



**Minutes of the Board of ESNZ Endurance
Held from 8.15pm on 31st October 2018
Zoom online meeting**

Present:	Marie Wakeling (Chair)	MW
	Sue Billigheimer	SB
	Shane Dougan	SD
	Louisa Muir	LM
	Daryl Owen	DO
	Jenny Weston	JW

In Attendance: Jo Lankow – Endurance Administrator & Minute Taker

1. Welcome: Marie welcomed everyone to the meeting.

2. Conflicts relevant to the agenda:
Sue Cheque signatory

3. Minutes of Previous Meeting – 10th October 2018
The Board agreed that the minutes of the meetings held on the 10th October were a true and accurate record. **Moved: Sue/Louisa**

Minutes to be published once South Island Champs budget is received and final decision made on grant for the event.

4. Matter Arising from Previous Minutes:

- Biosecurity – Jenny has spoken to Tony Parsons but no further progress. Daryl will obtain a copy of the NEC Taupo Biosecurity plan for Landcorp **Action: DO**
- Raffle – to be discussed further

5. Action List

- 2020 Championship events dates-In progress
- Open Elevator Rides In progress
- Talk to prospective Sponsors at Equidays Daryl talked informally
- CTR Relay Rules – being discussed by CTR Committee
- Surveys following officials courses – being worked on by OTP for future courses

Action list completed

6. Cheque Signatories
It was moved that Sue Billigheimer be added as a cheque signatory and also to authorise payments via online banking. And simultaneously Alison Higgins is removed as both a cheque signatory and authoriser of online payments.

Moved Marie/Jenny
Unanimous decision

- 7. Raffle**
Discussion on the best way to move forward with this what type of prizes to have.
- Too late now to have a raffle drawn prior to Christmas.
 - Sue to speak to Noel Leemings again and get back to the Board with a proposal for a raffle to be drawn just prior to or at the Nationals. **Action: SB**
- 8. Fiber Fresh Presence at Championship Events**
Discussion on what presence Fiber Fresh should have at the Nationals in view of their reduced sponsorship.
- Allow a trade stand.
 - Welcome to attend prize giving but no meals provided.
 - Ask about the possibility of additional bags of feed to have out on track.
 - Important to still maintain a relationship with Fiber Fresh.
- Sue to continue to try and get a naming rights sponsor. **Action: SB**
- 9. New Zealand-Australia Officials Exchange Programme**
Discussion of how this can be done.
- Official already sorted for this season's FEI events.
 - Consideration to be given as to who would best represent us overseas and who would benefit most from the experience.
 - Ask AERA what their on a programme should be.
 - Board would needs assistance from the TC and Jo to put programme together.
 - Marie to speak to Peter Toft to find out in what direction he was thinking the programme should head.
- Action: MW**
- 10: Review By-laws**
Discussion on the best course of action to follow to review the By-laws.
- Review in the period May-July and add as a strategic focus for the Board
 - To be reviewed by the Board with assistance from the TC.
- 11. Inwards Correspondence**
- Letter from A Higgins –actioned
 - Email from DRNZ - no action required
 - Email from B Avery - actioned
 - Emails from Fiber Fresh – discussed. Sue to reply **Action: SB**
- 12. General Business**
- 13. Outwards Correspondence**
- Shane advised that Trevor hasn't yet received the letter that was emailed to him on the 18th October. Letter to be forwarded again. **Action: JL**
- 14. Next Meeting**
Next meeting to be held on 5th December at 8pm. To be a Zoom meeting.
- 18. Close of Meeting**
There being no further business the meeting closed at 9.20pm