



**Minutes of the 16<sup>th</sup> Annual General Meeting of ESNZ Endurance  
Held at 2.00pm on Saturday 25<sup>th</sup> July 2020  
Zoom Meeting**

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**1. Welcome**

The Chair, Marie Wakeling, welcomed members to the 16<sup>th</sup> Annual General Meeting of ESNZ Endurance.

Marie also welcomed Lynda Clark, Chair for the ESNZ Board, and thanked Lynda for her support of Endurance

Marie advised the AGM was being held via Zoom as that was the wish of the majority of the members who replied to the survey that was sent out. She also advised the meeting was being recorded and there would be a roll call to ascertain who was present as in some cases there were multiple people using one device. Where there are multiple people sharing one device could those people state their name prior to speaking so everyone is aware of who is speaking.

**2. Present**

Paula Adams, Maylie Bernard, Sue Billigheimer, Mike Bragg, Helen Bray, Cherry Brown, Heidi Bulfin, Jenny Champion, Lynda Clark, Trevor Copland, Vicky Copland, Ruth Dawber, Shane Dougan, Tracy Dunford, Wendy Farnell, Jane Ferguson, Philip Graham, Ian Gray, Ron Guest, Sandy Hickman, Louise Holmes (joined at 1.35pm), Leanne Ireland, Sylvia Ireland, Kevin James, Rena Johnsen, Ursula Keenan, Jo Lankow, Susie Latta, Elfi Menpes, Laura Montmasson, Adena Middleton, Craig Middleton, Pip Mutch, Daryl Owen, Nick Page, Susan Reid, Andrea Rigby, Lieke Ros, Andrea Smith, Murray Smith, Sue Smith, Rachel Stocks, Marie Wakeling, Jenny Weston

**3. Apologies**

Del Bissell, Sharon Nisbett, Ana Whitehead, Vicky Whitehead, Maeve McLellan, Chris Enstrom, Robert and Sian Reid, Georgia Smith, Pip Ireland, Frank Aldridge, Jorja James

**4. Obituaries**

Marie called for a few moments silence in respect of those who had passed away during the last year. She made special mention of Carla Barakat, one of the true personalities of our sport, and passed condolences on to Carla's family and to her partner, Ian.

**5. Minutes**

The AGM considered the minutes of the previous Annual General Meeting held on 6<sup>th</sup> July 2019 and agreed that the minutes were a true and accurate record of proceedings.

**Moved: Marie Wakeling/Sue Billigheimer**

No dissent

**6. Matters Arising from the Minutes**

Nil

**7. Chairperson's Report**

The Chair moved that her report for the 2019/2020 season be adopted.

**Moved: Marie Wakeling/Daryl Owen**

No dissent

**8. Financial Report and Budget**

Marie asked Jenny to speak to the financial report.

Income has been declining over the last few years. A loss of approx. \$12,500 had been budgeted but fortunately that didn't happen partly due to the Board securing some sponsor from Syncroflex and Toft Endurance but also due to the National Champs being cancelled. The grant had been paid out to Waitaki Club but was repaid when the event had to be cancelled.

Ron Guest - asked about the amount showing on the balance sheet for current debtors. Jenny - the Toft Endurance sponsorship had been promised earlier in the season but wasn't received until after the end of the financial year. As most of the money was due to go to clubs who hosted FEI events in the season, once the money was received the clubs were asked to send in invoices but back dated to the time they held the event so that accounts for most of the amount are showing for current debtors.

Heidi Bulfin - asked when the amount of the grant for National Champs had been increased to \$10,000. Sue Billigheimer - confirmed it was last year. Reason for the increase was because it was unknown at that stage who would be hosting the Champs, what the FEI rules would be and what affect any rule changes would have on costs.

Heidi - suggested that rather than giving grants for the Championship events perhaps the Board could underwrite the events up to a set amount so if the events made a profit then no grants would be required.

Sue B - the issue with underwriting an event is that it doesn't give the clubs any incentive to try and get funding and sponsorship or to keep costs down as they know the Board will have to pay for any losses.

Rachel Stocks - it was a loan to the Waitaki Club for the Nationals as it had to be repaid.

Sue B - that wasn't the case. A grant was made to the Club but there was a profit sharing arrangement in the agreement.

Vicky Copland - the airfares are a huge cost and sponsorship was going to be harder to get now so this needed to be taken into account.

Jenny - COVID may be our friend this season if the borders are still closed so we may only have domestic fares. But we do need to make sure we only have the minimum number of overseas officials that are required and try to get cheap airfares although these may not be as cheap as in the past.

Ursula Keenan - would it be worthwhile identifying what events get the grant so if it is only a 120km the grant would be less and that money could then apply to other events or even CTR only champs events.

Jenny – agree that if the full range of classes isn't held then the club shouldn't get the full amount. Last year Wairarapa Club held the endurance North Island Champs and the CTR North Island Champs as separate events but the club had been given the full amount of the grant to split between the two events.

Louise Holmes - can the budget be approved when it shows a loss?

Jenny - the only thing that can really be trimmed from the budget is the grants for the championship events. Sponsorships and grants can't be included as income unless it is guaranteed.

