



**Minutes of the Board of ESNZ Endurance  
Held at 15.10pm on 27<sup>th</sup> July 2018  
At the Steeple Conference Centre, Copthorne Hotel, Palmerston North**

---

**Present:** Alison Higgins – Chair AH  
Sue Billigheimer SB  
Louisa Muir LM  
Marie Wakeling MW  
Jenny Weston JW

**Apologies:** Shane Dougan  
Daryl Owen

**In Attendance:** Jo Lankow – Endurance Administrator & Minute Taker  
Dana Kirkpatrick – ESNZ General Manager until 16. 30pm

1. **Welcome:** Alison welcomed everyone to the meeting.

2. **Conflicts relevant to the Agenda:**  
Jenny – High Performance

3. **Minutes of Previous Meeting**

The Board agreed that the minutes of the meeting held on the 5<sup>th</sup> May 2018 were a true and accurate record with typos to be corrected. **Moved: Alison**

Minutes to be put on the website

**Action: JL**

4. **Matter Arising from Previous Minutes:**

- South Island Champs – Nelson Club is still prepared to hold the event but have no suitable venue. The Club will contribute in any way they can. Nelson to discuss with Mackenzie Club.
- In future the Technical Committee to sort the Championship dates prior to clubs being asked for other event dates. TC to be advised. **Action: MW**

5. **Action List**

- It would cost approximately \$50 to put the full TARGET on back of a shirt. Best to keep it simple.

Action list completed

6. **Sponsorship Committee ToR**

- Approved

7. **Development and Mentoring ToR**

- Approved with change of name to Management Team. **Action: JL**

- 8. National Course Director ToR**
- Term of appointment to be changed to three years. Point 1 of Requirements and Qualifications to be deleted. **Action: JL**
- 9. North Island Champs CTR**
- Wairarapa Club have requested they be allowed to hold the NI CTR Champs separate from endurance. Would be held at their March Black Rock Road event.
  - Wairarapa Club feel they would get more entries as a separate event as allows endurance and CTR riders to compete in both championship events if they wish to.
  - The February NI Champs date clashes with the RADRS Champs.
  - Discussion on the best option. Agreed Wairarapa could hold endurance and CTR separate.
  - \$5000 grant to the club and up to the club how they split the amount between the two events.
  - Wairarapa Club to be advised **Action: JL**
  - CTR Island Champs Hosting Agreement to be updated. **Action: JL**
- 10. National Championships 2019**
- Budget approved
  - Sponsorship Committee to approach Toft Endurance. **Action: AL & SB**
  - Louisa to discuss catering options with the rest of the OC. **Action: LM**
  - Downstairs of Indoor Arena only booked for Sunday due to budget constraints.
  - Ride programme approved.
- 11. May Forum Follow Up**
- More multi day rides could be held to enable riders to do longer distances over a weekend.
  - Relay – Wairarapa Club to be asked if a relay trial could be held in conjunction with the CTR NI Champs. **Action: MW**
  - Rules that Ruahine Club have drafted to be sent to Sport Administrator **Action: MW**
  - Open Elevator Rides – to be discussed by the Technical Committee **Action: MW**
  - Endurance FB page needs to be more interactive. Suitable person required to look after this. **Action: SB**
  - FEI events – clubs to be encouraged to hold CEI 1\* events as and when they can. These events can be late additions to the FEI calendar without any late fees being payable.
  - Main difference between a 1\* and a club events is the number of vets and officials required. No foreign judge or foreign vet required for a 1\*.
  - South Island Clubs prefer to hold Champs events on a club basis rather than a regional basis.
  - Hi Viz Bibs – Canterbury Club have applied for funding for bibs for the club but have included an additional 200 on behalf of the Board. Ruahine Club to also apply for 200 on behalf of the Board. **Action: MW & JW**
- 12. Biosecurity**
- Need to comply with land owners' policies.
  - ESNZ doing some work with Massey on biosecurity.
- 13. FEI Endurance Director's Visit**
- Being organised by ESNZ CEO.
  - Will likely be late January/early February

**14: Rider Safety**

- Dana advised of the likelihood in the future to be able to track riders on course. .  
Need to find a solution to this before it becomes a requirement.
- Essential that Incident Reports are completed.

