



EVENTING

DRAFT MINUTES

ESNZ EVENTING BOARD MEETING

10am 21 November 2016

Brentwood Hotel, Kilbirnie, Wellington

CONFIDENTIAL



AGENDA

A Meeting of the Board of ESNZ Eventing
Held 10am Brentwood Hotel, Kilbirnie
Wellington

1.	Welcome / Apologies <ul style="list-style-type: none">• Outline of the day		10am
2.	Meeting Administration <ul style="list-style-type: none">• Conflicts		
3	Items Requiring Decisions <ul style="list-style-type: none">• Confirmation of Minutes - Eventing Board Meeting 12th Sept 2016• Insurance – Todd• HP review update• Sports Managers role 2017• Appointments LUNCH BREAK – 12.00pm		10.30am
4	Items Requiring Discussions <ul style="list-style-type: none">• NZPCA – NZPCA relations (email included)• Reimbursement of officials - Marg• Technical – approval of minutes and action points from meeting, Database of officials to monitor assignments/activity/development, Tech member attendance at BM's/phone conf into meetings• Review of Calendar• Mike ES Seminar- Sarah D• HP review• NRM National Three Day 2016 update• Finance update – Allison/Dana• Health and safety		
5	Reports <ul style="list-style-type: none">• Financial Report• Sport Manager's Report• Performance Director's Report• High Performance Director's Report• Selectors Report• Technical report		3.30pm
6	Close of Meeting		5.00pm

• Welcome/apologies

The chair welcomed everyone to the meeting and gave an outline of the day.

Present: Todd Gloyn (Chair), Angela Lloyd, Melissa De Souza, Alison Watters, Bundy Philpott (Rider Rep), Kate Wood, Marg Evans, Krista Riding.

Attended by: Gillian Hayes (Sport Manager) (Minutes), Eliza Riedel, Dana Kirkpatrick, Sarah Dalziell-Clout

Apologies: Vicki Glynn (Tokyo)

3.0 - Items requiring decisions

3.1 - Confirmation of minutes

- Minutes from Sept 2016 to be approved.
- Matters arising from previous meeting

The Board addressed the written concerns expressed by Samantha Jones relating to the minutes regarding the meeting around closer relationships with NZPCA. The minutes were amended, after taking Sam's points into account, to the unanimous agreement of the Board.

Action: Todd talking to Nick and drafting a letter to Sam

Minutes from Sept 2016 passed as a true and correct version with amendments.

Moved: Todd
Seconded: Marg

The Chair welcomed Krista to the meeting @ 11am

1.2 -Insurance

A discussion was had about the ongoing subject of insurance. Dana has said 6 eventing incorporated societies have signed up. Eventing Auckland and Kihikihi Eventing Waikato had not at the time of the meeting.

- Wellington
- Wairarapa
- Northland
- Taranaki
- Canterbury
- BOP

Action point: Contact Eventing Auckland (Susan O'Brien) before Puhuhui - Gillian

It was noted that some OCs have found it difficult to make contact with the insurer which has

caused some anxiety.

Discipline Service Contracts are due to come up for renewal and Insurances should look at being rolled up into this. An agreement has been reached for the current year.

3.3- High Performance Review

The Chair gave a verbal update regarding the High Performance Review and the last Olympic cycle and advised that a comprehensive review of the High Performance programme was no longer seen as necessary and therefore would not be undertaken.

3.4- Sport Manager Role

Gillian and Eliza left the meeting for this discussion.

Decision to be made: How will the role look in the future?

Discussion had by the board around a potential job sharing situation. This will be discussed one on one with the individuals.

Action: Todd to discuss with those concerned.

3.5- Appointments

The Board agreed that Krista Riding be approached regarding joining the board as an appointed member.

Action: Krista to be approached about joining the committee - Todd

**Moved: Todd
Seconded: Melissa**

Lunch 12.00pm

The chair welcomed Sarah Dalziell-Clout to the meeting @ 1pm

4.0 - Items requiring discussion

4.2 - Reimbursement of Officials at Events

Is there a standard?

