

## DRESSAGE NZ BOARD MEETING

10 April 2018



### SUMMARY of MINUTES

- **Finance**

The FO noted 3 months shortfall of registration income due to ESNZ late payment of annual start levies owing to financial database reporting not yet being fully operational. Remain ahead of budget owing to entry fee income from combined April events. It is not easy to more fully estimate the final position until all horse registration is known. -22% YTD but 3 month shortfall from ESNZ unknown.

- National Championships 2018: Although there are some accounts still to be received it is estimated the event will show a small surplus
- Noting the projected annual financial result it was resolved not to increase fees or levies for 2018/19
- Future Stars /WDC/CDI/U25 Event Budgets were noted and approved. Increased entries for U25CH noted. I & E from each event will be shown separately in the accounts
- Draft Budget 2018/19: Portfolio holders to send proposed budgets to the FO. Budget provision should be made for a Finance Officer paid role in the event of that situation arising.
- Discussion re Finance Officer Role: The Board agreed that their preference for managing the Dressage finances would be to maintain then in house as currently undertaken.

### **Health & Safety**

The Board reviewed the dressage summary of H & S reports filed since the previous meeting.

**Actions required as a result of the summary:** Make recommendations to HOY OC regarding improvements to medic cover at HOY in respect of ease to contact and promptness to attend incidents

### **Bulletin**

The Marketing & Communication Board member outlined further options for publishing the Bulletin and it was agreed to discuss these options with the committee at the Planning Forum.

### **FEI Judges Promotion**

The Board resolved to support Linda Warren-Davey application to sit the FEI Young Horse Exam in Moscow

### **National Championships**

The Board agreed the Event Manager role should be stand alone rather than combined with admin support and sponsorship, but possibly this role could provide some admin back up. PD to be reviewed and the position advertised. Any action re forming a working party assisting transitioning the NCH to Taupo IN 2020 be deferred until the appointment of an Event Manager

### **Staff**

It was agreed additional admin support hours are required  
Casual staff contracts to be put in place

### **Interschools Competition**

ESNZ is currently investigating the possibility of a more structured interschools competition

### **Dressage Strategic Work Plans**

Ongoing work being done on the key focus, WEG, with particular emphasis on fundraising

### **Judges Sub-Committee Report**

the Board approved the recommendations from the JSC in respect of the US Tests and adopting the AUS judges training programme be presented at the Planning Forum for further discussion

### **Training & Development Report & Recommendations**

The Board approved the recommendations from the TDO re the introduction of a regional training programme, and the concept that the performance committee composition could be more flexible on an "as required" basis. The TDO report approved to be presented at the Planning Forum

### **Remits**

The Board reviewed the remits / discussion points to be presented at the Planning Forum, deciding no further discussion necessary prior to the Forum

### **Reports**

Sport Manager / CDE reports noted. Rider funding agreements to be reviewed and actioned once travel plans are confirmed

### **Horse of the Year Dressage Arena Location**

- Agreed the Chair to discuss with Chris Paston.
- Need to ensure Dressage is still a feature easily accessible to spectators
- Consider longer term development of the venue in collaboration with Hawke's Bay A&P when making any decisions e.g.; relocation of any new stables – future of the current aged grandstand

### **AGM & Conference**

Agreed to discuss Conference /AGM at Planning Forum, noting the formalities of the AGM should not be too time consuming. Consider having FEI forum type session in the future to attract more members e.g. Master Class

### **Appointment of Patron**

Pam Gilmour has notified her intent to retire as Patron. The Chair given authority to approach a replacement as recommended by the Board.