Jane Ferguson - the idea of pro rata-ing the champs grants would go a long way towards helping with the forecast loss.

Sue B – would still need to include full amount of the grants in the budget otherwise expenditure could be more than what was budgeted and the Board would have to be explaining why the budget had been exceeded. Sponsorship is going to be harder to secure in the coming year.

Jenny moved that the financial report and the budget as sent out in the meeting papers be approved.

**Moved: Jenny Weston/Sylvia Ireland**

No dissent

## **9. Technical Committee**

Jenny thanked the other members of the Technical Committee, particularly Heidi and Murray for the experience they brought to the committee. Jenny also noted that while having to provide schedules, TMPs and TD reports is painful there are reasons for them. They are required and it can be quite stressful for those concerned when it is Friday evening and they are chasing around after clubs to get documents for approval so an event can go ahead the next day.

The Chair moved that the TC Report be adopted.

**Moved: Marie Wakeling/Wendy Farnell**

No dissent

## **10. High Performance Report**

No questions regarding the report so the Chair moved that it be adopted.

**Moved: Marie Wakeling/Wendy Farnell**

No dissent

## **11. Election of Board Members**

It was noted that there were six vacancies available on the Board and only two nominations were received, those being from Pip Mutch and Susan Reid. Therefore it was declared that Pip Mutch and Susan Reid were elected to the Board.

The Chair advised there were still four vacancies to be filled noting that two were required to be from the South Island.

The Chair explained that if a vote was required the voting papers would be emailed to all those present at the AGM and eligible to vote. Voting would close at midday on the 26<sup>th</sup> July with the Board being declared at 3pm on the 26<sup>th</sup> July.

Scrutineers for the voting would be Lynda and Phil Clark.

The Chair then called for nominations from the floor to fill the remaining four vacancies.

Nick Page	Proposed Andrea Smith	Seconded Murray Smith
Trevor Copland	Proposed Elfi Menpes	Seconded Tracy Dunford

The Chair advised that the South Island requirement had been met and asked if there were any further nominations which could be from either Island.

With Jenny Weston as an incumbent and those nominated that will give a quorum for Board meetings.

Kevin James	Proposed Rachel Stocks	Seconded Nick Page
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With there being no further nominations the Chair asked the members if they were happy for the Board to continue with six members. No dissent.

The Chair declared those nominated as elected to the Board and congratulated them on being appointed to the Board.

## **12. Technical Committee**

One nomination was received for the Technical Committee so Murray Smith was declared appointed to the Technical Committee.

The Chair called for nominations for the vacant position noting that the nominee needed to be either an FEI Official or an Open/Graded rider.

Heidi Bulfin	Proposed Susan Reid	Seconded Jenny Weston
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No more nominations received so the Chair declared Heidi Bulfin appointed to the Technical Committee.

The Endurance Board would appoint the Board representative for this Committee at the first meeting of the new Board.

## **13. Setting of Affiliation Fees, Ride Levies and Start Fees**

Marie advised that the recommendation from the Finance Committee was for no fee increases given the current economic environment.

The chair proposed on behalf of the ESNZ Endurance Board that there be no change to the Affiliation fees, Ride Levies and Start fees.

**Moved Marie Wakeling/Jenny Weston**

No dissent

#### **14. Rules**

The vote on the adoption of Version 14 of the ESNZ Endurance rules had occurred prior to the AGM.

Results of the voting as follows:

For	29
Against	4
Abstain	1

The Chair advised that after voting had opened for the rules ESNZ made a change to Article 127 of the General Regulations regarding date of birth for horses with all horses regarded as having their birthday on the 1<sup>st</sup> August. Our rules needed to change to reflect that whereas our rules had stated the 1<sup>st</sup> August or the actual date of birth.

Ian Gray asked if the dates for horses ages moving to the 1<sup>st</sup> August mean the ages will not align with FEI rules of 1<sup>st</sup> January. Sue Billigheimer confirmed that was correct.

#### **15. Event Calendar**

The chair moved that the draft calendar for 2020-2021 be adopted

**Moved Marie Wakeling/Jenny Weston**

It was noted that Waikato Club would be adding some events to the calendar after they have been approved.

#### **15. General Business**

Marie read out a letter that had been received just prior to the AGM from Dana Kirkpatrick, ESNZ CEO, thanking Endurance for being part of the loan scheme to ESNZ three years ago when ESNZ found themselves in a difficult financial situation due to a failing membership system.

The loan has now been fully repaid.

Following on from the forum prior to the AGM the discussion on the Championship Events roster was continued. There was still no representation from the Nelson Club so the roster couldn't really be discussed further. Discussion is needed with all clubs.

Murray Smith – the roster is a good starting point for further discussion and at least at this stage we have host clubs for the 2021 events.

With no further business for discussion Marie thanked the Board members over the last three years and wished the incoming Board all the best. She mentioned a special thanks to Sue, the outgoing Board and Jo Heidi Bulfin also thanked the outgoing Board.

The Chair declared the meeting closed at 2.55pm.