

DRESSAGE NEW ZEALAND

Judges Technical Manual

Effective 1st October 2022

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This document has been created to guide NZ Dressage Judges and potential Judges. For further information, please visit our website at <https://www.nzequestrian.org.nz/disciplines/dressage/>.

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Key resources & contacts

Resources

- [ESNZ rules, regulations and policies](#)
- [Rules of ESNZ Dressage \(Rule Book\)](#)
- [Young Dressage Horse Rules & Judging Guidelines](#)
- [ESNZ Dressage & FEI Tests](#)
- [FEI Dressage Rules](#)
- [FEI Dressage and Para Dressage useful resources](#)
- [Practice Theory exam questions](#) (all levels)

Contacts

The latest list of officials and other important contacts can be found on our website [here](#).

For further information that cannot be found in either this Technical Manual or reference resources, please contact one of the below.

- Judges Officer
- Dressage NZ Sport Manager
- Area Judges Officer
- Technical Officer (Rules)
- Judges Sub Committee

FEI Riders Fast Track Pathway

Rationale

To encourage riders who have competed at FEI levels of PSG and above to become official dressage judges through a fast-track programme of promotion, in recognition of the training, knowledge, and contributions of these riders to the sport, and the value of these experiences toward supporting potential judges.

Developing your judging skill set

In the first year of coming onto the Judges list, Fast Track candidates are strongly advised to work closely alongside other judges and mentors to develop their judging skill set. This may also include opportunities to Sit-In, Shadow Judge and attend educational clinics and workshops to deepen their knowledge base for judging.

Requirements

- You must be a current member of ESNZ.
- You must pass the G Level Rules open book exam with 90% or more before beginning E or D Level requirements.
- Overseas riders residing/resident in NZ can also apply for this programme, and must follow the same criteria and guidelines set out for NZ riders.
- **To enter at E level**
 - Riders competing at PSG – Intermediate I (Small Tour) need to have attained an overall average of 68% or better on 3 occasions over the last 5 years.
 - Follow the requirements for becoming an official **E level** judge as set out in [upgrading requirements](#).
- **To enter at D level**
 - Riders competing at Level 8 and above (Medium Tour) need to have attained an overall average of 65% or better on 3 occasions over the last 5 years.
 - Follow the requirements for becoming an official **D level** judge as set out in [upgrading requirements](#).
- Adhere to the [accreditation requirements](#) to maintain your judging status once you are official.

To apply

- Register your interest with your Area Judges Officer.
- Complete an [Expression of Interest Application form](#) and send it to the Judges Sub Committee. You must include verification of your competition results.
 - Overseas riders - where possible please provide confirmation of competition results by your National Federation for cross checking purposes.

The JSC reserves the right to review applicants and make necessary changes and adjustments outside of these guidelines when deemed necessary.

Staying accredited as a judge: Accreditation Points system

It is the responsibility of every DNZ Judge that they complete the required tasks over a **2-year period** to remain accredited. Points are allocated for each task per the table below. Submit the online [Dressage Judge Reporting Form](#) to record your judging assignments as you complete them.

| Task | Points |
|--|--------------------|
| 1 Judging official graded DNZ tests including YDH, graded para dressage, and FEI level eventing tests: | |
| More than 5 horses | 20 pts |
| 5 horses or less | 10 pts |
| Judging non-graded DNZ tests, Intro tests, Pony Club tests, eventing/horse trial tests: | |
| More than 5 horses | 10 pts |
| 5 horses or less | 5 pts |
| 2A DNZ judges clinics: All judges must attend at least one approved official DNZ judges clinic every 2 years. | |
| Attending an official DNZ judges clinic that is nationally approved by the JSC and presented by our national Educators (NZ FEI Listed Judges) | 150 pts |
| Young Dressage Horse judges must also attend a YDH seminar presented by a YDH Educator | |
| Para Dressage judges must also attend a Para Dressage seminar presented by a Para Dressage Educator | |
| 2B Other educational clinics: | |
| Attend an FEI dressage clinic/seminar (registered and approved by the FEI) in NZ or overseas | 100 pts |
| Attend a dressage clinic in NZ presented by overseas FEI judge(s) and approved by the JSC | 100 pts |
| Attend an overseas official dressage clinic or workshop with appropriate presenters | 50 pts |
| Attend a dressage clinic for G to C level judges presented by official DNZ Mentors and Educators | 30 pts |
| 3 Complete an open Rule Book test (at least once every 2 years) | 20 pts |
| 4 Act as a TD or Assistant TD at any DNZ event (compulsory for all A & B level judges at least once every 2 years) | 20 pts |
| 5 Judge out of area | 5 pts (per event) |
| 6 Judge at your highest class allowed | 5 pts (per class) |
| 7 Shadow Judge or Sit-In at your highest level allowed | 5 pts (per class) |
| 8 Write or Sit-In with an international judge | 10 pts (per class) |
| 9 Write or Sit-In with an Educator | 5 pts (per class) |
| 10 Compete at Advanced Medium or above, attaining 60% or more | 5 pts (per class) |

Compulsory requirements

- **Task 1:** Minimum of **100 points** per annum. **60 of the points** must come from officially graded DNZ classes - the remainder of points can be made up from a combination of other non-graded judging experiences.
- **Task 2A:** Attend an approved official judges clinic at least once every 2 years.
- **Task 3:** Complete an open Rule Book test every 2 years.

Note: While not all tasks are compulsory, they signal a judge being proactive and engaged which is taken into consideration when reviewing judges.

Minimum points to accumulate over a 2-year period

Levels G to C: **370 pts**

- **Task 1:** 200pts (judging experience)
- **Task 2A:** 150pts (DNZ judges clinic)
- **Task 3:** 20pts (open Rule Book test)

Levels A & B: **390 pts**

- **Task 1:** 200pts (judging experience)
- **Task 2A:** 150pts (DNZ judges clinic)
- **Task 3:** 20pts (open Rule Book test)
- **Task 4:** 20pts (acting as a TD or assistant TD)

Upgrading

All prerequisites in the table below MUST be completed **before** the Theory and Practical upgrading exams may be attempted. Prereqs for the next level are not to be commenced until upgrading to the previous level is complete. **Note:** SJ and SI evaluation forms must be completed on each occasion.

