



## MINUTES

Endurance Board Meeting  
January 20th, 2024

### 1: WELCOME & APOLOGIES

**Start: 10.08am**

**Present:** Sue Billigheimer ( Chair), Louise Holmes, Chris Enstrom, Jorja James ( apologies lateness) ,  
Fiona Stephen ( via zoom), Julian Bowden and Jo Collins ESNZ .

**Apologies:** Kate Honour, Sue Landis, Nick Page

### 2: MEETING ADMINISTRATION

Conflicts relevant to Agenda: Jorja - SI Champs

Minutes of previous meeting - Accepted as true and correct Louise/ Sue B

Matters arising from previous minutes - None

Action List - reviewed see new attached

### 3: Reports from Committees:

**Finance** - Monthly summary financial report to 30 Nov attached.

Verbal report given by Louise. Zoom meeting held with Ange Kelly- Smith ( new CFO ESNZ) - discussed GST, adding Sue B as second signatory to payments, reporting timeframes. It is frustrating that financial reporting is so slow. Just received actuals for November. Sue B has done spreadsheet to be able to monitor revised budget via bank statement actuals. Won't be perfect due to GST but gives us a valuable planning tool.

**TC Report**- None

**Junior/Youth**- verbal report given by Jorja . Camp postponed due to low numbers, will try for King's Birthday Weekend.

**Publicity: Social Media, Web Page**

Results to website are falling behind. Louise to forward to Fiona as they come in as already sending RCS to Wendy and Proformas to Martin so can do at same time.

Kate to come off as Moderator/Admin for FB page

Need to post to Club Liaison page ahead of Board Meeting for better communication

**Officials Training Panel** - No report. Fiona raised that there is need for officials course in NI for approx 9 people needing courses. Fiona to liaise with Heidi and report back before next meeting.

**ESNZ Meeting Report** - Nil for endurance except addressed already.

**Sports Admin** - Report as attached

Sue / Chris

10 - 15 hours/week admin identified that Sue B needs help with. Agreed to advertise for an ESNZ employed Admin role on a fixed term contract till 31 July. 6min - 10max hrs per week. Sue B to talk to Julian re this.

**Mentoring & Development** - verbal report from Chris

Applications 5 from North Island, 3 from South Island. Chris has had a catch up with each individual re specific goals. Broad range of people and goals. Invoices to go out this week to confirm place on programme and then social media releases to intro participants etc.

**CTR Report** - None

**Marketing/Sponsorship**- None

**High Performance** - None but wasn't requested. To be added to report list going forward.

**4. Update on discussions last meeting**

**Teams event** - leave till next season

**FEI ride-non-championship** - Not going to work with Marlborough . In process with Calendar

**Vets -IRT Money** - as per Sports Managers Report.

Money to be spent towards upgrading Aly Mirza to FEI Level 2. He will require 6 FEI rides as non-working vet and a level up course. Liaison with other countries to get a course close to home needed as currently courses are UAE or Europe. Board going to fund Ali to be at Nationals. IRT also require something in the way of naming rights for Sponsorship. Sue B to talk with Wairarapa regards this.

### **South Island Champs**

Email from Louise to advise of grant payment and request final financials when available.  
Strategy needed for Champs rides to assist with project management, supporting people and preventing communication breakdowns.

Ideas:

- Officials roles defined especially checking TD's expectations for track readiness and handover day/time
- Master Checklist
- 1 board member on OC as liaison
- Grants payments from board depend on completed check list
- Track marker must approve TD appointment as they have to be able to work together.
- Track measuring - Board recommend to TC that a rule be added for next season " each loop to be measured in its entirety where possible using odometer on road registered vehicle or by an average of ATV/ Side by side odometer and GPS/GPS app". Louise to email TC.

### **North Island Champs**

#### **Nationals**

Budget still not submitted to Board. Sue B to attend OC meeting this coming week.

#### **4: ITEMS FOR DISCUSSION (ESNZ input from Jo Collin & Julian Bowden ): -**

**Insurance for Inc society clubs** - 4 incorporated clubs currently not covered by ESNZ blanket AON Public liability policy. Quote from AON for these clubs was expensive and needed riders to carry PLB's. ESNZ to make this a priority to solve next week. They will approach Crombie Lockwood ( Gallagher) and FMG with commitment to getting an answer by the start of Feb.

**Update on S & A** - Themes narrowed down to three following survey results from the disciplines

1. One Equestrian Voice - leadership on national and regional scale with pilot programme in Taranaki
2. Supporting riders to ride - simplify membership
3. Strengthening system - inclusive culture, Volunteers

**Combined AGM's** - Julian looking at changing combined AGM's to every second year. This would fit well with our NI, SI rotation. SI Endurance AGM this year then NI combined AGM for 2025.

Lifetime members - needs to be prepared/ nominated for AGA in Sept

Hall of Fame nominees at Combined AGM's

### **Sponsorship money Land-Rover & IRT**

Plan for spending these sponsorships need to be done before money will be paid out.

IRT - plan is to use funding for Aly Mirza upgrading to FEI level 2. Need some form of class sponsorship also at nationals. Naming of Vet ring since proposed.

Julian to follow up with Martin re payments

Landrover - try to have vehicle at Nationals. Money from dealerships doesn't seem to be forthcoming.

**Trophies** (ESNZ pay for other discipline national awards-any chance of anything for some buckles ie FEI series, Nat & Island Champ winners)

ESNZ to look at funding mini trophies same as they do for the other disciplines. We have asked if this could be in the form of money/ sponsorship towards Buckles. FEI series, NI, SI winners and Nationals winner.

**Traffic Management Plans** - asked for Julian's input for a letter to councils. Louise to forward letter used for Mackenzie District council to Julian and Chris.

### **Strategy- items to work on/Discuss.**

- ESNZ Endurance to improve systems and processes for communicating with and supporting clubs.

Sports Admin help needed

- Maintain and enhance financial stability of clubs.

Sort Insurance issue for incorporated clubs

DRNZ new rule helping numbers in a positive way

- Inclusive Club culture and positive energy. Live the values.

Change the rein type posts on fb page

Ride briefings to include " be kind" advice. Ask riders to privately talk to officials rather than being controversial or negative at Ride Briefings

## **5: General Business:**

### **Claiming DRNZ 40km and 80km Novice for ESNZ horses**

This is not the intention or wording of this rule.

### **Nationals**

Invites for Jock Paget, Jo Collins to attend and possible loan horses for 20 or 40km ride.

### **Forums**

TC rep in attendance at each forum this year

## **6: Correspondence:**

As per endurance email

Ursula/ TC have emailed clubs re Calendar dates for 24/25 season

## **7: Next Meeting:**

Casual Membership update with Sue Landis via zoom for Wed or Thursday night next week.

Next Board Meeting - Mid March, aim for mid week zoom.

## **8: Close of Meeting 2.49pm**