



## ESNZ Eventing Board Member Role Description

**Equestrian Sport in New Zealand (ESNZ)** provides safe environments for our members and the wider equestrian community to enjoy competition and recreational equestrian pursuits at all levels of participation. The welfare and the wellbeing of both horse and human is foundational to the way we operate, and we are committed to fair play and a focus on enjoyment for all.

As an organisation our members – riders, officials, coaches, organising committees, volunteers, funders, sponsors, breeders, owners and grooms are a focus for us as we work across our Disciplines of Jumping including Show Hunter, Dressage, Eventing, Endurance including Competitive Trail Riding, and Para Equestrian. We provide pathways and opportunities for combinations to compete and win on the world stage through inspiring performances at World Championships and Olympic Games across all our Disciplines.

**Our values** are the basis and guide on which we operate, communicate and make decisions:

1. **Integrity** - We share and listen respectfully with open minds and honesty. We do what we say we are going to do
2. **Excellence** - We are focused on delivering all aspects of the organisation to the highest possible standard. "Be your best"
3. **Inclusive** - We will bring the community together and celebrate our diversity of opinion and thought. "Stronger together"
4. **Wellbeing of the Horse and Human** - We are focused on the wellbeing and safety of our horses and our people.

**Our vision** - To enrich the lives of humans and horses through equestrian pursuits.

**Our purpose** - Equestrian Sports New Zealand exists for the equestrian community to participate in organised, safe and inspiring recreational and competitive equestrian sport experience.

ESNZ has around 20 staff and a Wellington based head office. For more information please visit <https://www.nzequestrian.org.nz>

**The ESNZ Eventing discipline board** is responsible to the ESNZ National Board for the governance of the Eventing in New Zealand, including its financial sustainability, and the organisation, promotion and growth of the sport. This will be achieved by developing opportunities, programmes and facilities to enable, encourage and enhance the participation, enjoyment and performance of people and horses in the sport of Eventing in local, regional, national and international competition. Promoting the safety and welfare of all participants and horses in the sport of Eventing is paramount in all our endeavours.

The ESNZ Eventing discipline board consists of: three elected members, two appointed members, one Rider Representative member and one Organising Committee Representative member. Additional board members may be co-opted from time to time. The Chair and Vicechair are appointed by the board.

## Principle purpose of the role

- Governance for the betterment of the sport of Eventing in New Zealand
- Uphold the vision and values of Equestrian Sports New Zealand

## Primary Duties

- Formation of sport's strategic focus in alignment with ESNZ statement of strategic intent, and the development of the annual governance work plan
- To provide strategic direction and support to the Sport Manager
- Developing, monitoring, planning and delivering sound financial strategies
- To ensure the sport is sustainably resourced – physical, financial and personnel
- Ensure a robust competitive environment at all levels for New Zealand riders
- Work with other stakeholders to develop Performance pathways supporting the development of future elite athletes
- Develop, up-hold and deliver the sport's rules and by-laws in conjunction with the Technical Advisory Group – with a strategic focus on safe participation and good competition
- Ensure that best-practice health & safety procedures are developed for the sport.
- To have open and transparent communication with the wider sport
- Lead or participate in short term working groups for specific purposes as and when required.
- Review and evaluate the Board's performance regularly

## Specific Representative Responsibilities

### 1. Rider Representative

- Enable Riders' perspective to be effectively represented in all Board endeavours.
- Provide a single point of contact for Riders to provide feedback, raise issues and present ideas to the ESNZ Eventing Board.
- Be an effective communication channel for Riders so that they are well informed of ESNZ Eventing activities, plans and progress.
- Form, lead and maintain a rider representative network, made up of both north and south riders, to support and facilitate the Rider Representative responsibilities

### 2. Organising Committee Representative

- Enable Organising Committees' perspective to be effectively represented in all Board endeavours.
- Provide a single point of contact for Organising Committees' to provide feedback, raise issues and present ideas to the ESNZ Eventing Board.
- Be an effective communication channel for Organising Committees so that they are well informed of ESNZ Eventing activities, plans and progress.

## Scope of the position

The position is for a fully accountable / voting member of the board.

## Functional Relationships

- Eventing Sport Manager
- ESNZ CEO
- ESNZ Finance Manager
- ESNZ High Performance Director
- Eventing Performance Leader
- Eventing Technical Advisory Group

- Event Riders Association of NZ
- ESNZ Area Eventing Groups
- Event Organising Committees
- NZ3DE Championships Convenor

## **Appointment & tenure**

Board members are appointed for a term of three years from date of the AGM, with the option to stand for further term/s.

## **Time commitment**

An estimated commitment of two days per month. This would incorporate preparation and attendance at six in person all day Board meetings per year and alternating monthly evening online meetings, and leadership or participation in portfolio, working group or subcommittee activities.

## **Personal experience, abilities & skills**

### **Experience**

- Experience as a board member, director, trustee or in other governance roles is preferred
- Knowledge of and experience in sport generally, and in particular community sport is essential. Equestrian Sports / Eventing knowledge and experience is preferred.
- Experience (commercial or non-commercial) in the following fields:
  - Leadership, strategic planning
  - Sponsorship management and commercialisation
  - Legal, financial and risk management
  - Communications, media, marketing and promotional experience

### **Abilities & skills**

- To see the big picture and the implications and impact of issues in the broader sense
- To make sensible, astute recommendations and sound judgements and decisions
- To ensure that strategies and business plans are adopted that will deliver the ESNZ and Eventing's vision and mission
- To look beyond the short-term and ensure that the board adopts a longer-term, stewardship approach
- To interpret financial statements and statistical information and the significance and meaning of appropriate performance indicators
- To remain objective and measured under pressure
- To maintain confidentiality
- To participate actively, respecting and valuing the contributions of others,
- To work collaboratively contributing to effective teamwork/ highly functional board dynamics