| Requirement | → G level Prelim | → F level Nov | → E level Elem / Med | → D level Adv Med | → C level Adv | → B level Small Tour | → A level Big Tour |
|---|---------------------|-----------------------------|--------------------------|--------------------------|------------------------------|--------------------------|----------------------------|
| Min. age | 18 | 18 | 20 | 20 | 20 | 20 | 20 |
| Current ESNZ member | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Attend a judges clinic with content relevant to your level | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Judging: Min. number of horses judged at current level | N/A | 24 (Prelim), min. 5 classes | 24 (Nov), min. 5 classes | 24 (Med), min. 5 classes | 24 (Adv Med), min. 5 classes | 18 (Adv), min. 6 classes | 18 (Int I), min. 6 classes |
| Min. level of SJ and SI assessors | Assistant Mentor | Assistant Mentor | Mentor | Mentor | Mentor | Mentor | Mentor |
| SJ: Level of class | Prelim / Nov | Nov | Elem / Med | Adv Med | Adv | Small Tour / Int I | Big Tour / Int II / GP |
| SJ: Min. number of classes | 2 | 3 | 3 | 4 | 4 | 3 of each | 3 of each |
| SJ: Min. number of horses judged overall | 20 | 30 | 30 | 24 | 24 | 36 | 18 |
| SI: Level of class Must occur on at least 2 separate classes with a different Mentor/Educator (could be completed at one event) | Prelim or Nov | Nov | Min. 1 x Elem / 1 x Med | Adv Med | Adv | Small Tour / Int I | Big Tour / Int II / GP |
| Riding: Min. levels at which at least 60% is attained on at least 2 occasions, judged by accredited judges OR 2 additional SIs | N/A | N/A | N/A | Nov | Elem / Med | Adv Med | Adv Med |
| Steward or TD at one Regional or above event | Optional | Optional | Optional | Optional | Optional | ✓ | ✓ |
| Provide a CV to Judges Officer | ✓ | Optional | Optional | Optional | Optional | Optional | Optional |

Examinations

All prerequisites MUST be completed **before** the practical upgrading exam may be attempted. Prerequisites for the next level are not to be commenced until upgrading to the previous level is complete. **Note:** Shadow Judging (SJ) and Sit-In (SI) evaluation forms must be completed each time.

| Requirement | → G level Prelim | → F level Nov | → E level Elem / Med | → D level Adv Med | → C level Adv | → B level Small Tour | → A level Big Tour |
|--|---------------------|---|-------------------------|----------------------|------------------|-------------------------|-----------------------|
| Time at current level | N/A | Minimum 2 years, or at the discretion of the JSC on application | | | | | |
| Theory exam: 80% or more obtained This is a prerequisite for the Practical exam. | N/A | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Participate in discussions at judges workshops / clinics | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Adhere to the Code of Conduct | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Practical exam The closeness of marks of each movement, placings and spread of marks from highest to lowest and suitability of comments will be taken into account by the examining judge. | | | | | | | |
| The level to SJ | N/A | | | Adv Med | Adv | PSG / Int I | Grand Prix |
| Min. number of horses to SJ | N/A | | | 10* | 10* | 8* | 6* |
| Min. level of the examining judge | N/A | | | Mentor | Mentor | Mentor | Mentor |

* It is recognised at times it may not be possible to have the required number of horses. In such cases it is suggested that the candidate also judge another class at the same level at the same competition under exam conditions.

Upgrading to Young Dressage Horse and Para Dressage

All prerequisites in the table below **MUST** be completed **before** the Theory and Practical upgrading exams may be attempted.

| Requirement | → Para Dressage | → Young Dressage Horse |
|---------------------------------------|---|---|
| Min. judge level | D level | D level |
| Min. age | 20 | 20 |
| Current ESNZ member | ✓ | ✓ |
| Attend a relevant seminar | Para Dressage seminar | YDH seminar |
| Writing: Min. number of horses | N/A | Min. 16 in total across all age groups (4, 5, 6 and 7 yo), at least three in 7 yo |
| Sit-In | Min. once in every grade (Grades I to V) | Min. 18 horses over the four age groups, with at least three 7 yo OR can be substituted with a class of PSG level) |
| Shadow Judging | Min. once in every grade (Grades III, IV or V can be a freestyle) | Min. 15 horses over the four age groups, with at least five 4 yo |

Examinations

| Requirement | → Para Dressage | → Young Dressage Horse |
|--|---|-----------------------------------|
| Theory exam: 80% or more obtained This is a prerequisite for the Practical exam. | ✓ | ✓ |
| Participate in discussions at judges workshops / clinics | ✓ | ✓ |
| Adhere to the Code of Conduct | ✓ | ✓ |
| Practical exam: The closeness of marks of each movement, placings and spread of marks from highest to lowest and suitability of comments will be taken into account by the examining judge. | | |
| The level to SJ | Grade I to V, at least 1 class per grade* | Ages 4, 5, 6 and 7 yo* |
| Min. number of horses to SJ | 5 | 16 in total across all age groups |
| Min. level of the examining judge | Para Dressage Mentor | YDH Mentor |

* Can be from different competitions

Dressage Judges Code of Conduct

To be considered in conjunction with ESNZ Code of Conduct (noted below) and DNZ Rules. Any serious breaches of the Code of Conduct may result in disciplinary action as outlined in the Disciplinary Code.

ESNZ Code of Conduct

"As an Official I undertake to respect all ESNZ and FEI Rules and Regulations at all times, found at Rules & Regulations | ESNZ (nzequestrian.org.nz).

I am aware that I am a representative of Equestrian Sports New Zealand while officiating at any ESNZ Event (hereinafter the "Event/s"). I am also conscious of my role as an authority and of the associated obligation to have adequate knowledge of the principles of equestrian sport and the relevant Rules and Regulations, and to apply them at all times in a fair and consistent way.

I will fulfill all the requirements of being an Official (including maintaining the necessary qualification) relevant to each Event to which I am appointed.

While I am officiating:

- I will act in an appropriate and respectful manner towards humans and animals, paying constant attention to their safety and I will carry out all duties in a professional manner. • I will refrain from consuming alcohol, and I will not use any substances and/or medications that would impair my judgement.
- I will be willing to answer the questions of stakeholders (including but not limited to Athletes, Owners and Trainers, Organisers, Grooms and my colleagues). I will take the time to politely and objectively explain my decisions where possible.
- I will be familiar with all the relevant Rules and Regulations and will be well prepared for every Event.
- I will cooperate with the Organiser of the Event and with my colleagues.
- I will be punctual and dress appropriately.

I commit to avoid any actual or perceived conflict of interest. A conflict of interest is defined as any personal, professional or financial relationship, including relationships of family members that could influence or be perceived to influence objectivity when representing or conducting business or other dealings for or on behalf of ESNZ.

I will maintain a neutral, independent and fair position towards Athletes, Owners, Trainers, Grooms, Organisers, other Officials and stakeholders. Financial and/or personal interests will never influence my officiating duties and I will spare no effort to avoid any such perception.

On becoming aware of a potential Conflict of Interest I undertake to promptly notify ESNZ (or where the conflict only arises and/or is identified on-site, the President of the Ground Jury).