Organising Committees differ in regards to their size, the area they operate in, the budget they have for their events, sponsorship, competitor numbers, funding etc and it is accepted that Organising Committees set their own level of reimbursement of officials. It was agreed that the level reimbursement be discussed with or communicated to the Official at the time of invitation so there is no surprises.

4.3 - Technical

Approval of minutes

Neil MacKenzie-Hall is now the TD Liaison on the Technical Advisory Group. Stuart Bishell is now Chairman. Technical committee member is encouraged to attend Eventing Board Meeting if there is a topic in particular that they want discussed.

Action: Compile list of officials assignments - Melissa

Action: Create template and populate – Gill

Moved that Neil MacKenzie-Hall be appointed to the technical advisory group as Technical Delegate Liaison and Stuart Bishell is the new chairperson.

Moved: Angela

Seconded: Todd

4.4 – Calendar

FEI events can be challenging and expensive to run. The questions was asked....do we really need 15 FEI events in a season?

It was agreed that two CIC3* are required in the spring in the north island. This could be challenging going forward.

Currently there are few events in the spring, but plenty in the autumn. Rider feedback says that there is not enough events 105 and above north of Taupo.

Do we need to look at running another event at Taupo as an ESNZ Eventing event?

Enthusiastic conversation took place around what events will run and when.

Further discussion and actions to come out of next meeting.

4.5 – Mike ES Seminar

Forum day opened up to all officials not just CD's and uptake was large and feedback positive. A lot of discussion was around issues that Eventing in NZ is currently experiencing. It was great having a lot of experienced riders present to contribute.

Discussion surfaced re provision of a safety officer within the Technical Group to attend ESNZ safety meetings that occur annually. Annually does not seem frequent enough to meet. Needs to be encouragement made so group looks at meeting more frequently.

Annual get together is to be encouraged of all NZ Eventing Officials (Course Designers, Course Builders, TDs, athletes, and Judges) to discuss learnings of past year and to create a more unified approach. Also a meeting of CD's annually would help in achieving a more collaborative approach. Discussion around the future implementation of a support/mentoring type programme at lower levels.

In order to get Mike E-S back for further mentoring and assistance with implementing some of the proposed changes, Sarah is required to report to HSPNZ on this recent activity. Requires Action points being taken from Board – immediate, future & long-term. Sarah to discuss with Mike timing for next year.

Apply for funding for frangible pins.

Moved: Angela

Second: Marg

Ongoing HP PM Scholarship funding

Action: Create list of priorities action plan and forward Sarah – Marg

4.6 Funding

Action: Todd to talk with Vicki regarding conversion of possible benefactors

Action: Talk with Amy Malcolm – Melissa

Action: Talk to Sarah re rowing contact – Gillian/Bundy

Action: Grant for Frangible Pins to be applied for – Gillian

Action: Provide quote and send letter to Gillian – Angela

Action: Call Kaye to discuss sponsorship – Todd

4.7 – High Performance Update

Sarah met with HPS on Monday. There were no surprises and it is likely the Performance Enhancement Grants will be reduced and 2 year funding allocated (vs 4 year).

Interviews to begin December for the advertised High Performance Manager role with the aim to have this assigned in the New Year.

Jonathan Paget will be coming on in a Developmental Coach Role working alongside Penny in the Performance Programme.

Sarah to present HP Strategy to Eventing Board in February, open for questioning/discussion ahead of submission to HPSNZ

4.8 – Finance

Next ESNZ board meeting will have some financial strategies presented. Review of membership model may occur and will have to be approved by May31st 2016.

Grant funding is an area that needs to receive attention/focus. – Dana

Eventing finances presented by Allison. Finances are tracking as expected.

Meeting date for approx week of 20th Feb

5.0 - All reports were taken as read. Meeting closed: 5pm