stewards or Organising Committee reserve the right to ask you to move.

No horses are to be tied to trucks AT ANY TIME.

Parking for non-competitors, including supporters is noted on that attached map. No cars are to be parked amongst the trucks.

### **Tests**

All FEI tests run during this event will be the 2023 version as per [www.fei.org](http://www.fei.org) - FEI website.

### **Volunteering**

This show would not be possible without volunteers.

If you have time during the show to offer assistance, please report to the Event Office and talk to Nicola Marvin

### **Equestrian Entries Profile and Commentators notes**

Please ensure that you update your Equestrian Entries profile before you get to the grounds, we have an offshore commentator voicing the livestream, and commentators will be onsite and announcing during the day. This information may also be used in Facebook updates on results.

### **Music files**

Music should already be uploaded to Evo Events before your arrival. If you have issues, or would like to check your music, please check in with Terry and Steph from Your Sound & Lighting at the event to check your music.

If you are unable to upload or email, musical CD's (or flash drives) need to be dropped off at the Musical office next to the Fiordland Discovery Premier Arena on Thursday. **No music will be accepted after 5.00pm Thursday.**

### **Arena Familiarisation and Schooling**

All warmup areas will be open for schooling from 12.00 – 3.30pm Thursday. Riders must not enter the competition areas / arenas without express approval of an Official Steward.

Please be mindful of not abusing this opportunity. Please ensure you have assistance wherever possible to pick up manure from the arenas and walkways during this time.

Warmup areas will be closed at 3.30pm and reopened with the competition arenas for Familiarisation at walk from 4.00-4.45pm.

### **Warmup arenas**

Riders must report to the Grass Warmup arena manager on arrival. The Grass warmup arena may be moved during the show if the ground cuts up excessively – announcements will be made if this is the case.

Riders will be notified when they are able to move through the Bates Saddles Warmup arena. It is envisaged that riders will have at least 16 minutes in the Bates Saddles arena.

Riders will be called through to the Final Warmup arena. It is envisaged that riders will have around 16 minutes in this arena before moving through to complete their tests.

Riders wanting to school horses outside of their test times must report to the Grass warmup arena steward. Riders will only be permitted into the Bates Warmup arena if the Show Stewards deem that there is space, and it will not impact on other riders. Please respect this – and it may be a good idea to discuss timings with the Show stewards BEFORE getting on your horse.

There is a strict grooming schedule built into the show timetable where tractors and groomers will be operating. Riders will be moved through to their next arena as soon as this is completed – you may have more time in the Bates Warmup arena and less time in the Final Warmup area

### **Fiordland Discovery Premier Arena Rule 486.3**

The Fiordland Discovery Premier will be running as per 486.3 – where the rider starts from inside the arena. One minute in the arena is allowed and when the judge rings the bell you present down the centre line.

Upon entering the arena area, a marshal will let you directly into the arena, from which you will present to the judge and begin your test.

### **Commanding of Tests**

No Tests in the Fiordland Discovery Premier Arena may be commanded.

No FEI tests may be called.

For any rider wishes to have a caller in the Quin Buildings Direct, Redback Equine or Jamarqui Equestrian arenas (2, 3, or 4), we request that the caller must report to the arena steward in the final warmup before entering the arena area. Callers must exit by the closest gate after the test (not over or through the rail fence surrounding the arena, or through the warmup area).

The arena steward will advise how (which route to take) and when the caller may enter the arena space and where the caller may stand.

### **Sunday Final classes**

All Elementary and Medium horses will progress through to the final class on Sunday.

Preliminary and Novice rides will be drawn into either the Major Final or Consolation Final depending on their rankings from the tests on Friday and Saturday.

Ranking is based on the total percentage score after the classes on Friday and Saturday.

Riders do not need to confirm acceptance into the final class – this is a change from the Official Schedule – all riders will get a start in either a Final or Consolation class.

