



NEW ZEALAND

ESNZ Eventing Performance Manager

JOB TITLE	Eventing Performance Manager
CONTRACT TERM	31 st December 2020
JOB SUMMARY	<p>The Eventing Performance Manager will run the TID and TD Squads. The role will be solely responsible for everything relating to the P2P/HPAD space.</p> <p>This is a key management and mentor role within the national ESNZ Eventing Performance Programme for Talent Development (“TD”) and Talent Identification (TID) squad members.</p> <p>It is a part-time position that is estimated to take on average two days per week (though it will vary week to week) and will require the successful applicant to provide services outside of regular business hours and to be available to travel for some Eventing Performance camps.</p> <p>This role is a management position and requires leadership qualities. Strong Eventing knowledge is preferred but not essential.</p>
REPORTS TO	ESNZ Eventing Performance Leader
KEY SUPPORT / RELATIONSHIPS	ESNZ Eventing Performance Leader ESNZ Eventing Performance Administrator ESNZ Eventing Coach Performance Programme coaches Talent Development and Talent ID riders, parents and personal coaches

PURPOSE

To act as a key point of contact for connecting the ESNZ Eventing Performance programme with the TID and TD squad riders (and parents) and the HPSNZ Pathway to Podium Programme (P2P) and High Performance Athlete Development (HPAD) and in doing so, actively contribute to the ongoing development of the TID/TD riders, the TID/TD programme and the wider performance programme.

SPECIFIC RESPONSIBILITIES

Liaison/ Coordination

- Be the primary point of contact and liaison for the TID/TD, which will require proactive communication with and between TID and TD riders, ESNZ performance and high performance staff, HPSNZ P2P staff, HPAD and service providers and both personal programme coaches and trainers.
- Project management ie Run P2P/HPAD and other identified projects.
- Act as the ESNZ Performance representative at High Performance Athlete Development (“HPAD”) Forums.
- Feed in learnings from HPAD Forums and other professional development opportunities into performance programme team.

	<ul style="list-style-type: none"> • Coordinate South Island Camps. • Coordinate Yard visits • Provide information to Selectors as requested • Organise and run training camps with the support of Eventing Performance Administrator and/or Performance Leader • Coordinate TD/TID Coaches • Coordinate service providers
Mentor/Coach	<ul style="list-style-type: none"> • First point of contact and open-door policy for TID/TD squad riders with respect to their programme, campaign plans and Individual Performance Plans (IPPs). • Organise, mentor and monitor the IPP's of the Talent Development and Talent ID riders (twice a year). • Provide input and contribute to the wider coaching plan strategy.
Programme planning, leadership and review	<ul style="list-style-type: none"> • Work in consultation with Performance Leader and other performance staff to establish the TID/TD riders programme for the Talent ID riders annually. • Actively assist in the organisational planning and reporting of the P2P delivery model. • Review Program as identified and required. • Provide plans/reports to Performance Leader or HPD as required.
Other	<ul style="list-style-type: none"> • Such other tasks as reasonably required as being in the scope of the role.

KEY REQUIREMENTS

- Eventing knowledge preferred
- Coaching experience preferred
- Strong communicator – excellent oral and written communication skills required
- Discretion – the ability to keep rider and programme information confidential is critical
- Proven ability to work well within a team
- Ability to attend meetings (in person and online/conference call) at pre-organised times which may be outside of business hours
- Ability to attend TD/TID camps around the country (often in Taupo) and to attend key competitions.

HOW TO APPLY

- Applications should be made by relevant CV and covering letter
- Applications should be sent by email to Warrick Allan, High Performance Operations Manager – warrick@nzquestrian.org.nz
- The deadline for the receipt of applications is **5pm on Friday 28th February 2020**