



**Minutes of the Board of ESNZ Endurance
Held from 7.30pm on 2nd May 2020
Zoom Meeting**

Present:	Marie Wakeling (Chair)	MW
	Sue Billigheimer	SB
	Daryl Owen	DO
	Paula Adams	PA
	Jenny Weston	JW
	Shane Dougan	SD

Apologies Dana Kirkpatrick (ESNZ CEO)

In Attendance: Jo Lankow – Endurance Administrator & Minute Taker JL

1. Welcome:

Marie welcomed everyone to the meeting.

2. Conflicts relevant to the agenda:

Sue – Canterbury Club re Casual Membership

5. Minutes of Previous Meetings – 15th February 2020 and 28th March 2020

The Board agreed that the minutes of the meetings held on the 15th February 2020 and 28th March 2020 were a true and accurate record. **Moved: Marie**

6. Matters Arising from Previous Minutes

Daryl asked if the minutes could be approved and published sooner rather than waiting until after the following meeting. It was agreed that minutes could be approved electronically to enable them to be published sooner.

7. Action List

- Marie advised that Syncroflex have now paid their account for sponsorship.
- Daryl has spoken to Jane but needs to discuss further.
- Shane has tried to get hold of Peter but not been successful.

All other actions completed.

8. Decade Award

No further discussion required.

9. 2020-2021 Calendars

- Jenny advised that some clubs hadn't got back to her on some dates.
- Daryl is unsure if the Waikato Club will be holding any events. They will wait until after their AGM before making any decisions. The Club is affiliating for 2020/2021.
- Events can be slotted into the calendar later on if necessary.

Draft calendars approved.

Moved: Jenny/Sue

10. Bylaws

The ESNZ Board, with the approval of the disciplines, have inserted the following clause into the By-laws to cover eventualities such as Covid-19.

“If due to circumstances outside the control of the discipline board it is not possible taking all reasonable steps to comply with any time-frames relevant to the holding of the AGM then the discipline board may adopt alternative time frames that come as close as is reasonably practicable to the time frames set out in this by-law and those time frames;

- a. *Ensure that all members are given adequate prior warning of the time and place of the AGM; and*
- b. *Ensure that all members have adequate opportunity to submit material to be produced at the AGM; and*
- c. *Advise the ESNZ board of the alternative arrangements at the first reasonable opportunity.*

11. AGM

- Proposed timeline approved by the Board.
- The AGM will be held on the 25th July but decision not yet made on whether it will be a physical meeting or an online meeting.
- If a physical meeting, look at holding in Wellington and possibly at the Miramar Golf Club if venue available as that saves on taxis. Palmerston North is not really an option this year due to lack of flights.
- If Alert Level restrictions are still preventing regional travel, then can be held as a Zoom meeting.
- Need to decide by 12th June whether it will be a physical or online meeting.
- Put out a survey to see how many would attend the AGM if held in Wellington – may get better attendance with an online meeting.

Action: JL

12. The Distance

- Daryl is still waiting for some clubs to get back to her with articles.
- Give them a deadline then send it out with or without those articles.
- Daryl will write a piece asking if anyone is interested in taking over doing The Distance and include it in the issue that is nearly ready to send out.

Action: DO

13. Forum

- Reminder needs to go out to clubs and on Facebook **Action: JL**
- Jenny will send out the Zoom link and instructions to all those who register.

Action: JW

Sue will table the membership proposal.

- Need to state at the forum that there is still work to do on the membership structure prior to the AGM.
- Members have had opportunities to comment on the draft rules so don't want to spend the entire forum discussing them.
- Advise that only one Board member is staying on and ask for members to consider putting their names forward. Need to explain what a commitment it is. Daryl to publish a piece in The Distance.

Action: DO

14. Club Representation at Board Meetings

Marie put forward an idea to include club representatives at Board meetings to try and get buy in from the clubs.

- The Board can only do what they think is right and relevant.

- Most members just want to ride and aren't really interested in what goes on at Board level.
- If the minutes can be published sooner, then members can communicate back to the Board quicker while things are still relevant.
- It was agreed it would be a good idea to include a club representative at some meetings but leave to the incoming Board to decide if that is something they want to consider doing.