In the course of my duties or when representing ESNZ I will refrain from making any public statements, including to the media or in social media, that might cause harm to ESNZ or to equestrian sport in general. This includes statements that might create a perception of bias. I will not place bets on Athletes and Horses competing at Events or otherwise receive any financial or other gain as a product of a particular result. "

The breach of any obligation assumed under this Code of Conduct and/or any breach of the ESNZ and FEI Rules and Regulations may lead to any of the following sanctions as stipulated in the Rules:

- Warning letter
- Obligation to attend a course and/or to pass an exam
- Fine
- Suspension from officiating duties (provisional or for a stated period of time)
- Removal from the relevant and appropriate lists of Officials
- Any other sanctions as stated in the relevant Rules or Regulations

General responsibilities of Judges

1. Judges should not solicit organisers for future invitations. If you need assistance with invitations, please contact your AJO for their assistance.
2. Be discreet in what you say at all times, including to your writer, and when discussing the class with others.
3. In situations where further support is needed, refer to the Technical Delegate for guidance.
4. Be prepared to discuss the results with the competitor if they request to do so.
5. It is not permitted to drink alcohol until you have finished judging your classes for the day.
6. If you are the Chief Judge at C, you are the president of the Ground Jury for that class and must work to resolve any issues that may arise or occur during the class.
7. Reply promptly to judging invitations.
8. Ensure that you are prepared and know the appropriate test and rules.
9. Dress smartly and in accordance with the status of the event.
10. Arrive at least half an hour before your test commences, and remain on the grounds 30 minutes after the results have been published and signed off by the chief judge.
11. Inspect the arena, checking the footing and the positioning of the letters.
12. Be courteous to your writer. Explain how you will give your marks and comments. Prepare your writer for any busy or difficult parts in the test.
13. Do not look at the scores until the class is completed.
14. It is essential to keep to the class times given.

Completion of the event / class

15. Ensure that you check and sign-off the final score sheets before they are posted by the scorers onto the board.
16. If judging as a member of a panel, be prepared to discuss the judging afterwards with your fellow judges in private.
17. Any discrepancies greater than 8%, the Chief Judge must complete the correct form and send to the Judges Officer or Judges Sub Committee.
18. Check the scores before leaving the show. If you are suspicious of the accuracy of the scorers, have the result checked.
19. You will be expected to remain on the grounds for at least 30 minutes after the scores have been posted from your class.

Conflicts

20. DO NOT allow competitors, or their connections involved in the class, to sit in with you.
21. No judge may officiate at a competition if his/her duties will involve a conflict of interest.
22. In any dressage test there should not be any close relationship between any judge and rider or owner of any horse competing.
23. A judge must declare his/her interest in any person or horse competing that he/she has trained on more than three occasions/owned/part owned or have other business interest in within two months preceding a Regional event or six months preceding the Nationals, Island Championships or Horse of the Year.
24. At local shows no limitations apply on a time period thus giving the OC the opportunity to allocate that judge to competitions in which this particular person/horse does not take part.

Disciplinary code

1. A complaint relating to the alleged conduct by a Judge that relates to a breach of this Code of Conduct, or for any other conduct that impacts upon the Judges ability to fairly and properly carry out the role of Judge, will be dealt with by the JSC in consultation with the DNZ Board. This includes conduct by a Judge that takes place outside of an ESNZ event, and may include conduct undertaken by a Judge when they are not carrying out the role of Judge, that is seen to impact upon their ability to remain impartial when carrying out the role of Judge.
2. Complaints to be considered by the Judges Sub Committee should be forwarded, in writing, in confidence, to the Judges Officer, together with supporting evidence. The JSC may deal with a complaint against a Judge that is brought to its attention by any means, or may self-initiate an investigation.
3. The JSC may deal with a complaint regardless of whether or not that complaint is also being dealt with under the ESNZ Judicial System.
4. The JSC will respond to a complaint as promptly as possible, that will usually be within 7 days of receipt of the complaint. All complaints will be dealt with according to the principles of natural justice.
5. All records held relating to a complaint will be kept confidential except as is necessary to enable a full and proper investigation of the complaint. The JSC may choose to make a public statement regarding the outcome of the complaint. This will only be done after consultation with the judge affected.
6. The sanctions the JSC may impose include the following:
 - a. A formal written warning;
 - b. A suspension for a period dictated by the JSC;
 - c. A requirement to undertake training as dictated by the JSC;
 - d. The imposition of conditions upon that individual's authority to Judge ESNZ Dressage events; or
 - e. The removal of the individual from the ESNZ Dressage Judges list.

If the JSC considers that the performance of a Judge, or the number or type of complaints against a particular judge, warrants further sanction then they will refer the complaint to the Discipline Policy and Procedures outlined through the link below:

[ESNZ General Regulations, Chapter Nine: Legal System](#)

Leave of absence

Any **B level or above** judge taking **more than 1 year leave of absence** will be required to sit a theory exam at their current level to be able to come back on the Judges Panel. These exams will be conducted “when necessary” and by an approved supervisor. The pass mark must be **80% or above** as per the current examination pass mark for upgrading.

Any **C level or below** judge taking **more than 1 year leave of absence** will be required to do **2 x Shadow Judges** and **2 x Sit-Ins** at their current level and **be approved by an official Mentor** before being put back on the Judges Panel.

Retirement & Deletion from panel

Any judge who wishes to retire or who cannot meet the criteria set down to remain on the Judges Panel may, at their own request, be taken off the Judges panel. Please advise your Area Judges Officer if you wish to do this.

Judges who have not maintained the criteria may also be taken off the Judges Panel by the JSC in consultation with the relevant Area Judges Officer.

Please remember to maintain at least the minimum requirements to keep up your accreditation each year. Submit the online [Dressage Judge Reporting Form](#) to record your judging assignments as you complete them. This information is made available to the JSC and AJOs for accreditation purposes.

Area Judges Officer job description

1. Recruit and train new judges.
2. Make sure there is an ongoing training programme working in the Area for all judges, according to their level.
3. See that judges are assisted to attend educational opportunities when they are organised nationally or online.
4. Advise Areas of the dates of any relevant educational seminars you may be organising.
5. Work in conjunction with organising committees when placing judges on classes – make sure all judges get the opportunity to judge several levels. If possible see that judges are not given too many classes at the same level. Try to mix your local judges with outside judges when you have more than one on a class.
6. For judges who come under review due to discrepancies and complaints etc, ensure that they receive the necessary support in consultation with the JO and JSC.
7. Work with the Judges Officer and JSC to see that judges are being given the chance to be upgraded when they have the ability to go higher.
8. Keep the Judges Officer informed of any changes or irregularities in the Judges Panel.
9. Facilitate educational opportunities for group participation to encourage discussion.

Technical Delegate guidelines

Job description

- As the TD, you are responsible for approving and overseeing the technical and administrative arrangements at an event.
- You are required to be an accredited Dressage NZ Judge (any level).
- Must have a good knowledge of Dressage and the current Dressage NZ, FEI and ESNZ Rules.
- When invited to be a Technical Delegate, establish whether the event is Local, Regional, Island or a National Championship Event.
- You are a part of a team and do not work alone. There is always support amongst your colleagues at all times.
- You are independent from the OC and should be appointed at the beginning of the planning process of the event.
- You need to be able to circulate around the event venue throughout the competition.
- Ideally you should not be a judge at the event, but can be a reserve judge for the competition.
- At designated events, you will supervise and conduct briefings for riders, officials and volunteers.

The Organising Committee should provide:

- A copy of the program for you to check that all is in accordance with the rules.
- A note of who is on the Event Ground Jury.
- A list of the judges invited, and once the draw is completed you need to check that the judges are correctly allocated with no conflicts of interest, with sufficient breaks allocated during the class.
- A copy of the "Riders Notes".
- Health and Safety Policy – ensure that it is current and meets all requirements.

