



EVENTING

ESNZ EVENTING BOARD MEETING

9.30am 12 September 2016

ESNZ Board Room, Customhouse Quay, Wellington

CONFIDENTIAL



AGENDA

1.	Welcome / Apologies <ul style="list-style-type: none"> • Outline of the day 		9.00am
2.	Meeting Administration <ul style="list-style-type: none"> • Conflicts 		
3	Items Requiring Decisions <ul style="list-style-type: none"> • Confirmation of Minutes - Eventing Board Meeting 14th June 2016 • Appointment of Chair • Helmet tagging process • Insurance – Todd • HOY – Express Event – Allison <ul style="list-style-type: none"> • Appoint event coordinator • – Calendar 2017 Hosting <ul style="list-style-type: none"> • FEI events and Nat Champs Feb 17 • Communications – Media Liaison 16/17 season <p>LUNCH BREAK – 12.00pm</p>	1.00pm	
4	Items Requiring Discussions <ul style="list-style-type: none"> • Finance update – Allison • NZPCA – attendance of PC rep – NZPCA relations • Camps – planning of – Melissa • FEI Clean Sport Fee funding update – Heidi/Gillian • Points series – sponsors- publicity • Technical – CD assessment form, FEI independent audit , Classes rule clarification • HP review • NRM National Three Day 2016 update - Appointment of course designer 		
5	Reports <ul style="list-style-type: none"> • Financial Report • Sport Manager’s Report • Performance Director’s Report • High Performance Director’s Report • Selectors Report • Technical report 		3.30pm
6	Close of Meeting		5.00pm

• **Welcome/apologies**

The chair welcomed everyone to the meeting and gave an outline of the day.

Present: Todd Gloyn (Chair), Angela Lloyd, Melissa De Souza, Alison Watters, Bundy Philpott (Rider Rep), Kate Wood, Marg Evans, Vicki Glyn.

Attended by: Gillian Hayes (Sport Manager) (Minutes),

Apologies: nil

• - ITEMS REQUIRING DECISIONS

3.1 - Confirmation of minutes

- Minutes from June 2016 to be approved.
- Matters arising from previous meeting

Moved: Todd
Seconded: Marg

Minutes from June 2016 passed as a true and correct version.

Board expressed their displeasure with Finance/Audit committee organizing their meeting the same day as our board meeting. We had specifically asked for a day that Alison could attend our meeting.

Vicki explained that the constitution has requirements that need to be met. Auditors ran over and this caused the finance meeting to be the only day/time that the finance board could meet prior to the AGA.

3.2 -Appointment of Chair

Decision to be made:

- Who is to stand as Chairman of ESNZ Eventing

Todd re-elected as Chair

Moved: Angela
Seconded: Alison

3.3- Helmet Tagging Process

Decision to be made:

- Helmet Tagging process to be carried out by whom, when, where

The board decided that the O.C secretary can appoint any responsible person whom is an ESNZ member to tag helmets.

Action: Gillian to send out email to all O.C's to inform of process and will send out helmet tags and cards prior to event kick off.

Discussion on PC relationship

A discussion was held around the ongoing relationship between ESNZ Eventing and NZPCA

10.30AM – KRISTA RIDING WELCOMED TO THE MEETING

3.4 - Insurance

Decision to be made:

- Who is to cover the expense of insuring Incorporated Societies
- How is the expense shared amongst O.C's

Vicki spoke to explain the background of the current insurance issue.

Questions were asked around the Inc Soc connection and the liability.

Melissa asks "whether OCs who are incorporated can start a new Area Group that is not incorporated that runs the Events and just keeps the Incorporated Society to act as a fundraising group. It seems that Incorporated groups are not really part of the constitution and also questioned that as an Incorporated Society can we choose who we leave any assets to if we dissolve whereas an Area Group has to leave their assets to ESNZ Eventing.

The number of events and starts does not come into the charge of \$350 for inc societies therefore the insurance company is not charging this correctly and therefore are they double dipping. When the policy was taken out with the ins company would they have known that they were running x number of events run by ESNZ members?

Marg has found the document for inc societies insurance to be complex and confusing. Ashley at AON was very helpful and did not need to know any details at all about the events Marg's Inc Soc was running or how many. Board not clear who fits in where in regards to area groups, independent member agreements etc

Vicki stated that as far as she is concerned all area groups and inc societies are covered immediately but must fill out the form.

Todd questioned do we want to look at becoming our own entity and separate from ESNZ parent body.

11.50am - Vicki leaves the room and we have asked for Allison to re-attend the meeting to discuss the action for the board going forward.

12 – Allison comes back to attend the meeting

The Board agree that asking Area groups or their "branches" who are Incorporated to pay their own insurance is not an option as liability insurance is a cornerstone requirement of the parent body to which these groups belong.

Agreed that the pushback is that Eventing will agree to pay ½ the cost of insurance for this year with the expectation ESNZ will cover it for the next year.

3.5 – HOY Express Event

Decision:

- Appoint Eventing coordinator for HOY 2017

Clear that Eventing board made a “recommendation” around running an express event at HOY due to safety concerns.

Todd is trying to get in touch with one of the officials from last year’s HOY event to clarify exactly what the concerns were around safety.

