

Dear Jumping Area Groups,

2024 AGM NOTIFICATION PACK

You are invited to attend the Jumping Conference and Annual General Meeting (AGM), which will be a combined event with Dressage and Eventing also holding AGMs concurrently. This will be held at **Rydges Auckland, 59 Federal Street, Auckland CBD. 6th – 7th July 2024.**

The Hall of Fame awards will be awarded at a combined cocktail function on Friday evening prior to the Conferences.

The Timetable is as follows:

Friday 5th July 2024

7.00pm -9.00pm Hall of Fame Awards

Tickets to the Hall of Fame Cocktail evening are now on sale here.

[ESNZ Hall of Fame Tickets, Rydges Auckland, Auckland | TryBooking New Zealand](#)

Saturday 6th July 2024

8.30am Registrations

9.00am All discipline Conferences/AGMs start

4.30pm Finish

Sunday 7th July 2024

9am Jumping AGM

12 pm Finish

Accommodation

ESNZ's special accommodation rate is now in place, and you may book here.

[Equestrian Sports NZ Incorporated | Rydges Hotels & Resorts](#)

Business of Meeting

Nominations for Board, Remits and General Business must be with the Jumping Sport Manager no later than **5.00pm on Tuesday 21st May 2024.**

There are two Positions available on the ESNZ Jumping Board this year – Paul Croucher and Katja Kershaw both retire by rotation. Both positions are for three-year terms. All nominations, except those of existing Board members seeking re-election must be accompanied with a Curriculum Vitae.

All remits and nominations must be emailed to the Jumping Sport Manager, Marilyn Thompson, at marilyn@nzequestrian.org.nz Forms have been provided in this pack.

ESNZ Jumping

Level 1 Panama House, 22 Panama Street, Wellington 6011
PO Box 6146, Marion Square, Wellington 6141
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***** IMPORTANT: Remits Process and Timeline**

This year we will be adding an additional step to our remit process – we will be holding an **online Town Hall meeting on 28th May via zoom**, where the nominator and seconder of each remit will be invited to speak to their remit, outlining what they are wishing to achieve with the proposed change. This will provide for members to gain a better understanding of the remit, with time to discuss it with Area members before the Area decides which way to vote.

The Town Hall Meeting on zoom will be open to all current members. Registration will be required. There will be room for Questions only – this is not the forum for debating the merits of each remit as this is held at Conference.

The Remits timeline is:

Remits Close: 21 May

Summary of Remits issued: 24 May

Zoom Town Hall Meeting: 28 May

Final Remits closing date (allows for any modifications that nominator may wish to make following Town Hall meeting. 31 May

Notification of Business / AGM Papers issued: 7 June

Please find enclosed the following documents:

- Area Delegate Job Description
- Attendance Confirmation Form
- Proxy Form
- Jumping Board Member Nomination Form
- Remit Submission Form
- Area Committee Contact Details Update Form
- Expense Claim Form

Please note that all members are welcome to attend the conference and AGM, however to assist with catering requirements we will require each individual to RSVP no later than 16th June.

Notification of Business

The Jumping Order paper will be **forwarded to Jumping Area Groups and posted on the ESNZ website by the 24th May 2023.**

Travel

Delegates and representatives are asked to make their own travel arrangements. See accommodation details above for the link for accommodation bookings, which is at your own cost.

Jumping will reimburse your flights to a maximum of the cheapest available flight as of 31st May 2024 for each nominated Area Delegate to attend the conference. All delegates must fill out an Expense Claim Form and supply a copy of their booking to the Jumping Sport Manager for reimbursement, including the receipt. Please also include your bank details for reimbursements.

Nominated Area Delegates traveling by car will be reimbursed at \$0.83 per km.

Area Group Financial Statements

A reminder that Area Groups are required to provide a Summary of their financial statements to the Jumping Sport Manager by 18th June 2024. Copies of the 2023 Financial Statements, if these have not been provided already, may be forwarded now.

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If you have any further questions regarding this years' Conference and AGM, please do not hesitate to contact me.
I look forward to seeing you in Auckland.

