



Organising Committee Rep Role Description

PURPOSE:

1. Enable Organising Committees' perspective to be represented effectively to the ESNZ Eventing Board.
2. Provide a single point of contact for Organising Committees' to provide feedback, raise issues and present ideas to the ESNZ Eventing Board.
3. Be an effective communication channel for Organising Committees so that they are well informed of ESNZ Eventing activities, plans and progress.

EXPECTATIONS:

1. One of the two elected Organising Committee representatives is appointed as the Board-attending representative and attends all ESNZ Eventing Board meetings. This will involve 6 – 7 meetings per annum including a two day meeting in January and the ESNZ Eventing AGM in July. Cost of travel to these meetings is met by the sport.
2. Understand and be active in supporting the activity required to achieve ESNZ Eventing strategic and annual business plans.
3. Accurately and effectively represent the perspective of all ESNZ Eventing Organising Committees at ESNZ Eventing Board meetings.
4. Active participation and contribution to discussion in ESNZ Eventing Board meetings.
5. Proactive and effective communication of ESNZ Eventing decisions, issues, needs, plans and progress to ESNZ Eventing Organising Committees.
6. Being an approachable, considerate and enthusiastic representative for ESNZ Eventing Organising Committees.
7. Able to represent ESNZ Eventing Organising Committees collective view regardless of its alignment with personal view.

KEY FUNCTIONS:

1. Bring ESNZ Eventing Organising Committees' perspectives, ideas, feedback and concerns to the attention of ESNZ Eventing Board.
2. Take ESNZ Eventing perspectives, ideas, issues and opportunities to ESNZ Eventing Organising Committees.
3. Through active communication with ESNZ Eventing Organising Committees, identify potential, future issues and opportunities for growing the sport of Eventing in New Zealand. Propose solutions or support processes to identify and implement actions to maximise opportunities.
4. Being a conduit for information and communication between ESNZ Eventing Organising Committees, the ESNZ Eventing Board and the sport of Eventing.