If riders do not want to start in the final class, please scratch as early as possible at the Show Office

Below is the estimated availability of the Final Class makeup and the timing of the classes on Sunday.

Preliminary	Preliminary	Novice
Final class finish Saturday	4.10pm	11.58am
Published List of Major and Consolation class lists	5.00pm	1.00pm
Draw available for Finals	7.00pm	7.00pm
Major Final scheduled time	10.50am-12.02pm (9 horses)	7.30-10.16am (16 horses)
Consolation Final scheduled time	12.30-1.58pm (10 horses)	2.50-3.46pm (7 horses)

### Prizegiving

All class prizegivings will be **unmounted** and you must be in correct riding attire, with the exception of the CDIW Pacific League Final Freestyle class which will be presented mounted directly after the completion of the competition.

Riders are requested to be present or notify the event office of a stand in (in exceptional circumstances only). Failure to do so may result in Prizemoney being retained.

Below is a list of the current schedule for presentation. This may be amended during the event, so please ensure you check Notice Board beside the Stables toilet block for changes.

Presentations will be made on the Affordable Pools Spectator Lawn

Friday 12.30pm	Sponsor	Friday 8.00pm
501	Matthews Hanoverians	502
301	Morgan Coakle Lawyers	801
101	Ridir Clothing	202
		931
Friday 4.20pm		951
201	Oakridge Equestrian	401
941	IRT	921
701	Equinesque	911
601	Balanced Saddle Fitting	901

Saturday 12.30pm	Sponsor	Saturday 8.00pm
402	Andrea Raves	102
503	Cooper Oborn Equestrian	802
302	Equissage	932
		942
Saturday 2.30pm		303
203	HERDD Bedding	403
942	IRT	922
602	Treadlite	912
Saturday 4.10pm		902
702	Rosemary Carter & Brett Kendall	
961/962	Para Supporters Club	

Sunday 11.30pm	Sponsor	Sunday 2.30pm	
603	Moore's Riding Wear	103 Final	Pleasant View Equestrian
304	NZ Warmblood Assoc	103 Consol	Pleasant View Equestrian
943	IRT	Sunday 4.30pm	
703	Equinesque	204 Consol	Aspin & Co
204 Final	Aspin & Co	923	Matamata Vet
Sunday 2.30pm		803	Dressage Rider Training
953	Summit Grains & Saddlery	404	Kahikatea Horses
933	IRT	963/964	Para Supporters Club
504	InstantCryo Equine		

### **Wade Equine Trade Village**

We have 24 Trade Vendors onsite, many of whom are sponsors. Please acknowledge their support of our show when passing, even if you do not buy anything.

The Trade Vendors will be operating from around 8am – 7pm Friday/Saturday and 8am-4pm Sunday.

### **Food Vendors**

The Takapoto Café and Food van will be operational from 7am each day

The Takapoto Bar will be operational from midday each day

We have the following food vendors operating from around the Affordable Pools Supporters Lawn

Deejays Gourment Griller – 2pm-10pm Thurs, 8am-10pm Fri-Sat, 8am-4pm Sunday

Loco Mexican – 11am-10pm Friday-Saturday, 11am-4pm Sunday

Little Tasty Food Truck - 11am-10pm Friday-Saturday, 11am-4pm Sunday

Waffle It - 11am-10pm Friday-Saturday, 11am-4pm Sunday

Little Sparrow Gelato – from 8am each morning

### **Sponsors**

We are thankful to the significant support from all our wonderful sponsors, without whom we would be unable to run this event.

Please make sure you thank them either in writing or in person during or after the show. A list of all sponsors is in the programme.

