

ESNZ BOARD SUMMARY

11th August 2017

The ESNZ Board met on the 11th of August 2017 at the ESNZ National Office, 86 Customhouse Quay, Wellington. The following is a summary of key outcomes from the meeting.

KEY AREAS FOR REVIEW / WORK

The Chair formally welcomed Melissa da Souza to the Board, who would be taking over from Dr Watters following the meeting.

CONFLICTS

There were no conflicts declared.

MINUTES

Board Minutes – 15th May 2017

The Board confirmed the minutes of the meeting held on 15th May 2017 as a true and accurate record.

Board Teleconference Minutes – 12th June 2017

Subject to amendments being made the Board confirmed the minutes of the teleconference held on 12th June 2017 as a true and accurate record.

Board Teleconference Minutes – 12th July 2017

Subject to amendments being made the Board confirmed the minutes of the teleconference held on 12th July 2017 as a true and accurate record.

Matters Arising from the Minutes – 15th May 2017

NEC Taupo had been planning to officially open the indoor arena at Labour weekend, but would not have final consent through by this time. Advice of new opening date in due course.

Action List

Mr Robertson was working on HoYL with regards to the Hall of Fame proposal.

ORGANISATION RISK REGISTER

Four identified risks – Board requested that the register be updated to remove names and detail. A timeline was being created for the Endurance non-member complaint in case it was required.

MEMBERSHIP STRUCTURE

Allowing Prizemoney at Intro Level

- The Board received a request allowing prize money at intro level.
- Noted that intro level riders were now being charged \$40 a year for membership, but this currently did not allow them to take home any prize money.
- Agreed to allowing prize money to be awarded at intro level.

Day Rider Membership

- Request for day rider membership for Jumping and Show Hunter.

- Agreed that day members be put on hold and referred to the membership working group to consider.

GENERAL MANAGER'S REPORT

- Support hours with current database and website providers had been negotiated and had either reduced or stopped in the lead up to launching the new database/website.
- The CEO informed the Board that the RAS had joined the helmet tagging programme.
- ESNZ and its discipline sport managers will support applications for correspondence school for those athletes on a national squad if they request it.
- A letter had been received from Horse and Pony which rejected ESNZ's allegation that they had selectively used the minutes and other information to construct a story that was not correct or factual regarding the Showjumping Australian Tour. The Board agreed not to progress this matter any further.
- Alcohol at shows - if ESNZ wanted to change the culture alcohol plays a key part in keeping everyone safe.
- If officials see someone intoxicated they should not be allowed on a horse.
- ESNZ did not have a panel of people that it could tap into for issues that required disciplinary action.
- Bad behaviour was happening at events and was not getting reported due to people not understanding the process and that they also believed that ESNZ would not do anything about it. The first steps was to make sure GJs know their roles followed by education of the complaints system on the day to the GJ.
- A review of what the General Regulations say in relation to GJ Jurisdiction was also required.

ESNZ TECHNICAL COMMITTEE

- The Board was provided with an updated terms of reference for this Committee.
- The Board requested that a reporting requirement back to the ESNZ Board be added into the ToR.
- It was also suggested that NZPCA should maybe be invited to be on the committee.

2018 WORLD EQUESTRIAN GAMES PLANNING

- The 2018 WEG would be held at the Tryon International Equestrian Centre, North Carolina from the 10th - 23rd September 2018. Noted that there could be up to 80 people in the team depending on circumstances.
- Test Events would take place.
- Horse Import/Quarantine – from Europe, horses would fly into Spartanburg airport and be quarantined at the Tryon International Equestrian Centre.
- Accommodation – Athletes, Chefs de Mission, Chefs d'Equipe, Grooms and Team Vets to be accommodated on site during the FEI WEG.

FINANCE

- The audit was going smoothly.
- The Board was provided with Finances to the end of June.
- ESNZ received much of its income during September/October the Board would not start to get a picture of the finances until then.

CONSTITUTION REVIEW

- A copy of the constitution review timeline was provided.
- Areas of the current Constitution where the Panel was reviewing and recommending change include:
 - Member franchise and how this is reflected in the voting process.