At the event

- Arrive in time before the competition starts to check the grounds, arena surfaces and setup, venue layout, facilities, stables and yards, office, scoring and catering.
- Be in attendance at least an hour before the competition starts and ends each day.
- Meet with members of the OC to discuss any issues that need to be addressed.
- Connect and work alongside your Stewards, Judges and Ground Jury.
- Be aware of any hazards that could harm horses or riders, and be proactive about making necessary changes.
- The welfare of the horse is of utmost importance.
- Ensure riders are observing the rules of "fair play".
- Ensure that judges, writers and cars get to the relevant arenas on time.
- Investigate any protests or complaints presented. Remember to always be fair – it can become emotional so defuse the situation as soon as possible and follow correct procedures and rules, including consulting with the Event Ground Jury.

After the event

- Complete the [TD report](#) and forward to the OC and the DNZ Sports Manager.

Article 441 – Number, List, & Placing of Judges

It is recommended that there be a minimum of two judges on all competitions where possible, but one judge is permitted as defined in the table below.

Note: Small Tour = Level 7, Medium Tour = Level 8, Big Tour = Level 9. Where two judges are on class (if space allows) one is at C and the second at either E or B.

| | Non Graded / Training event | Graded classes at Local event | Regional event, ICH | NCH & Named events |
|--------------------------|---|---|---|---|
| Introductory (L0) | <ul style="list-style-type: none"> Judge 1: DNZ trainee or above | N/A | N/A | N/A |
| Preliminary (L1) | <ul style="list-style-type: none"> Judge 1: G or above <p>Whenever possible, G level judges should have access to a supporting judge.</p> | <ul style="list-style-type: none"> Judge 1: G or above, plus Judge 2: G or above <p>OR</p> <ul style="list-style-type: none"> Judge 1: F or above | <ul style="list-style-type: none"> Judge 1: G or above, plus Judge 2: E or above <p>OR</p> <ul style="list-style-type: none"> Judge 1: A or FEI | <p>Min. 3 judges:</p> <ul style="list-style-type: none"> Judge 1: D or above, plus Judge 2: C or above, plus Judge 3: C or above |
| Novice (L2) | <ul style="list-style-type: none"> Judge 1: F or above | <ul style="list-style-type: none"> Judge 1: F or above | <ul style="list-style-type: none"> Judge 1: F or above, plus Judge 2: E or above <p>OR</p> <ul style="list-style-type: none"> Judge 1: A or FEI | <p>Min. 3 judges:</p> <ul style="list-style-type: none"> Judge 1: D or above, plus Judge 2: C or above, plus Judge 3: C or above |
| Elementary (L3) | <ul style="list-style-type: none"> Judge 1: E or above | <ul style="list-style-type: none"> Judge 1: E or above | <ul style="list-style-type: none"> Judge 1: E or above, plus Judge 2: E or above <p>OR</p> <ul style="list-style-type: none"> Judge 1: A or FEI | <p>Min. 3 judges:</p> <ul style="list-style-type: none"> Judge 1: D or above, plus Judge 2: C or above, plus Judge 3: C or above |
| Medium (L4) | <ul style="list-style-type: none"> Judge 1: E or above | <ul style="list-style-type: none"> Judge 1: E or above, plus Judge 2: E or above <p>OR</p> <ul style="list-style-type: none"> Judge 1: A or FEI | <ul style="list-style-type: none"> Judge 1: E or above, plus Judge 2: E or above <p>OR</p> <ul style="list-style-type: none"> Judge 1: A or FEI | <p>Min. 3 judges:</p> <ul style="list-style-type: none"> Judge 1: D or above, plus Judge 2: C or above, plus Judge 3: C or above |
| Adv Medium (L5) | <ul style="list-style-type: none"> Judge 1: D or above | <ul style="list-style-type: none"> Judge 1: D or above | <ul style="list-style-type: none"> Judge 1: D or above, plus Judge 2: D or above <p>OR</p> <ul style="list-style-type: none"> Judge 1: A or FEI | <p>Min. 3 judges:</p> <ul style="list-style-type: none"> Judge 1: D or above, plus Judge 2: C or above, plus Judge 3: C or above |
| Advanced (L6) | <ul style="list-style-type: none"> Judge 1: C or above | <ul style="list-style-type: none"> Judge 1: C or above, plus Judge 2: C or above <p>OR</p> <ul style="list-style-type: none"> Judge 1: B or above | <ul style="list-style-type: none"> Judge 1: C or above, plus Judge 2: C or above <p>OR</p> <ul style="list-style-type: none"> Judge 1: A or FEI | <p>Min. 3 judges:</p> <ul style="list-style-type: none"> Judge 1: C or above, plus Judge 2: C or above, plus Judge 3: C or above |

| | | | | |
|---|--|---|--|--|
| Small Tour (L7) | <ul style="list-style-type: none"> Judge 1: B or above | <ul style="list-style-type: none"> Judge 1: B or above | <ul style="list-style-type: none"> Judge 1: B or above, plus Judge 2: B or above OR <ul style="list-style-type: none"> Judge 1: A or FEI | Min. 3 judges: <ul style="list-style-type: none"> Judge 1: B or above, plus Judge 2: B or above, plus Judge 3: B or above |
| Medium Tour (L8) | <ul style="list-style-type: none"> Judge 1: A or FEI | <ul style="list-style-type: none"> Judge 1: B or above, plus Judge 2: B or above OR <ul style="list-style-type: none"> Judge 1: A or FEI | Min. 3 judges: <ul style="list-style-type: none"> Judge 1: A or FEI, plus Judge 2: A or FEI, plus Judge 3: A or FEI | Min. 3 judges: <ul style="list-style-type: none"> Judge 1: A or FEI, plus Judge 2: A or FEI, plus Judge 3: A or FEI |
| Big Tour (L9) | <ul style="list-style-type: none"> Judge 1: A or FEI | <ul style="list-style-type: none"> Judge 1: B or above, plus Judge 2: B or above OR <ul style="list-style-type: none"> Judge 1: A or FEI | Min. 3 judges: <ul style="list-style-type: none"> Judge 1: A or FEI, plus Judge 2: A or FEI, plus Judge 3: A or FEI | Min. 3 judges: <ul style="list-style-type: none"> Judge 1: A or FEI, plus Judge 2: A or FEI, plus Judge 3: A or FEI |
| Para Dressage | <ul style="list-style-type: none"> Judge 1: D or above (Para Dressage) judge <p>Whenever possible, the judge is an accredited Para Dressage judge.</p> | <ul style="list-style-type: none"> Judge 1: D or above (Para Dressage) judge <p>Whenever possible, the judge is an accredited Para Dressage judge.</p> | Min. 2 judges: <ul style="list-style-type: none"> Judge 1: C or above Para Dressage judge, plus Judge 2: B or above Para Dressage judge | Min. 2 judges: <ul style="list-style-type: none"> Judge 1: B or above Para Dressage judge, plus Judge 2: A or FEI level Para Dressage judge |
| Young Dressage Horse Refer to the DNZ Young Dressage Horse Competition Rules, Section 12 for details. | 4, 5 & 6YO class: Min. 2 judges: <ul style="list-style-type: none"> Judge 1: C or above to have completed a YDH seminar, plus Judge 2: C or above 7 YO class: As above, plus <ul style="list-style-type: none"> Technical judge: B level or above sitting at C | 4, 5 & 6YO class: Min. 2 judges: <ul style="list-style-type: none"> Judge 1: C or above to have completed a YDH seminar, plus Judge 2: C or above As above, plus <ul style="list-style-type: none"> Technical judge: B level or above sitting at C | 4, 5 & 6YO class: Min. 2 judges: <ul style="list-style-type: none"> Judge 1: FEI Young Horse judge, plus Judge 2: A or B level NZ Young Horse judge OR <ul style="list-style-type: none"> Judge 1: A level Young Horse judge, plus Judge 2: A or B level NZ Young Horse judge 7 YO class: As above, plus <ul style="list-style-type: none"> Technical judge: A or B level sitting at C | 4, 5 & 6YO class: Min. 2 judges: <ul style="list-style-type: none"> Judge 1: FEI Young Horse judge, plus Judge 2: FEI Young Horse judge OR <ul style="list-style-type: none"> Judge 1: FEI Young Horse judge, plus Judge 2: A or B level NZ Young Horse judge 7 YO class: As above, plus <ul style="list-style-type: none"> Technical judge: A or B level sitting at C |

