



## Minutes of Meeting

**ESNZ Eventing Board Meeting held;  
9.30am Monday 22 February 2016  
ESNZ Head Office, Wellington**

**Present:** Todd Gloyn (Chair), Nick Pyke, Angela Lloyd, Alison Watters, Kirsty Sharapoff (Rider Rep), Kate Wood, Melissa da-Souza (OC Rep), Marg Evans

**Attended by:** Nicola Felton (Sport Manager) (Minutes), Vicki Glynn (ESNZ CEO), Sarah Dalzeil (HP Director)

**Apologies:** None

<u>Agenda Item</u> 1	<u>Welcome/Apologies</u>
<p>The Chair welcomed everyone to the meeting and recorded that there were no apologies.</p>	
2	<b>Meeting Administration</b>
3	<b>Items Requiring Decisions</b>
<p><u>Minutes of Previous Meeting</u> The minutes of the previous meeting held on the 24<sup>th</sup> November 2015, were confirmed as true and correct. There were no Matters Arising from the previous minutes.</p> <p style="text-align: right;"><b>Moved: Alison Seconded: Marg</b></p> <p><u>Health and Safety</u> Marg presented an overview on Health and Safety. The use of remote control camera's was also raised and discussed in regards to safety.</p> <p style="text-align: center;"><b>ACTION: Marg to continue developing Eventing Specific Health and Safety protocol. Nicky to remind TD's that they are advised to brief jump judges regarding photographers and appropriate positioning of them &amp; their cameras prior to the start of the event</b></p> <p>Discussions were held around the processes and protocols following rider and horse falls at events. The board resolved that ESNZ Eventing needs to create an action tree for such events, to be circulated to organising committees. This would fit under the crisis management plan supplied to organising committees.</p> <p style="text-align: right;"><b>ACTION: Marg to liaise with Nicky to draft</b></p>	

### Youth Development and 3\* recognition programme reviews

Sarah Dalziell updated the board on progress with the High Performance programmes both overseas and nationally within New Zealand.

Discussion was held around potential areas that the board could support the High Performance programme, particularly regarding attracting horse owners to support New Zealand based emerging riders. The racing industry and race owners were identified as obvious areas of interest and opportunity. The board discusses potential action that could be taken to assist in this area.

**Action: Marg to connect racing contacts with the High Performance Director to initiate action**

Discussion was held around the Youth performance clinics and the most recent clinics were reviewed. Low attendance at the past two clinics have sparked discussion around whether the Youth development clinics are achieving the objectives they were designed to and whether this is an area that requires re-thinking.

The board decided to investigate holding regional based camps open to riders of any age, which focus more on the wider development of riders knowledge base rather than just riding skills. It was proposed that they be held around September at the beginning of the Spring season.

**Action: Nick to draft ideas into a proposed format and structure for the camps. Melissa to assist Nicky in the functional side of organising the camps.**

### Grading system – member feedback

Feedback from the Eventing Equality proposal was reviewed and summarised. After much consideration the board decided the best outcome would be to change the rules to the following:

1. Combinations must ride HC when entering an event two levels below the highest level they've achieved two MER's at.
2. C, B or A categorised riders riding a MER'd horse must ride HC when competing at two levels below the highest level that horse has achieved two MER's at.

The board moved to change the Eventing rules to reflect this. The rule change will be effective Spring 2016.

**Moved: Nick  
Seconded: Kate**

### Recommendation:

ESNZ Eventing would strongly encourage OC's to run a + class in order for riders to avoid riding HC, or they're encouraged to split classes by MER's.

**Moved: Melissa  
Seconded: Kate**

**ACTION: Working group and Nicky to communicate changes.**

### Mike ES follow up

Todd has continued discussions with Mike regarding getting him out to New Zealand to assist with the development of our Course Designers, builders, and TD's. This is dependant upon a successful Prime Minister's scholarship application

**ACTION: Todd to continue liaising with Mike and Sarah regarding this. Nicky, Todd, and Sarah to develop a written plan to support the Prime Minister's Scholarship application.**

### Communication – Media Liason roles

Discussion was held around how the Media Liaison role would be filled. Potential role structures were discussed. It was decided that Nicky would run the communications to tide Eventing New Zealand over until next Spring. It was decided that a long term solution needed to be in place around Rio in order to capitalise

on the influx of media and therefore increased engagement post-Rio.

