

Name of Role:

Dressage New Zealand Steward General

Purpose:

To manage the Dressage NZ ESNZ Stewards Education System and other related functions

Appointment

The Dressage NZ Steward General will be appointed at the invitation of the Dressage NZ Board annually

Scope & Authority: Dressage NZ Steward General

- Is responsible to and reports directly to the Dressage NZ Board
- Is authorized to undertake and /or investigate any activity within their terms of reference
- Has the authority to co-opt suitably qualified individuals to a stewards sub-committee for specific purposes with the approval of the Dressage NZ Board and on such terms as agreed by the Dressage NZ Board
- Shall have access to advisors at their own discretion, but subject to funding approval from Board if this access is subject to any financial commitment
- The Steward General does not have authority to enter into any formal contract without the express approval of the Dressage NZ Board
- [Is a member of the Dressage NZ committee](#)

Key Relationships

- Dressage NZ Sport Manager
- Dressage NZ Board
- Dressage NZ Stewards
- Area Dressage Groups & Organizing Committees
- Technical Officer

Duties and Responsibilities

- Is a co-opted member of the Dressage NZ Committee
- Present for approval, to the Dressage NZ Board annually, a plan and budget for Steward Training
- Manage the Dressage NZ Steward Education system
- Review and update the Stewards Manual as required
- Ensure quality training and development opportunities are available for all levels of potential and listed stewards
- Ensure Dressage NZ has sufficient numbers of suitably qualified stewards at all levels to enable all competitions in all regions to have access to appropriately qualified stewards
- Monitor stewards performance
- Maintain the ESNZ Stewards Judges list in consultation with ESNZ national office
- Support Area Groups re Judges Officers in their role
- Identify and support NZ stewards to FEI status within the FEI protocols and requirements
- Recommend FEI listed stewards for NZL CDI events as required
- Liaise with foreign NF's to assist NZ stewards gain overseas experience
- Attend Dressage NZ Planning Forum & Annual Conference

Related Policies | Procedures

- Code of Conduct Documents
- Social Media Policy
- Expense Claims
- Declaration of Conflict of Interest
- Health & Safety Policy
- Risk Management & Crisis Plans

Note: Moved by L Clark that the SG be appointed as a co-opted member of the Dressage NZ committee