G Level Expression of Interest Form

| | | |
|---------|---------------|---------------------|
| Name | Date of birth | Area / Area Group |
| Address | Suburb | |
| City | Postcode | ESNZ membership no. |
| Mobile | Email | |

Please outline your dressage experience:

As a rider

As a coach

As a writer

Please outline the dressage seminars, workshops or clinics attended:

Name of presenter Rider / Observer (circle one)

Name of presenter Rider / Observer (circle one)

Name of presenter Rider / Observer (circle one)

Any other relevant information:

Candidate signature

Date

AJO name & area & signature

Date

G Level Dressage Judge Application Form

Assessment forms to go to the **Area Judges Officer** for verification with this summary sheet.

| | | |
|---------|---------------|---------------------|
| Name | Date of birth | Area / Area Group |
| Address | Suburb | |
| City | Postcode | ESNZ membership no. |
| Mobile | Email | |

| | | | |
|--|----------|-------------------|-----------|
| Attend a G, F or G/F level clinic | Date | Mentor / Educator | Signature |
| | Location | | |

| | | | |
|---|----------|-------------------|-----------|
| Sit-In on 2 separate Prelim or Nov classes with an Assistant Mentor or above | Date | Mentor / Educator | Signature |
| | Location | | |
| | Date | Mentor / Educator | Signature |
| | Location | | |

Positive Sit-In assessment form(s) completed and attached

| | | | |
|--|--------------------|------|---------------|
| Shadow Judge at least 2 entire Prelim or Nov classes with at least 20 horses judged overall | Test (e.g. 1C, 2B) | Date | No. of horses |
| | Test | Date | No. of horses |
| | Test | Date | No. of horses |

Positive Shadow Judging assessment form(s) completed and attached

| | | | |
|---|------------|-------------------|-----------|
| Pass the G level open Rule Book test with at least 90% | Date | Mentor / Educator | Signature |
| | Percentage | | |

| | | |
|-----------------------------|------|---|
| Assessment completed | Date | Competent <input type="checkbox"/> Not yet competent <input type="checkbox"/> |
|-----------------------------|------|---|

CV attached

| | |
|---------------------|----------------------------|
| Candidate signature | AJO name, area & signature |
| Date | Date |

G Level Dressage Judge Application

Your declaration

The ESNZ and its affiliated organisations have a duty of care to their members and to the general public who interact with ESNZ Officials, as these responsibilities may involve direct and/or unsupervised contact with people under the age of 18 years. As part of this duty of care and as a requirement of the ESNZ Member Protection Policy, the ESNZ must enquire into the background of ESNZ Members applying for registration as an ESNZ Official.

All ESNZ Members wishing to be registered by the ESNZ as an ESNZ Official are required to complete the following declaration;

I sincerely declare:

1. I do not have any criminal charge pending before the courts, nor any criminal convictions or findings of guilt for offences involving drugs, violence, sexual activity, acts of indecency, child abuse or child pornography.
2. I have not had any disciplinary proceedings brought against me by an employer, sporting organisation or similar body involving child abuse, sexual misconduct or harassment, acts of violence, intimidation or other forms of harassment.
3. I have never been sanctioned for an anti-doping rule violation under any ESNZ anti-doping policy (Athlete or Equine).
4. I have never participated in, facilitated or encouraged any practice prohibited by the World Anti-Doping Agency Code or any other anti-doping policy applicable to me, in the ESNZ Horse Anti-Doping Policy.
5. To my knowledge there is no other matter that the ESNZ may consider to constitute a risk to its members, employees, volunteers, athletes or reputation by accepting my ESNZ Officials registration.
6. I will notify the CEO of the organisation(s) engaging me immediately upon becoming aware that any of the matters set out in clauses [1 to 5] above has changed for whatever reason.
7. I acknowledge that I have read and agree to abide by the ESNZ & DNZ Code of Conduct for Officials. I acknowledge I may be subject to disciplinary action if I breach the code.

Signature

Date

Please return these forms to your AJO for verification.

Office use only

Attachments received

Database updated / /

F Level Dressage Judge Application Form

Assessment forms to go to the **Judges Officer** for verification with this summary sheet.

| | | |
|---------|---------------|---------------------|
| Name | Date of birth | Current level |
| Address | Suburb | |
| City | Postcode | ESNZ membership no. |
| Mobile | Email | Area Group |

| | | | |
|--|-----------------|-------------------|-----------|
| Attend a clinic that includes F level | Date & Location | Mentor / Educator | Signature |
| | | | |

| | | | |
|---|-----------------|-------------------|-----------|
| Confirm reaccreditation clinic at F level is current (within past 2 years) | Date & Location | Mentor / Educator | Signature |
| | | | |

| | | | |
|--|----------------|-----------------------|--|
| Judged at least 5 classes at Prelim with at least 24 horses overall | Test (e.g. 1B) | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |

| | | | |
|--|-----------------|-------------------|-----------|
| Sit-In on 2 separate Nov classes with a different Assistant Mentor or above | Date & Location | Mentor / Educator | Signature |
| | Date & Location | Mentor / Educator | Signature |

Positive Sit-In assessment form(s) completed and attached

| | | | |
|---|------|------|---------------|
| Shadow Judge at least 3 entire Nov classes with 30 horses judged overall | Test | Date | No. of horses |
| | Test | Date | No. of horses |
| | Test | Date | No. of horses |

Positive Shadow Judging assessment form(s) completed and attached

| | | | |
|--|------------|-------------------|-----------|
| Pass Novice theory exam with at least 80% | Date | Mentor / Educator | Signature |
| | Percentage | | |

E Level Dressage Judge Application Form

Assessment forms to go to the **Judges Officer** for verification with this summary sheet.