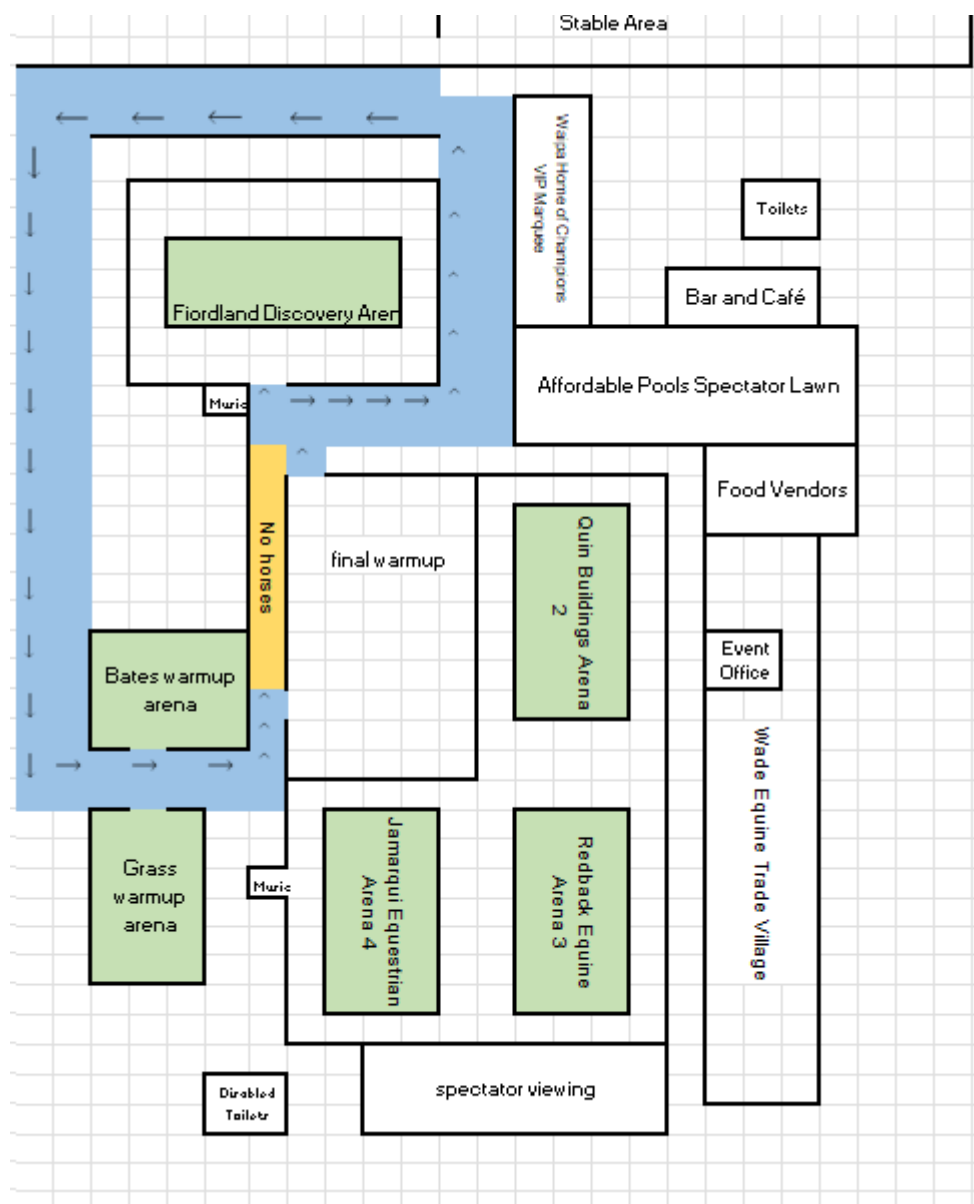
## Site map of Arenas

Please note horse direction into the grass warmup and Bates Saddles Warmup arena (following arrows)

Riders head down the gravel driveway on the lake side of the property, leading to the warmup arenas.

Following tests, riders will exit past the Fiordland Discovery Premier Arena – please be mindful of competitors in this arena when exiting.

There is one gate into the final warmup area, and one gate to leave that surface (after your test or heading to the Fiordland Arena). These gates are monitored by volunteers. Please do not open any other gates for horse use.





# Stabling area map



Stabling area map