15. Membership

- Sue to write a piece to be included in The Distance. **Action SB**
- Still quite a bit of details to be sorted.
- Value proposition was taken from the website and is gst exclusive.
- Documents to be distributed to the clubs prior to the forum. **Action: JL**

16. Casual Membership Fees

Sue tabled a document showing casual membership fees paid per club by riders during the season.

- Some clubs are finding the 5km and 10km riders are saying it is too expensive to enter rides.
- It is an ESNZ fee across all disciplines and works well for the other disciplines.
- The Board can't really do anything to make it more affordable for these riders as they receive very little income from that level and most of those riders don't want to move further in the sport.
- Clubs could look at their entry fees and see if they can reduce entry fees at that level to help make it more affordable for those riders.
- Some clubs are factoring in the cost of toilets, vets etc. when those are required for the longer rides irrespective of whether 5-10km rides are held.
- Other clubs don't factor those costs into the 5-10km entry fees as the vet isn't required to vet those horses and the riders are at the venue for a much shorter period of time.
- If rider is likely to compete in 4 or more rides it is cheaper to join as an ESNZ Introductory member. Clubs need to promote and encourage this.

17. Levies

- Not necessarily a good time to be looking at increasing levies.
- The pandemic will most likely reduce entries as some riders will have reduced income.

18. Board

The Board has had to deal with quite a bit during the last few years.

- Split in the sport.
- Major FEI rule changes.
- Covid-19 pandemic.
- During the videoconference Endurance Board meeting on the 9th December 2019, Vicki Glynn queried whether Endurance would want to remain as part of ESNZ if we were no longer holding FEI events. This reported comment made some members think that ESNZ no longer wanted Endurance as a discipline. What Vicki said about leaving ESNZ was only her personal opinion. This was never suggested or inferred by ESNZ in any way.

- The Endurance Board should have made a statement to clarify this at the time but didn't, which was unfortunate.

19. Affiliation Fees

- A reminder needs to go out advising clubs that affiliation fees need to be paid by the end of May.
- Jo advised she will do this about the middle of the month. **Action: JL**

20. Development & Mentoring and Junior/Young Rider Management Teams

- Need to advertise for people to run these programmes as the two year term for both expires at the AGM.
- Would be good to have a North Islander and a South Islander on each team.
- Letter to go to Sue & Andrea and Pip thanking them for their involvement, advising that the positions will be advertised and inviting them to consider continuing.

Action: MW

21. Financial & Budget

- On track for a loss of about \$6,000 for the year.
- Sponsorship and grants not to be included in the budget unless already signed up.
- Still some interest from term deposits to come.
- D & M training expenses covered by income
- Junior budget should be \$1,500, junior managers need to take the initiative and fund raise.
- Board claims to be split between Board and Sport Administrator.
- FEI fees and levies – refund still to come for Nationals calendar fees.
- Budgeted for a substantial loss again for next year, a fund-raising effort will be required.
- Not possible to subsidise Casual Memberships.

Budget approved

Moved: Sue/Jenny

22. Festival of the Horse

- Being held at Christchurch NEC next year towards the end of April.
- All disciplines have been invited to do a display and the other disciplines are all going to.
- Sue suggested to Canterbury Club that maybe they do a display.
- Canterbury Club suggested they go in with the Board and have a stand.
- If just wanting a stand a charge would apply.
- A display would be best, maybe have some riders heading out at night, possibly a family or riders of different ages.
- While Equidays created a lot of interest on the day that didn't seem to transfer through to more riders competing at events.
- Include \$500 in the budget to go towards a stand.
- Sue to discuss further with Canterbury Club **Action: SB**

23. Inwards Correspondence

- Reply from Andrea and Sue.
- Board resignation from Jess

It was moved that the inwards correspondence be accepted.

Moved: Marie/Daryl

24. General Business

- **Pandemic Plan**

- Updated the level 2 Plan
- Entries and payment must be done online
- **Movie Script**
 - Jenny received a script which she reviewed, updated and returned. Hasn't heard anything further.

25. Next Meeting

Zoom meeting to be held at 7pm on 13th June

18. Close of Meeting

There being no further business the meeting closed at 9.57pm