| | | |
|---------|---------------|---------------------|
| Name | Date of birth | Current level |
| Address | Suburb | |
| City | Postcode | ESNZ membership no. |
| Mobile | Email | Area Group |

| | | | |
|--|-----------------|-------------------|-----------|
| Attend a clinic that includes E level | Date & Location | Mentor / Educator | Signature |
| | | | |

| | | | |
|---|-----------------|-------------------|-----------|
| Confirm reaccreditation clinic at F level is current (within past 2 years) | Date & Location | Mentor / Educator | Signature |
| | | | |

| | | | |
|---|----------------|-----------------------|--|
| Judged at least 5 classes at Nov with at least 24 horses overall | Test (e.g. 2B) | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |

| | | | |
|---|-----------------|-------------------|-----------|
| Sit-In on 1 x Elem and 1 x Med classes with a different Mentor | Date & Location | Mentor / Educator | Signature |
| | Date & Location | Mentor / Educator | Signature |

Positive Sit-In assessment form(s) completed and attached

| | | | |
|--|------|------|---------------|
| Shadow Judge at least 1 x Elem and 2 x Med classes with at least 30 horses judged overall | Test | Date | No. of horses |
| | Test | Date | No. of horses |
| | Test | Date | No. of horses |

Positive Shadow Judging assessment form(s) completed and attached

| | | | |
|--|------------|-------------------|-----------|
| Pass Elem / Med theory exam with at least 80% | Date | Mentor / Educator | Signature |
| | Percentage | | |

D Level Dressage Judge Application Form

Assessment forms to go to the **Judges Officer** for verification with this summary sheet.

| | | |
|---------|---------------|---------------------|
| Name | Date of birth | Current level |
| Address | Suburb | |
| City | Postcode | ESNZ membership no. |
| Mobile | Email | Area Group |

| | | | |
|---|-----------------|-----------------------|------------|
| Attend a clinic that includes D level | Date & Location | Mentor / Educator | Signature |
| | | | |
| Confirm reaccreditation clinic at E level is current (within past 2 years) | Date & Location | Mentor / Educator | Signature |
| | | | |
| Judged at least 5 classes at Med with at least 24 horses overall | Test (e.g. 4A) | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| Sit-In on 2 separate Adv Med classes with a different Mentor | Date & Location | Mentor / Educator | Signature |
| | Date & Location | Mentor / Educator | Signature |
| Proof of riding attaining 60+% on at least 2 occasions at Nov level, judged by accredited judges OR 2 additional Sit-Ins | Date & Location | Test | Percentage |
| | Date & Location | Mentor / Educator | Signature |
| | Date & Location | Mentor / Educator | Signature |

Positive Sit-In assessment form(s) completed and attached

D Level Dressage Judge Application Form (cont.)

| | | | |
|--|--------------------|--|---------------|
| Shadow Judge at least 4 entire Adv Med classes with 24 horses judged overall | Test | Date | No. of horses |
| | Test | Date | No. of horses |
| | Test | Date | No. of horses |
| | Test | Date | No. of horses |
| Positive Shadow Judging assessment form(s) completed and attached <input type="checkbox"/> | | | |
| Pass Adv Med theory exam with at least 80% | Date Percentage | Mentor / Educator | Signature |
| Practical exam completed | Date & Location | Competent <input type="checkbox"/> Not yet competent <input type="checkbox"/> | |
| | Mentor / Educator | Signature | |

C Level Dressage Judge Application Form

Assessment forms to go to the **Judges Officer** for verification with this summary sheet.

| | | |
|---------|---------------|---------------------|
| Name | Date of birth | Current level |
| Address | Suburb | |
| City | Postcode | ESNZ membership no. |
| Mobile | Email | Area Group |

| | | | |
|--|-----------------|-----------------------|------------|
| Attend a clinic that includes C level | Date & Location | Mentor / Educator | Signature |
| | | | |
| Confirm reaccreditation clinic at D level is current (within past 2 years) | Date & Location | Mentor / Educator | Signature |
| | | | |
| Judged at least 5 classes at Adv Med with at least 24 horses overall | Test (e.g. 5B) | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| Sit-In on 2 separate Adv classes with a different Mentor | Date & Location | Mentor / Educator | Signature |
| | Date & Location | Mentor / Educator | Signature |
| Proof of riding attaining 60+% on at least 2 occasions at Elem / Med level, judged by accredited judges OR 2 additional Sit-Ins | Date & Location | Test | Percentage |
| | Date & Location | Mentor / Educator | Signature |
| | Date & Location | Mentor / Educator | Signature |

Positive Sit-In assessment form(s) completed and attached

C Level Dressage Judge Application Form (cont.)

| | | | |
|--|-------------------|--|---------------|
| Shadow Judge at least 4 entire Adv classes with at least 24 horses judged overall | Test | Date | No. of horses |
| | Test | Date | No. of horses |
| | Test | Date | No. of horses |
| | Test | Date | No. of horses |
| Positive Shadow Judging assessment form(s) completed and attached <input type="checkbox"/> | | | |
| CV attached <input type="checkbox"/> | | | |
| Pass Adv theory exam with at least 80% | Date | Mentor / Educator | Signature |
| | Percentage | | |
| Practical exam completed | Date & Location | Competent <input type="checkbox"/> Not yet competent <input type="checkbox"/> | |
| | Mentor / Educator | Signature | |

B Level Dressage Judge Application Form

Assessment forms to go to the **Judges Officer** for verification with this summary sheet.

| | | |
|---------|---------------|---------------------|
| Name | Date of birth | Current level |
| Address | Suburb | |
| City | Postcode | ESNZ membership no. |
| Mobile | Email | Area Group |

| | | | |
|---|-----------------|-----------------------|------------|
| Attend a clinic that includes B level | Date & Location | Mentor / Educator | Signature |
| | | | |
| Confirm reaccreditation clinic at C level is current (within past 2 years) | Date & Location | Mentor / Educator | Signature |
| | | | |
| Judged at least 6 classes at Adv with at least 18 horses overall | Test (e.g. 6A) | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| Sit-In on 2 separate Adv classes with a different Mentor | Date & Location | Mentor / Educator | Signature |
| | Date & Location | Mentor / Educator | Signature |
| Proof of riding attaining 60+% on at least 2 occasions at Adv Med level, judged by accredited judges OR 2 additional Sit-Ins | Date & Location | Test | Percentage |
| | Date & Location | Mentor / Educator | Signature |
| | Date & Location | Mentor / Educator | Signature |

B Level Dressage Judge Application Form (cont.)