**ACTION: Continue discussions with ESNZ regarding a combined communication position with other disciplines. Nicky to appoint a communications intern for the short term.  
Next Eventing Board Meeting – Post Olympic capitalisation strategy.  
Nicky to look into potential remuneration packages for an intern.**

#### Tokyo Olympic Eventing format

Ahead of the Olympic Eventing format conference call on Tuesday 23<sup>rd</sup> February the board analysed the proposed Olympic eventing format and feedback received from other countries, members, riders, and officials. The board continued to brainstorm ideas to address the identified issues.

**ACTION: Vicki, Sarah and a variety of high profile riders will represent Eventing New Zealand on the conference call Tuesday 23<sup>rd</sup> February 2016. Todd, Vicki, Erik and Sarah will work on NZ response to the Eventing Committee.**

#### Funding application for Taupo 2016

The board moved to apply to NZCT for the total of \$20,000 to cover the costs of Event management, equipment, rosettes, rugs, printing, and secretarial and scoring services.

**Moved: Alison  
Seconded: Todd**

The board moved in principle to apply to Pub Charity to cover the costs of Emergency services for the 2016 Taupo Three day, with total amount to be supplied when invoices are obtained.

**Moved: Melissa  
Seconded: Alison**

#### Board succession planning

Concerns were raised regarding the job sharing of riders reps and OC reps due to the time distance between meetings they attend.

**ACTION: reps to discuss with one another. Discussion at next meeting**

The board discussed that they have an appointed position available on the board and two members finish their terms this year. There is a need to objectively identify skills gaps on the board.

**ACTION: Add to the agenda for the next Eventing Board Meeting. All board members to identify skills they believe should be added to the board, and circulate these before the next meeting.**

#### Trans-Tasman date

Sydney CCI 2017 clashes with Taupo three day Event. As this will not be an acceptable option for Trans-Tasman, it is necessary to know the Australian plans for TT2017.

**ACTION: Vicki to discuss the date clash with Eventing Australia.**

#### Letter from Central Hawkes Bay

Eventing New Zealand confirmed that it was an administrative mistake that the organising dues were sent to C. & Southern Hawkes Bay rather than paid by Eventing New Zealand as was originally agreed.

Eventing New Zealand to enter a discussion with the Central & Sthn. Hawkes Bay committee as to how they can assist with Funding applications.

In our formulation of the 2016/17 budget we will look at ESNZ Eventing support for the National One Day and Three Day Championships financially.

**ACTION: Nicky to organise a refund for the Organising Dues for Arran Station and Eventing NZ to**

pay. Todd will write to the C. & Sthn HB committee in response to their concerns.  
Alison to alter budget for 2017.  
Todd and Nicky to look into assisting with Funding.

### 3\* rider support programme

The board discussed the best way to support 3\* riders who weren't on New Zealand squads and decided that it would be most beneficial to offer some Training scholarships. Particular focus would be on those riders likely to be part of the next senior Trans Tasman team.

**ACTION: Kate to develop scholarship criteria.**

### Official survey

Melissa summarised the results of the course designers survey and found that the main issue was a lack of communication. It was decided that an official process needs to be developed and communicated to officials to ensure their development and progression through the sport.

**ACTION: Melissa to compile written summary to be circulated. Melissa to continue with surveying other officials.**

### Eventing Technical

Nick moved that the meeting go into committee at 3.45pm, the meeting came out of committee at 4.20pm. Vicki brought it to the boards attention that given the new health and safety legislation effective April 4, enhanced accountability to the board warrants a review of the responsibilities and accountabilities of the technical aspects of the discipline. Especially given the issues raised in the Feb 2016 technical report in regards to officials.

### Board level rule changes

The board discussed the way they go about making rule changes and stressed the need to be nimble and adaptable in event specific rule changes.

**ACTION: Prior to the next meeting the board will draw up draft rules around special competitions which will enable the likes of a CNC1\*++ competition to be run upon the case by case approval of the board.**

### Taupo NEC

Concerns were again raised regarding ESNZ Eventing's liability for those using their cross country jumps at the Taupo NEC, following reports of dangerous and unsupervised riding. Issues are the CC at NEC discussed at previous meeting are still an issue.

Potential candidates for the Board rep position on the Taupo NEC committee were discussed.

**ACTION: Todd to contact potential suitable candidate to go on the Taupo NEC board.**

### Relationship with NZPCA

Todd and Melissa have continued discussions with NZPCA regarding forming an ongoing mutually beneficial relationship whereby resources are shared equitably to ensure that Eventing maintains the best possible safety standards at all Events in accordance with the rules.

4	<b>Items requiring Discussion</b>
5	<b>Reports</b>
<u>All reports were taken as read</u>	

**5.20pm Meeting close**