Belief is that the officials feel they are having to compromise their standards in order to sign the XC course off. HOY board are meeting today and Erika Herries is the Eventing Convenor.

We have made the recommendation of running an express event due to our concerns in the letter sent to Vicki Glynn. We understand riders concerns around the lack of FEI qualifying events and we recommend that if it is to proceed as a CIC then the event is to return to Flaxmere.

We have relayed our concerns to Dana whom is attending the HOY board meeting and they will get back to us with their decision.

Action: Gillian to contact Erika Herries to confirm if she is happy to take the role of Eventing Convenor for HOY.

Todd to contact Neil MacKenzie-Hall to get a clear understanding of the safety concerns.

3.6 – Calendar 2016/17 - Junior and Young Rider Champs - Hosting

Decision:

- Who is to host the champs
- Two nominations received
- Angela stood aside from this decision due to conflict of interest

Decision made that Springbush Horse Trial host the junior and young Rider Champs

Vote 5 for 0 against

Moved: Todd

Seconded: Alison

Kihikihi to host the senior One Day Event Champs at the 2017 event

Moved: Todd

Seconded: Alison

ACTION: SM to advise the successful groups of their hosting rights

Lunch 12.00pm

1pm – Alison Watters left the meeting

3.7 – Communications - Media Liaison

Decision:

- Are we going to have a media liaison
- Who will take up this role

Melissa's suggestion is that someone in the OC writes an event report.

Todd's suggestion that we continue with Virginia's contract but that we include the entire series not just the super league. Offer her 3k for a contract which covers reviews and previews of all series classes.

Action: Gillian to rewrite contract and present to Virginia, Todd to discuss ESNZ Eventing expectations with Virginia.

- - ITEMS REQUIRING DISCUSSION

4.1 - Taupo 3 Day

Decision to be made

- Who will be course designer?

Board's recommendation is that Nick Pyke does 105 and 1* and Chris Ross carries on with 2* and Robbie MacLean carries on with 3*.

Action; Todd discusses this with the Event Director Sarah Bromley & informs the said persons. Sarah to work with Gill on the contracts.

**Moved: Todd
Seconded: Bundy**

4.2 - Technical Discussion

Suggestion to ask if Neil McKenzie-Hall would like to register his interest in standing as a member Technical Advisory Group. Neil Mosley position has come to its conclusion on the Technical Advisory Group.

Action; Todd to discuss this with Neil.

**Moved: Todd
Seconded: Kate Wood**

Rules CD Assessment Form

We need to create a solid process for assessment of Course Designers.

Action: Letter needs to be sent to all course designers re wanting to be assessed/upgrades 2 x per year

Action: Melissa to send Gillian the form to be used and Gillian to upload onto website.

Action: Gillian to work with Melissa on the draft of the form.

MER/HC rules are inconsistent can we simplify this for ease of understanding. Is currently confusing and ambiguous as written.

Action: Angela to follow up with Judy Haskell and rewrite.

Krista left the meeting 1.40pm

4.3 - Audit report

Audit Report can be sent out to all course designers as would be a very useful tool.

Action: Gillian to send email out to all CD's with a link to the document.

4.4 - NZPCA Relations

Welcome to Sam and Wendy who have to come to discuss improved relations with NZPCA.

Sam explained that they have had the under 25 age for the certificates for years. Reasoning is that there was a feel that riders wanted to stay on until they were 25 and wanted to compete at NZPCA champs. 78 from all disciplines wanted to go on to compete at champs. Affects very few people but was easy to give and was a win for NZPCA and riders.

Extension of the age criteria - this is not seen as a major by our board

Todd led the discussion around closer alignment between ESNZ & NZPCA Eventing. There is some cross over in the competition area and Eventing is Eventing irrespective of whether it is organised under ESNZ, NZPCA or FEI rules. The NZPCA move to using ESNZ rules was a positive one in terms of consistency across the board. We understand there are differences in the "riders" of type that compete at the different events & some appendix rule variations are fair and reasonable.

Wendy mentioned that they are keen to get their officials up to speed and trained and coached to a level that is consistent with ESNZ standards. She mentioned a project running currently to upgrade officials using TD forms.

Nick mentioned communication is important so that seminars are not run in the same venue in the same time.

NZPCA have their own TD list and the question was asked about the validity of this. Our training should be identical across the board. NZPCA agree.

The ESNZ Eventing board believes Pony Club needs to boost the level of officials training and run events under full compliance with the rules- currently some rules appear to be taken as suggestions at Pony Club. ESNZ Eventing is happy to work with them to help them achieve this but need to do so on a financially equitable basis. The ESNZ Eventing board think that a small levy on PC starters would go a long way to facilitate all those things and to do a better job at providing services. Todd suggested \$5 per rider as a levy at PC events.

Sam suggested that she would like to discuss things with a budget and a plan. Pony club reps indicated that it would be very difficult to get such a thing as a levy across the line from their perspective but would take it to their board.

Nick says we need to look at where we will be 25 years from now and what will we need in place then and how will we get there. We need to get people on horseback and keep them there.

Nick's suggestion is that it is possible that we could develop a combined committee to work on developing officials and share the costs involved. This would completely remove the "them and us" mentality. NZPCA very supportive of the move and will go back to their board to gather feedback.

5.0 - All reports were taken as read.

Meeting closed: 4pm