Positive Sit-In assessment form(s) completed and attached

| | | | |
|---|------|------|---------------|
| Shadow Judge at least 3 entire Small Tour and 3 entire Int I classes with 36 horses judged overall | Test | Date | No. of horses |
| | Test | Date | No. of horses |
| | Test | Date | No. of horses |
| | Test | Date | No. of horses |
| | Test | Date | No. of horses |
| | Test | Date | No. of horses |

Positive Shadow Judging assessment form(s) completed and attached

CV attached

| | | | |
|---|--------------------|--|-----------|
| Pass B level theory exam with at least 80% | Date Percentage | Mentor / Educator | Signature |
| Practical exam completed | Date & Location | Competent <input type="checkbox"/> Not yet competent <input type="checkbox"/> | |
| | Mentor / Educator | Signature | |

A Level Dressage Judge Application Form

Assessment forms to go to the **Judges Officer** for verification with this summary sheet.

| | | |
|---------|---------------|---------------------|
| Name | Date of birth | Current level |
| Address | Suburb | |
| City | Postcode | ESNZ membership no. |
| Mobile | Email | Area Group |

| | | | |
|---|--|-----------------------|-----------|
| Attend a clinic that includes A level | Date & Location | Mentor / Educator | Signature |
| | | | |
| Confirm reaccreditation clinic at B level is current (within past 2 years) | Date & Location | Mentor / Educator | Signature |
| | | | |
| Judged at least 6 classes at Int I with at least 18 horses overall | Test (e.g. 6A) | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| | Test | Date & Location/Event | |
| Sit-In on 2 separate Int II or GP classes with a different Mentor | Date & Location | Mentor / Educator | Signature |
| | Date & Location | Mentor / Educator | Signature |
| Proof of riding attaining 60+% on at least 2 occasions at Adv Med level, justed by accredited judges OR 2 additional Sit-Ins | <i>(Not required, would have been previously provided)</i> | | |
| | Date & Location | Mentor / Educator | Signature |
| | Date & Location | Mentor / Educator | Signature |

A Level Dressage Judge Application Form (cont.)

Positive Sit-In assessment form(s) completed and attached

| | | | |
|---|------|------|---------------|
| Shadow Judge at least 3 entire Int II and 3 entire GP classes with at least 18 horses judged overall | Test | Date | No. of horses |
| | Test | Date | No. of horses |
| | Test | Date | No. of horses |
| | Test | Date | No. of horses |
| | Test | Date | No. of horses |
| | Test | Date | No. of horses |

Positive Shadow Judging assessment form(s) completed and attached

CV attached

| | | | |
|---|--------------------|--|-----------|
| Pass A level theory exam with at least 80% | Date Percentage | Mentor / Educator | Signature |
| Practical exam completed | Date & Location | Competent <input type="checkbox"/> Not yet competent <input type="checkbox"/> | |
| | Mentor / Educator | Signature | |

Para Dressage Judge Application Form

Assessment forms to go to the **Judges Officer** for verification with this summary sheet.

| | | |
|---------|---------------|---------------------|
| Name | Date of birth | Current level |
| Address | Suburb | |
| City | Postcode | ESNZ membership no. |
| Mobile | Email | Area Group |

| | | | |
|--|------------------|-------------------|-----------|
| Attend a seminar which includes Para Dressage components | Date & Location | Mentor / Educator | Signature |
| | Date & Location | Mentor / Educator | Signature |
| Confirm reaccreditation clinic is current (within past 2 years, abled-bodied or Para) | Date & Location | Mentor / Educator | Signature |
| | Date & Location | Mentor / Educator | Signature |
| Sit-In at least once in every grade. This must be completed before commencing any Shadow Judging. | Grade I | | |
| | Date & Location | Educator | Signature |
| | Grade II | | |
| | Date & Location | Educator | Signature |
| | Grade III | | |
| | Date & Location | Educator | Signature |
| | Grade IV | | |
| | Date & Location | Educator | Signature |
| | Grade V | | |
| | Date & Location | Educator | Signature |

Positive Sit-In assessment form(s) completed and attached

Para Dressage Judge Application Form (cont.)

| | | | |
|---|--------------------|--|-----------|
| <p>Shadow Judge each grade at least once. Grades III, IV or V, can be assessed against a freestyle test.</p> | Grade I | | |
| | Date & Location | Educator | Signature |
| | Grade II | | |
| | Date & Location | Educator | Signature |
| | Grade III | | |
| | Date & Location | Educator | Signature |
| Grade IV | | | |
| Date & Location | Educator | Signature | |
| Grade V | | | |
| Date & Location | Educator | Signature | |
| Positive Shadow Judging assessment form(s) completed and attached <input type="checkbox"/> | | | |
| Pass Para Dressage theory exam with at least 80% | Date Percentage | Mentor / Educator | Signature |
| Practical exam completed | Date & Location | Competent <input type="checkbox"/> Not yet competent <input type="checkbox"/> | |
| | Mentor / Educator | Signature | |

Young Dressage Horse Judge Application Form

Assessment forms to go to the **Judges Officer** for verification with this summary sheet.

| | | |
|---------|---------------|---------------------|
| Name | Date of birth | Current level |
| Address | Suburb | |
| City | Postcode | ESNZ membership no. |
| Mobile | Email | Area Group |

| | | | |
|--|-----------------|-------------------|-----------|
| Attend a seminar which includes Young Dressage Horse components | Date & Location | Mentor / Educator | Signature |
| | Date & Location | Mentor / Educator | Signature |
| Write for at least 16 horses across the age groups (with a minimum of 3 horses in 7 yo) | 4 yo | | |
| | Date & Location | Educator | Signature |
| | 5 yo | | |
| | Date & Location | Educator | Signature |
| | 6 yo | | |
| | Date & Location | Educator | Signature |
| | 7 yo | | |
| | Date & Location | Educator | Signature |

Young Dressage Horse Judge Application Form (cont.)

Sit-In for at least 18 horses across the age groups (with at least three 7 yo OR can be substituted with a class of PSG level)

4 yo

Date & Location

Educator

Signature

5 yo

Date & Location

Educator

Signature

6 yo

Date & Location

Educator

Signature

7 yo

Date & Location

Educator

Signature

Positive Sit-In assessment form(s) completed and attached

Shadow Judge at least 15 horses across the age groups (with at least five 4 yo)

4 yo

Date & Location

Educator

Signature

5 yo

Date & Location

Educator

Signature

6 yo

Date & Location

Educator

Signature

7 yo

Date & Location

Educator

Signature

Positive Sit-In assessment form(s) completed and attached

Young Dressage Horse Judge Application Form (cont.)

| | | | |
|--|--------------------|--|-----------|
| Pass Young Dressage Horse theory exam with at least 80% | Date Percentage | Mentor / Educator | Signature |
| Practical exam completed | Date & Location | Competent <input type="checkbox"/> Not yet competent <input type="checkbox"/> | |
| | Mentor / Educator | Signature | |

Sit-In Assessment Form

Completed assessment form to be sent to the **Judges Officer** immediately after the event.

| | |
|-------------------|--------------------|
| Name of candidate | Dates |
| Venue | No. of competitors |
| Upgrading to | Test no. |

| | |
|--|--|
| Appearance and behaviour of candidate | |
|--|--|

| | |
|--|--|
| Technical knowledge of riding and judging principles | |
|--|--|

| | |
|--------------------------------------|--|
| Proposal of appropriate marks | |
|--------------------------------------|--|

| | |
|--|--|
| Correct use of technical language | |
|--|--|

| | |
|-------------------------|--|
| Further comments | |
|-------------------------|--|

| | | | | |
|------------------------------|------------------------------------|-------------------------------|------------------------------------|--|
| Assessment (tick one) | <input type="checkbox"/> Very good | <input type="checkbox"/> Good | <input type="checkbox"/> Competent | <input type="checkbox"/> Needs more training |
|------------------------------|------------------------------------|-------------------------------|------------------------------------|--|

| | |
|-------------------|-----------|
| Mentor / Educator | Signature |
|-------------------|-----------|

