

ESNZ BOARD SUMMARY

15th October 2019

The ESNZ Board met on the 15th October in Wellington, the following is a summary of key outcomes from the meeting.

HEALTH AND SAFETY

- There was no reporting in the pack for this meeting as being the start of the Season.
- It was noted that some NEC staff have attended a Health and Safety Course and others are booked to attend one soon.
- It was noted that the Health & Safety Policy for staff is a work in progress and we have good reporting available now in regards to members.

DISCIPLINE REPRESENTATIVES TOR

The Board discussed the wording in the ToR. There is further discussion to be had with particular regards to filter, up and down and to look in to the intentions of the role and the spirit with which work should be carried out.

The Board have requested further work be done on the wording and that it is presented at the December Board Meeting.

FEI AGA

- The Board agreed that the Secretary General would attend and be our nominated delegate at the FEI Annual General Assembly to be held in Moscow in November.

Moved: Don Robertson / Seconded: Jenny Booth

DRUG AND ALCOHOL POLICY

- The Board agreed that the Drug and Alcohol Policy will be adopted and further work be done to develop some guidelines around implementation.

Moved: Richard Sunderland / Seconded: Don Robertson

GOVERNANCE MARK

- The Board agreed to work together with Sport NZ towards the Governance Mark programme of work.

Moved: Richard Sunderland / Seconded: Don Robertson

DATABASE

The Board ran through the various options available in terms of the re-build, the continual SLA work and how to continue with the database in the best way.

Whichever option is decided on it is going to delay the project and is likely to cost more, but ESNZ cannot continue to work with them.

ESNZ will investigate and report back to the Board in December all options for re-platforming the database including global options.

Moved: Jenny Booth / Seconded: Maree Burnett
All in favour

WOODHILL SANDS TRUST ELECTORAL COLLEGE

The Board discussed the requirements of the Woodhill Sands Electoral College and decided to nominate as its nominees for the Electoral College:

- Catherine Fawcett-McNaughton
- Neil Mackenzie-Hall
- Heather Hilder
- Waitemata Riding Club Inc.

The Board agreed that the NZPCA will be contacted for their representative. The Board also agreed that the Electoral College be convened by ESNZ for the purposes of electing its chair upon which time it can take over its duties.

Moved: Don Robertson / Seconded: Richard Sunderland

COMMITTEES

As per article 15.4 of the ESNZ Constitution - the Chairperson of the Board shall be elected by a simple majority of the Board Members at the first meeting of the Board following the AGA and that the Board confirms or re-appoints the Board Committees.

- a) The Board resolved at its meeting on the 15th October that Lynda Clark be elected as Chairperson of the Board for 2019-20 as per article 15.4 of the ESNZ Constitution.

Moved: Richard Sunderland / Seconded: Sue Billigheimer

- b) The Board resolved at its meeting on the 15th October the makeup of the following Committees:

- ESNZ HoYL Directors to remain the same – Richard Sunderland and Vicki Glynn

Moved: Lynda Clark / Seconded: Sue Billigheimer

- Technical Committee

The current Technical Committee will consist of:

Wallie Neiderer	-	ESNZ board
Scott McKenna	-	Dressage
Murray Smith	-	Endurance
Hamish Butler-Gallie	-	Eventing
Amanda Illston	-	Jumping
Susan O'Brien	-	ESNZ Steward General
Sam Jones	-	NZPCA
Tony Parsons	-	ESNZ Veterinary General (Advisory only)
Graeme McCrory	-	Honorary Medical Advisor (Advisory only)

Moved: Sue Billigheimer / Seconded: Don Robertson

BOARD MEMBERS

The Board agreed to co-opt Wallie Neiderer for a further term based on his veterinary, high performance and NEC knowledge and experience. He will be invaluable in regards to the Tokyo campaign and the NECs.

Moved: Jenny Booth / Seconded: Don Robertson

The Board worked through a process to ascertain what skills or knowledge gaps there may be to be filled by 2 newly appointed members, due to the vacancies left by the out-going members.

The Board acknowledged that advertising the process needed to get underway as soon as possible. If SNZ cannot assist in the process then the Board appointed Wallie Neiderer, Lynda Clark, Sue Billigheimer as the appointments panel for the new Board Members.

CONSTITUTION REVIEW

The Board noted that they have not received the feedback from the cross-discipline meeting held at the AGA in regards to the constitution review. The Board is committed to reviewing and discussing the information when it is provided to give further feedback via the Discipline Rep's. ESNZ is committed to providing the feedback as requested from the disciplines.

CRO PROCESS AND POLICY DOCUMENTATION

The Board discussed the recommended changes to the regulations and policies.

- The definition of Complaint: to make it clear only ESNZ Members as defined in the Constitution (and this includes Affiliated Associates etc) can make a Complaint.
- The CRO has the power to seek a response from the subject of the complaint before issuing its decision. This should not be a long drawn out process but a simple request for a brief response to the complaint. The time limit could be 48 hours.
- The CRO can notify that ESNZ should issue a 'CRO Caution' – this is an informal, low-key note that could be along the following lines "we don't believe this warrants a hearing, but this Complaint does raise some areas of concerns and you should try and avoid a repeat of these circumstances going forward".

d) A new paragraph three should be inserted into Article 123 –

“A Member must abide by all provisions of the ESNZ Constitution, these General Regulations, the Code of Conduct, the Member Protection Policy, and applicable discipline by-laws or regulations, and/or any other rule, regulation, bylaw, policy, resolution, or determination of the ESNZ Board or any discipline Board.

A Member must not act in a manner unbecoming of a Member or prejudicial to the interests of ESNZ, or bring ESNZ or the sport of equestrian into disrepute.”

ESNZ should also insert a one-liner into all policies, by-laws, regulations etc stating that “a breach of this policy/by-law/regulation may result in disciplinary action pursuant to either or both of this policy/by-law/regulation or the General Regulations.

Moved: Richard Sunderland / Seconded: Don Robertson

NEC CHRISTCHURCH

The NEC Christchurch needs approval to negotiate with eCan on behalf of ESNZ who holds the lease with them for use of the land.

Moved: Richard Sunderland / Seconded: Sue Billigheimer

NEXT MEETING

- 11TH December 2019