

# ESNZ BOARD SUMMARY

11<sup>th</sup> December 2019

The ESNZ Board met on the 11<sup>th</sup> December in Wellington, the following is a summary of key outcomes from the meeting.

## DATABASE

- The Board noted that the roll out and anticipated timing for the new database needs to be officially agreed. It is anticipated that the Discovery Phase will take five weeks. There is a Sports Managers Meeting during February where their feedback will be sought in relation to the database and the discipline requirements. A draft timeline will be created and circulated as soon as possible. The outcomes of the Discovery Phase will then be presented back to the Board.
- There are two main software vendors being explored at the moment.
- The Board agreed to run the discovery phase internally.  
Moved: Don Robertson / Seconded: Sue Billigheimer
- The Board resolved to move from Mogul to an independent contractor as soon as possible for the current functional SLA work on the database.  
Moved: Richard Sunderland / Seconded: Scott McKenna

## DRUG AND ALCOHOL POLICY

- The Board agreed that the Drug and Alcohol Policy will be adopted, and further work be done to develop guidelines around implementation.  
Moved: Richard Sunderland / Seconded: Don Robertson

## GOVERNANCE MARK

- The Board agreed to work together with Sport NZ towards the Governance Mark programme of work.  
Moved: Richard Sunderland / Seconded: Don Robertson

## WOODHILL SANDS TRUST ELECTORAL COLLEGE

The Board discussed the requirements of the Woodhill Sands Electoral College and decided to nominate:

- Catherine Fawcett-McNaughton
- Neil Mackenzie-Hall
- Heather Hilder
- Waitemata Riding Club Inc.

The Board agreed that the NZPCA will be contacted for their representative. The Board also agreed that the Electoral College be convened by ESNZ for the purposes of electing its chair upon which time it can take over its duties.  
Moved: Don Robertson / Seconded: Richard Sunderland

## COMMITTEES

As per article 15.4 of the ESNZ Constitution - the Chairperson of the Board shall be elected by a simple majority of the Board Members at the first meeting of the Board following the AGA and that the Board confirms or re-appoints the Board Committees.

- a) The Board resolved at its meeting on the 15<sup>th</sup> October that Lynda Clark be elected as Chairperson for 2019-20 as per article 15.4 of the ESNZ Constitution.  
Moved: Richard Sunderland / Seconded: Sue Billigheimer
- b) The Board resolved at its meeting on the 15<sup>th</sup> October the makeup of the following Committees:
  - ESNZ HoYL Directors to remain the same – Richard Sunderland and Vicki Glynn  
Moved: Lynda Clark / Seconded: Sue Billigheimer
  - Technical Committee
    - Wallie Neiderer – ESNZ board
    - Scott McKenna – Dressage
    - Murray Smith – Endurance
    - Hamish Butler-Gallie – Eventing
    - Amanda Illston – Jumping
    - Susan O'Brien – ESNZ Steward General

Sam Jones	–	NZPCA
Tony Parsons	–	ESNZ Veterinary General (Advisory only)
Graeme McCrory	–	Honorary Medical Advisor (Advisory only)

Moved: Sue Billigheimer / Seconded: Don Robertson

## BOARD MEMBERS

The Board agreed to co-opt Wallie Niederer for a further term based on his veterinary, high performance and NEC knowledge and experience. He will be invaluable to the Tokyo campaign and the NECs.

Moved: Jenny Booth / Seconded: Don Robertson

The Board worked through a process to ascertain skills or knowledge required with regard to the appointment of additional board members.

The Board acknowledged the advertising process needed to get underway as soon as possible.

The Board appointed Wallie Niederer, Lynda Clark, and Sue Billigheimer as the appointments panel for the new Board Members.

## CONSTITUTION REVIEW

The Board noted it had not received the feedback from the cross-discipline meeting held at the AGA regarding the constitution review. The Board is committed to reviewing and discussing the information to give further feedback via the Discipline Reps. ESNZ is committed to providing the feedback as requested from the disciplines.

## CRO PROCESS AND POLICY DOCUMENTATION

The Board discussed the recommended changes to the regulations and policies.

- a) The definition of Complaint: to make it clear only ESNZ Members as defined in the Constitution (and this includes Affiliated Associates etc) can make a Complaint.
- b) The CRO has the power to seek a response from the subject of the complaint before issuing its decision. This should not be a long drawn out process but a simple request for a brief response to the complaint. The time limit could be 48 hours.
- c) The CRO can notify that ESNZ should issue a 'CRO Caution' – this is an informal, low-key note that could be along the following lines "we don't believe this warrants a hearing, but this Complaint does raise some areas of concerns and you should try and avoid a repeat of these circumstances going forward".
- d) A new paragraph three should be inserted into Article 123 –  
*"A Member must abide by all provisions of the ESNZ Constitution, these General Regulations, the Code of Conduct, the Member Protection Policy, and applicable discipline by-laws or regulations, and/or any other rule, regulation, bylaw, policy, resolution, or determination of the ESNZ Board or any discipline Board. A Member must not act in a manner unbecoming of a Member or prejudicial to the interests of ESNZ or bring ESNZ or the sport of equestrian into disrepute."*  
 ESNZ should also insert a one-liner into all policies, by-laws, regulations etc stating that "a breach of this policy/by-law/regulation may result in disciplinary action pursuant to either or both of this policy/by-law/regulation or the General Regulations.

Moved: Richard Sunderland / Seconded: Don Robertson

## NEC CHRISTCHURCH

The Board granted NEC Christchurch approval to negotiate with eCan on behalf of ESNZ who holds the lease with them for use of the land.

Moved: Richard Sunderland / Seconded: Sue Billigheimer

## NEXT MEETING

- 19<sup>th</sup> February 2020