



**Minutes of the Board of ESNZ Endurance  
Held from 10.50am on 15<sup>th</sup> February 2020  
At Massey Vet School Boardroom, Palmerston North**

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<b>Present:</b>	Marie Wakeling (Chair)	MW
	Sue Billigheimer	SB
	Shane Dougan	SD
	Jenny Weston	JW
	Jessica Kennedy (via Skype)	JK

**Apologies** Daryl Owen, Paula Adams

**In Attendance:** Jo Lankow – Endurance Administrator & Minute Taker JL

**1. Welcome:**

Marie welcomed everyone to the meeting.

**2. Conflicts relevant to the agenda:**

Jenny - HP

Sue – CTR at SI Champs and email regarding a club member

**5. Minutes of Previous Meeting – 23<sup>rd</sup> November 2019 and 9<sup>th</sup> December 2019**

The Board agreed that the minutes of the meetings held on the 23<sup>rd</sup> November 2019 and 9<sup>th</sup> December 2019 were a true and accurate record.

23<sup>rd</sup> November

**Moved: Jenny/Shane**

9<sup>th</sup> December

**Moved: Sue/Shane**

Minutes approved for publication.

**Action: JL**

**6. Matters Arising from Previous Minutes – 23<sup>rd</sup> November**

ESNZ are still looking for discipline reps for the constitution review working group.

Important the Endurance is represented to ensure we can maintain our current structure.

Sue will go on the working group if necessary but needs to know by Tuesday evening (18<sup>th</sup> Feb)

**7. Action List – 23<sup>rd</sup> November**

- Daryl has spoken to Jane Ferguson about The Distance but not known if she has made contact with anyone from the South Island

**Action: DO**

- Jess has written the Code of Conduct article but hasn't sent it through to the rest of the Board as yet.

**Action: JK**

- Nomination for the Rural Sports Award did not get selected as a finalist.

- Google Drive is set up. Jess to send access details to Jo.

**Action: JK**

- Levies to go on a spreadsheet and to include all distances

**Action: JL**

- Mt Linton Club trophies – Daniel Officer doesn't know where the trophies are. Put a post on Facebook asking for people to check if they have any of the trophies and to advise if they have. Advise Mt Linton Club that is all the Board can do. **Action: JL**
- The Trans-Tasman team members keepsake trophies missed being presented at the event. The Australian team members have their trophies and the NZ team are to be presented with their trophies at the AGM.

All other actions completed.

#### **Action List – 23<sup>rd</sup> November**

- National Rules to be discussed today

All other actions completed

#### **8. Signatories**

Jenny not yet added for online banking access.

It was moved that Jenny Weston and Murray Ingram be added as signatories

**Moved: Marie/Shane**

Jenny will need to go into an ANZ branch and request a profile is set up for her.

#### **9. HP Request**

The combination has met the FEI criteria for the World Endurance Champs (Sept 2020, Italy) but not the ESNZ HP criteria for selection.

Jenny spoke to the request then left the room.

Discussion whether the Board should endorse a change of criteria part way through a season when the criteria have already been set and published.

The Board had advised Simon last May that they felt that in the past, the criteria were softened or changed to make allowances to form teams to represent EnNZ and wondered if the criteria were realistic for our competitors. The Board was informed that setting of the criteria is not part of the Board's role.

Unfair that other combinations wouldn't be aware of any change in criteria and the opportunity to achieve them.

Riders said the Taupo track was as good as it has ever been so the time should have been achievable.

If the 16kph couldn't be met at Taupo then the alternative would have been to go to the South Island Champs.

The Board voted that they could not endorse the request from HP. A majority decision.

Letter to go to Simon advising of the decision.

**Action: MW**

Jenny returned after the vote had been taken.

#### **10. Timeline for National Rules**

Discussion of when the draft rules needed to be completed in order to meet other deadlines. Decision as follows:

- 1<sup>st</sup> March Draft rules to be published for comments from the members.
- 15<sup>th</sup> March Comments due back in from members.
- 15<sup>th</sup> April Send final draft to the members for discussion at forums.
- 20<sup>th</sup> May Rules required for inclusion in meeting papers.
- 4<sup>th</sup> July A Yes/No vote to adopt the rules will be taken at AGM.

#### 11. End of Year Awards

- Dunstan has paid their sponsorship. Sue to contact Martin and discuss further with him.

**Action: SB**

- Prizes are required for presentation to award winners at end of year awards. Value per prize is \$50.

- Each Board member to get two prizes of \$50 value each for end of year awards.

Moved: Sue/Marie

- Toft sponsorship has not been received. Marie has contacted Peter several times and he told her recently it would be paid ASAP. Shane will contact Peter.

**Action: SD**

- In the meantime a letter to go to the five clubs advising them the sponsorship money has not yet been received so will be unable to be passed on.

**Action: JL**

#### 12. Forums

- Agenda items for the forums – rules and ESNZ Value Proposition
- Sue has asked for the Value Proposition and Dana is working on it. Sue has also done a report to the ESNZ Board.
- MW, JK, SB and JW to attend South Island Forum (2<sup>nd</sup> May) and to arrange travel
- North Island Forum to be held in Palmerston North in conjunction with the next in-person Board meeting over 9/10 May

#### 13. Combined AGM

- No definite format or costings have been received as yet.
- Sue will take to the ESNZ Board meeting and if we can't get a full day then Endurance will hold a stand- alone AGM in Palmerston North.

**Action: SB**

#### 14. Club Liaison Facebook Page

- Sue is currently the only admin so really need another admin. Sue to add Jo as an admin.

**Action: SB**

#### 15. Junior Camp Grant

It was resolved to apply to Youthtown for a grant to cover the cost of the coaches.

Moved Sue/Jenny

#### 16. Budget

Murray has sent out the proposed timeline for the 2020/2021 budget preparation. He is having an electronic meeting on the 5<sup>th</sup> March to demonstrate the budget template. Jenny will attend if she can.

#### 17. Database

Emma has asked Jo if she can meet up with her and Kate sometime, probably at Taupo. What do we require from the database? Only requirement is for the correct recording of results.

#### 18. Inwards Correspondence

- Letter from Lynda Clark
  - Already dealt with.
- Email from Paula Jones

- Jenny has spoken to Paula on the phone and has offered to be the contact person and provide guidance.
- Email from Angie Jordan
  - This has also been discussed by the CTR Committee and the committee. The CTR Committee are intending to review their rules and any changes will be voted on at the CTR meeting on AGM weekend.

**19: Reports**

Development and Mentoring

- noted as read and accepted.

Junior Report

- noted as read and accepted

Officials Training Panel Report

- noted as read and accepted

Technical Committee Report

- Still some issues with the 20/21 draft calendar.
- Clash between Ruahine and Wairarapa needs to be resolved. Shane said Wairarapa could be held a week earlier as by then the rules may be changed to allow horses to compete in 80km rides on consecutive weekends.
- Still waiting to hear back from Marlborough if they can hold their December event a week earlier.
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Financial Report

- As circulated
- No refund received as yet for the Zoom account payment. Contact Dana about this.

**Action: SB**

**20. General Business**

- Email to the Board about claiming a ride and confusion around this.
- Dana has emailed the previous Mt Linton secretary to ask for assets and reserves to be passed over to the current committee.

**Action: SB**

**21. Next Meeting**

To be held at Palmerston North on 9<sup>th</sup> and 10<sup>th</sup> May.

**22. Close of Meeting**

There being no further business the meeting closed at 1.50pm and was followed by a session to work on the proposed new rules.