**15. Reports from ESNZ Board Meetings**

- Dana advised that a summary of ESNZ Board meeting should go on the website after each meeting.
- Horse Breeding Project with Massey – will include endurance/CTR horses. Thoroughbreds not included. Alison to get papers from Rochelle. **Action: AH**

**17. Proposed FEI Endurance Rule Changes**

Discussion held regarding submission to be sent to the FEI.

- Reviewed the submissions received from members and clubs. Need to focus on arguments that can be applied internationally rather than things that are specific to NZ conditions.
- Submission to focus on the gaps in the research and having a speeding fine of seven days for those doing over 20kph instead of an additional seven days for everyone.
- Submission needs to include that CEN should be able to interrupt CEI for extended MRP's e.g. that if a horse FTQ at a CEI event then qualifies at a CEN event then FTQ at the next CEI event then it shouldn't appear as two FTQ in a row.
- Also propose no MRP's if distance entered is 46km or less.
- Thanks to Jenny for the work she has done on this and her communication with Euan Bennet of Glasgow University.

**17: Trophy for Re-allocation**

- Agreed the trophy could be re-allocated for the NI Champs CTR Junior winner.
- Organise new name plate for trophy. **Action: JL**

**18. Inwards Correspondence**

**Letter from Lion Foundation**

- Grant application received.

**Email from R Dawber**

- ESNZ GM to deal with.

**Email from C Caudill**

- Alison to reply. **Action: AH**

**Email from Ruahine Club**

- Has been dealt with

**Email from S Reid**

- Marie to liaise with individuals regarding Junior/Youth Management Team. **Action: MW**
- Hold appointment of further Management Team member for a month.
- Appoint up to two additional members.
- NEC needs to be booked for Junior/Youth camp but wait until Management Team members have been appointed.
- Timeline for Junior Camp needs to be modified. **Action: JL**

#### **Letter from ESNZ General Manager**

- Discussed additional ways of creating income.
- Weekend Getaway packages to raffle, one for each Island

**Action: LM & MW North Island  
SB & AH South Island**

#### **Letter from the Lion Foundation**

- Grant application declined.

#### **Letter from Infinity Foundation**

- Grant application declined.

#### **Submissions on Proposed FEI Rule Changes**

- All dealt with.
- Ruahine Club submission to form basis of submission to the FEI.

**ACTION JW to draft submission**

### **19. Reports**

#### **NEC Taupo**

- Noted as read and accepted.

#### **Financial Report**

- Noted as read and accepted.
- Proposed that Open/Graded Start Fee be increased to \$60.
- Proposed that levies for rides 80km and over be increased
- Cost savings need to be made.
- Audio/video Board meetings to replace some face to face meetings. Should save about \$3000.
- Equidays – is having a site at this event best use of funds?
  - Doesn't seem to be attracting new members.
  - There is also a South Island Equidays now so budgeted amount would need to cover both events.
  - Not viable having a joint site with NZAHBS.
  - Alison and Marie to attend Hamilton Equidays and talk to potential sponsors.
  - Alison and Sue to do the same at South Island Equidays.
  - Advise Rochelle that Endurance won't be sharing a site this year
  - Sponsorship document to be prepared.

**Action: JL  
Action: SB**

#### **Officials Training Panel**

- Noted as read and accepted.
- Survey results interesting.

### **20. Election of Board Chair and Vice Chair**

As there is no election for Board members the Chair and Vice Chair were elected for the 2018-2019 year.

- Chair – Alison Higgins
- Vice Chair – Marie Wakeling

**21. Close of Meeting**

There being no further business the meeting closed at 7.15pm