- Composition of the Board – moving to a skill based Board.
- Place of Area Committees within the Organisation.
- Disputes and disciplinary processes to comply with New Act.
- Issues with Delegated Boards.
- Structure and management of the NECs.
- Disputes and disciplinary process –Noted that the Chair of the Judicial Committee hearing the complaint regarding the Showjumping Tour to Australia had offered to provide strengths and weaknesses of the process.
- A discussion document was underway and would be circulated to the Board once completed.
- Stage two of the review was a review of all discipline by-laws.

SURVEY RESULTS

- During July ESNZ conducted a survey to seek feedback on the following topics:
 - Concussion testing
 - Social Media policy
 - Member Protection policy
 - Disciplinary Procedures
- Over 500 people completed the survey.
- Concussion Testing – 86% agree that ESNZ needs to address concussion seriously by providing more stringent rules and guidelines.
- Social Media – noted that this was an area that was taking up a lot of time currently.
- The Board suggested that an approach be made to schools and Netsafe around what social media policies they have in place.

CONCUSSION STRATEGY

- The Board was presented with a strategy for launching a concussion campaign.
- The GM was hoping to approach ACC for funding of the campaign, but also noted that a small budget had been set aside to produce a video campaign.
- The first step was to review the minimum standards of medical cover in each discipline, as some disciplines did not have any minimum standards in place.
- Noted that ACC had provided ESNZ with some concussion cards to give out.
- The Board requested that a reporting register be added into the concussion strategy.
- The Board approved the following change to GR Article 150: Health & Safety at Events
 - 150.7 – The Ground Jury after consultation with the responsible medical officer may at any time exclude from further participation in a Competition or an entire Event any Athlete who is unfit to continue by reason of a serious or potentially serious injury, impairment or health condition.

MEMBER ORGANISATIONS / AFFILIATED ORGANISATIONS AND EVENTS

- The Board was presented with a paper which provided a tiered system to solve the issue of Member Organisations / Affiliated Organisations and Events.
- The GM was proposing that all funds would go directly into a dedicated fund distributed to disciplines for the training of officials.
- The Board was in support of a tiered approach, but would also like to see options for a three day show and private providers.

LETTER FROM ESNZ VETERINARY GENERAL

- The Board received a letter from the ESNZ Veterinary General regarding vets attendance at events being run by Distance Riding NZ, with some suggestion what vets that worked at these rides would be deemed un-sanctioned by ESNZ.

- It was noted that vets were able to work at whatever events they wanted to as they were working under their own insurance indemnity.

LETTER FROM CANTERBURY ENDURANCE

- The Board received a letter from Canterbury Endurance requesting dispensation to allow them hold to introductory classes at their championship ride.
- The Board granted dispensation to the Canterbury Endurance to hold introductory classes at the National Championships in 2018.

MOU BETWEEN ESNZ AND PONY CLUB

- The Board was provided with a first draft of a MoU between ESNZ and Pony Club.
- The GM noted that both organisations had agreed to a joint approach to health and safety, including, for combined ESNZ/PC events the highest level class would dictate the level of health and safety requirements to be followed.

GENERAL BUSINESS

Policy for Leasing Horses Overseas

- When leasing horses overseas who was responsible if the horse had a positive drug test e.g. FEI World Jumping Challenge. Could a rider request for the horse to be tested before leasing the horse? The Board agreed to pass onto the Technical Committee.

Equidays

- The Board discussed ESNZ's involvement and presence at the forthcoming Equidays.
- It was noted that a trade site was being shared between Dressage, Endurance and Para-Equestrian.
- The GM noted that ESNZ was thin on resources to supply staff to the site, but was happy to supply ESNZ material for the stand.

AFR Committee Terms of Reference

The Board was presented with an updated terms of reference for the AFR Committee.

Delegated Authority Policy

The Board was provided with a copy of the delegated authority policy. It was noted that High Performance needed to be added into the document.

Funding Resolution

It was resolved by the Board that an application be made to:

- The Lion Foundation for temporary yarding and transport.
- The Grassroots Trust for security attendance and lighting

Bio-Security

The Board noted that there had been no update from the NZEHA on Bio-Security matters for some time.

NEXT MEETING

Short teleconference to sign off on annual accounts – date and time TBC.

28th September – short Board meeting prior to the AGA.