Kind Regards,
Marilyn Thompson

Jumping Sport Manager

Email: marilyn@nzequestrian.org.nz

Mobile: 021 612817

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Area Delegates Job Specification

All delegates must be members of ESNZ. Delegates are the communication voice between the National Discipline and Area Members.

Area Delegates are responsible for:

- Reporting to their area committee on matters happening nationally, including rule-changes, registration requirements and any other matters pertaining to show jumping
- Putting forward remits from their area to the ESNZ Jumping conference
- Representing their area's vote at the Annual AGM on remits and any other matters requiring a vote
- Supplying a calendar of all affiliated events within their area, to ESNZ Jumping
- Representing ESNZ Jumping, promoting national series sponsors at shows. All flags must be displayed in the correct manner at all required shows in their area
- Must be associated with the running of at least one show in the area they represent, ensuring that these events run within the required guidelines set by ESNZ Jumping
- Encourage area to have a designated Publicity Officer. Where possible promote your local events to the media by liaising with their area publicity officer and supplying results to the ESNZ Jumping official publicity officer
- Promote membership to ESNZ in their local area.
- Recruiting of new officials, judges, course designers and stewards. New and Upgrading of Officials must go to Jumping board for approval via ESNZ Jumping



JUMPING

Jumping Conference and AGM Attendance Form

Jumping AGM and Conference
6 -7 July 2024, Auckland

To assist with catering requirements, this form just be completed for all individuals wishing to attend the Conference and Annual General Meeting.

Only individuals that register their attendance will receive a copy of the meeting papers, via email.

The following people will be attending the 2024 AGM from _____ Area.

NAME	EMAIL and Address	Attending Saturday Conference	Attending Sunday AGM	VOTING DELEGATE YES / NO

Please return to Jumping Manager – Marilyn Thompson, marilyn@nzequestrian.org.nz
by 16th June 2024



Proxy Form

Jumping Annual General Meeting
7th July 2024, Auckland

I _____ wish to have my apology recorded and

hereby nominate _____ as my proxy for the AGM.

Signed: _____ (Delegate)

Signed: _____ (Proxy)

Proxy Forms must be emailed to Jumping Sport Manager – Marilyn Thompson,
marilyn@nzequestrian.org.nz or handed in prior to the commencement of the Annual General Meeting.



JUMPING

2024 Jumping Board Nomination Form For Jumping Board Member

To be completed by any Jumping Area Committee or current financial member seeking to nominate a member of ESNZ Jumping.

We hereby nominate (name)

for the position of Board Member to the Jumping Board.

NAME / AREA : _____ (Proposer)

SIGNED BY: _____

NAME: _____

DATE: _____

NAME / AREA : _____ (Secunder)

SIGNED BY: _____

NAME: _____

DATE: _____

I hereby accept the nomination and attach my CV:

SIGNED BY: _____ (Nominee)

NAME: _____

DATE: _____

ESNZ MEMBERSHIP _____

Please return to Jumping Sport Manager – Marilyn Thompson, marilyn@nzquestrian.org.nz
by 21st May 2024



JUMPING

Remit Submission Form

Please refer to the latest Jumping rules at the following link:

[JumpingandShowHunterRules](#)

Article or Annex No#	Page No#:
Current Rule:	
Proposed Rule Change:	
Rationale:	
Area Nominated By:	
Nominator: <i>(Area Chairman / Delegate / Secretary)</i>	
Secunder: <i>(another area group)</i>	

Please return to the Jumping Sport Manager – Marilyn Thompson,
marilyn@nzequestrian.org.nz by 21st May 2024



2024-2025 Jumping/Show Hunter Area Committee Contact Details

Area: _____

POSITION	NAME	ADDRESS	PHONE	E-MAIL ADDRESS
Area Delegate				
Area Secretary				
Show Secretary				
Chairman				
Vice-Chairman				
Publicity Officer				
Treasurer				
Show Hunter (Please indicate if there is a separate SH Committee)				