Shadow Judging Assessment Form

Completed assessment form to be sent to the **Judges Officer** immediately after the event.

| | | | |
|---|---|-------------------------------|---|
| Name of candidate | Dates | | |
| Venue | No. of competitors | | |
| Upgrading to | Test no. | | |
| Appearance and behaviour of candidate | | | |
| Organisation of Shadow Judging and knowledge of test | | | |
| Ranking | Placing | | |
| | Spread of final scores | | |
| Use of marks | Correct use of marks according to the riding principles | | |
| | Spread of single marks | | |
| | Correlation between marks and remarks | | |
| | Correct use of technical language | | |
| Assessment (tick one) | <input type="checkbox"/> Very good | <input type="checkbox"/> Good | <input type="checkbox"/> Competent <input type="checkbox"/> Needs more training |
| Mentor / Educator | Signature | | |

Judging Discrepancy Form

To be completed by the **Chief Judge** of the event. A copy of the results sheet to be attached and forwarded to the **Judges Officer** within 7 days.

| | |
|---------------|------------|
| Event | Date |
| Venue | Rider name |
| Bridle number | Horse name |

| | | |
|------------------------------|------------|---|
| Judge and result at C | Judge name | % |
| Judge and result at M | Judge name | % |
| Judge and result at H | Judge name | % |
| Judge and result at E | Judge name | % |
| Judge and result at B | Judge name | % |

| | | |
|---|--|--|
| The discussion in relation to the difference in marks between the judges listed above took place at: | The event | Other (Please specify where) |
| | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |

| | |
|------------------------------|--|
| Outcome of discussion | |
|------------------------------|--|

| | | |
|---|------------------------------|--|
| Outcome of discussion was useful | <input type="checkbox"/> Yes | <input type="checkbox"/> No (Please provide more detail) |
|---|------------------------------|--|

| | | |
|--|------------------------------|--|
| Were all judges willing to discuss? | <input type="checkbox"/> Yes | <input type="checkbox"/> No (Please provide more detail) |
|--|------------------------------|--|

| |
|--|
| Signature of all judges concerned (with dates) |
|--|

Glossary of terms

Area Judges Officer (AJO)

Area Judges Officers work closely with the Judges Officer and JSC to support and train judges in their Area. See [Area Judges Officer job description](#).

Assistant Mentor

Assistant Mentors can sign off on Shadow Judging and sit-in assessments up to Level F.

Accreditation Points

Points earned by completing designated activities which contribute towards a judge staying accredited (as set out in this [Staying accredited as a judge: Accreditation Points system](#)).

Area, Area Group

There are approximately 20 Area Groups spread across New Zealand. These are largely volunteer and rider-driven groups who promote dressage in their area, organising events and competitions.

Chief Judge (C Judge)

The Chief Judge (positioned at C) leads the team of judges judging a particular class. Their duties include alerting the rider to course errors, signing off on results, and resolving judging discrepancies.

Dressage New Zealand (DNZ)

[Dressage NZ](#) is a discipline of ESNZ, administered under ESNZ By-Law 17, Rules for Administration of Dressage NZ.

Dressage NZ Board (DNZ Board)

The Dressage NZ Board is the governing body of the Dressage discipline, supported by the Dressage Sport Manager, the Events Manager & Marketing Assistant and the Series Points Coordinator.

Educator

Educators are accredited judges who can present at DNZ official judges clinics.

Equestrian Sports New Zealand (ESNZ)

[Equestrian Sports New Zealand](#) (ESNZ) is the National Sports Organisation for Equestrian in New Zealand.

Ground Jury

The Ground Jury is responsible for the technical judging of all competitions and the determination of their final results.

Island Championship (ICH)

The North Island or South Island Championship shows.

(ESNZ/Dressage NZ) Judge

An individual who is accredited to judge dressage tests at events run under ESNZ rules, including (but not limited to) graded and non-graded dressage competitions and the dressage phase of horse trials.

Judges Officer (JO)

The Judges Officer chairs the Dressage NZ Judges Sub Committee, and is responsible for managing and supporting Dressage NZ judges, and reporting to the Board in respect of judges.

Judges Panel (Panel)

The list of official, accredited dressage judges.

Judges Sub Committee (JSC)

The Judges Sub Committee manages the education of Dressage NZ judges, monitors their performance, and provides support to Area Judges Officers.

Mentor

Mentors are accredited judges who can officiate at local clinics and sign off on Shadow Judging and sit-in assessments up to Level C.

National Championship (NCH)

The NZ National Championship show typically includes (but is not limited to) championship titles from Preliminary to Grand Prix, Young Dressage Horse championships and the Para Equestrian championships for all grades.

Natural justice

The three main requirements of natural justice that must be met in every case are: adequate notice, fair opportunity to be heard and no bias.

Organising Committee (OC)

Organising Committees plan and run dressage events and competitions. They are typically volunteers and/or committee members of Area Groups.

Para Dressage, Para Equestrian (Para)

Para Equestrian (Para Dressage) gives people with mild to severe disabilities the opportunity to train and to compete at dressage competition on equal terms. Special accreditation is required to judge Para classes (see [Upgrading to Young Dressage Horse and Para Dressage](#)).

Shadow Judge (SJ)

As part of training and upgrading, candidate judges are required to Shadow Judge at the relevant level(s) of competition. A Shadow Judge judges a competition separately from the officiating judge(s), and without his/her results being counted for the ranking of the class. The Mentor judge(s) then assess the outcome and discuss the results, in particular any significant discrepancies in marks or comments..

Sit-In (SI)

As part of training and upgrading, candidate judges are required to sit-in with Mentor judges as they judge (at levels of competition appropriate for the candidate judge). The candidate judge is asked questions about riding / judging principles and to propose marks whenever there is time. Corrections are given by the Mentor judge directly as required.

Technical Delegate (TD)

The Technical Delegate is responsible for approving and overseeing the technical and administrative arrangements at an event.

Technical Officer (TO)

The Technical Officer has responsibility for overall governance of the sport, with duties including monitoring and developing the DNZ Rules, maintaining various Rules documentation, liaising with ESNZ regarding ESNZ General Regulations, and training other technical officials.

Young Dressage Horse (YDH)

Young Dressage Horse classes are age-group competitions for 4, 5, 6 and 7 year old horses. They are an ideal way to give horses exposure with more importance on the way of going and less on accuracy at a marker, or the occasional moments of inattention. Special accreditation is required to judge YDH classes (see [Upgrading to Young Dressage Horse and Para Dressage](#))

Update history

| Version | Date updated | Changes |
|------------|---------------|--|
| Revision 1 | Oct 26th 2022 | <ul style="list-style-type: none">• Updated the links to ESNZ and dressage rules.• Removed the restriction on judges officiating at an event that they are riding in. |