

ESNZ Endurance Board Minutes

23rd November 2019, meeting commenced 10.04 am

Massey Vet School Board Room

Present: Marie Wakeling, Shane Dougan, Daryl Owen, Paula Adams, Jess Kennedy, Jenny Weston, Dana Kirkpatrick (in attendance).

Apologies: Sue Billigheimer, Jo Lankow

Conflicts relevant to the Agenda: none noted

Minutes of previous meeting (24th Sept):

Confirmed as a true and accurate record

Marie/Paula (approved)

Action List:

Various items to be written for The Distance and other publicity - Daryl to seek assistance from others in the sport, particularly another North Islander and with assistance from at least one South Islander. Need ride reports from all clubs.

Nominate Murray for Sports Award – Marie still progressing, needs to talk to Andrea (and Murray), deadline is in January.

General Business

Dana joined the meeting 10.25 – hadn't been able to meet with us for a while, wanted to update us on ESNZ matters:

- **Constitution Review:** two ESNZ Board members are standing down by rotation and those 2 members have been working on the constitution review. At this stage there is uncertainty if they will restand for election.
- **Database:** an update on the database was given. Problems with the database have continued to an unacceptable level and the board is considering all options at its next meeting.
- **Combined AGA** – still on track
- **Undertaken strat planning**

Traffic Management Plans: if the local Council is happy with the TMP, and the TD has signed off on the TMP then we are covered as far as liability goes. Riders need to be advised that road rules apply, traffic has right of way, the part of the course which is on the road is just a part between phases of the ride.

Google drive is now set up with folders for document storage and sharing between the various board members.

Items for Decision:

Third person for online payments: Murray Ingram (ESNZ Finances) is a registered user on the accounts but hasn't been able to get into the system – has had the password reset twice. With Sue's accident and being out of action this has highlighted that we need at least one more Board member able to authorise payments.

Motion: Jenny Weston be added for online access

Marie/Shane (approved)

Trans Tasman Uniforms and Trophies: agreed at the previous meeting to put \$500 aside for these expenses. We grossly underestimated the cost of the uniforms. Paid for Tony's jacket and shirt, the remainder of the amount is being split evenly among the rest of the team and they are being invoiced for the remainder of their uniform costs.

MOTION: that ESNZ Endurance pay \$500 towards the uniforms and also pay for the trophies that have been purchased for the teams.
Marie/Shane (approved)

Checking of levies: currently Jo emails Sue what should be paid to ESNZ Endurance as levies for each ride and Sue checks that each club is paying the correct amount. Suggested that we have another person who can do this and Jess is happy to be a second person available. Jess to work with Sue to see how this is done. Need to advise Jo to cc Jess into the email to Sue.

ITEMS FOR DISCUSSION

FEI rule changes: need to clarify with Vicki Glynn as to whether NI is going to be foreign to SI, and if/how we can apply for dispensation to have this allowed. Need to discuss at a Forum and AGM as to whether we continue to align our national rules with the FEI Endurance rules. Also whether we continue to run combined championship classes. Clubs will have to decide if they want to continue to run any FEI rides. New rules come in from 1 January 2020 so will affect our Championship events. Have to continue with the status quo up till the next AGM

MOTION: a vote of thanks to Vicki Glynn for representing us so well at the General Assembly

Jenny/Marie (approved)

Annual Plan: Usually need to put in grant applications by about now for the Junior Camp etc. Marie to chat with Sue B about this.

Finances: discussed the financial reports. Jenny spoke to the difficulties of developing new systems for financial reporting. Thanks to Murray for assistance with the report that had to be prepared for ESNZ meeting in December. Would be good to have some other codes in the budget for some items e.g. Sports Administrator travel expenses. Query again about the Zoom expenses – Dana will look into this as it seems it was a mistake to be charged. Discussion about the budget and costs – most of the clubs are making a small profit each year, is there any possibility about increasing the levies so that the clubs contribute more to some of the central expenses.

TC Dates for Champs:

- Kohuratahi club at Kohuratahi over Easter 2021
- Ruahine for NI Champs would prefer Waitangi Weekend 2021 (venue probably Waiouru)
- Mackenzie for SI Champs – have been contacted and asked for preferred dates.

System for approval of mini schedules: discussion that the system still has some hiccups with some people struggling to follow the flow-chart. Discussed Paula Adams (on TC) taking over as being the contact person that clubs send the mini schedule to, Paula would check the officials, send to TD, TD then signs and returns to Paula and Technical Committee holds the approved mini schedule. Need to notify clubs of the new system.

Sponsorship: Marie to replace Sue on this committee till the end of the year; sponsorship committee will be Marie, Jess, Vicki and Deirdre.

ESNZ Board Meetings: unanimous decision that Sue remains our representative.

Inwards Correspondence

- **Letter from Mt Linton** (received 21st Nov) Shane had previously followed this up with the past Club President (Lyn Marshall) but unable to get an outcome. Have previously sought advice from Philip Cornege but as the club wasn't an Incorporated Society at the time. Jess has also been trying to contact Daniel Officer to get trophies back as it is believed that they were returned to the Officer family. Could any current clubs donate old bibs to help Mt Linton club re-start? Dana/ESNZ will draft a letter to the past office holders.
- **Possible funding for buckles:** Sue and Marie talked to Emma about possible fundraising for buckles. Received a quote back from Montana Silversmiths for buckles (US\$). The Board will pay for the NI and SI Buckles, will try to get funding for the buckles for Nationals. ESNZ put in one grant application for all national trophies and we could join in with that.

Moved that the inwards correspondence be received: Marie/Jess (Approved)

REPORTS: agreed that we don't always need reports, particularly for Zoom meetings, unless there is anything of note. Would be good to have written reports for all in-person Board meetings.

Nationals – verbal report from Jess Kennedy about progress for Nationals – ride base area ploughed and flattened, doing quite a lot of fundraising already and seeking sponsorship.

Technical Committee:

- Rules revision and stand-downs: will need to reconsider following FEI Endurance rule changes, do we want stand-downs for our CEN rides? General feeling at Board level is that we should continue to have stand-downs for any horses that vet out but not for distance travelled. Horses that are FEI registered, the owners will need to manage the stand-downs to be eligible for FEI.
- Mini Schedules – already discussed (see above)
- Day vet cards – OK for a registered horse and where the logbook has been left at home, need to send a stamped return envelope with documents to Jo to get it entered. For a new competitor – Board are keen to retain an ability to claim at least one ride. Discussion on whether it should all be within the same season, or if it could be extended to cover across two seasons. ESNZ General Regulations states that it is up to the rider/owner to ensure that the horse is eligible to compete. Might be better if the owner sends the equine registration forms to ESNZ and then all documentation is forwarded to Jo. Rule is clear for the current season – need to consider whether we look at changing the rule for next season.
- Dates for Champs events – just received a tentative response from Mackenzie club for dates in January for SI Champs.

MOTION: To accept the Technical Committee report Shane/Marie (Approved)

NEC: verbal report from Daryl – wasn't able to attend the last meeting but it was devoted to discussing the surface in the indoor arena and warm-up area.

Outwards Correspondence:

- Letter to Mt Linton 26 Sept 2019
- Letter to clubs hosting FEI events 4 October 2019
- Letter to Prawit Butudom 29 October 2019

Next meeting: to hold a Zoom meeting with Vicki Glynn at a time that suits all.

Next physical meeting 15th Feb at Massey University, Palmerston North (Daryl will probably be an apology)

Meeting closed: 2 pm