



# EVENTING

## ESNZ Eventing Annual General Meeting

### Draft Minutes

10am 30<sup>th</sup> July 2022

Location: Karaka School Hall, 12 Blackbridge Road, Karaka, Auckland & via Zoom

#### 1. Welcome/Apologies

The Chair opened the meeting by welcoming all Eventing board members, voting delegates and Observers to the hybrid Annual General Meeting.

##### Present

|                      |  |
|----------------------|--|
| Margaret Evans       | Chairperson  |
| Raewyn Eastwood      | Deputy Chairperson                                       |
| Shannon Galloway     | Board Member   |
| Grant Porter         | Board Member   |
| Chris Perkins        | Eventing Board Organising Committee Rep                  |
| Rosie Edwards        | Eventing Board Organising Committee Rep                  |
| Heelan Tompkins      | North Island Rider Rep                                   |
| Hayley Pickmere      | Sport Manager  |
| Janene Maxwell       | TAG representative (Steward Liaison)                     |
| Jenny Draper         | Delegate (Waikato) & TAG representative (Judges Liaison) |
| Wendy Lansdown       | TAG Chair, Delegate (C&SHB) & TD Liaison                 |
| Hamish Butler-Gallie | TAG representative (National Safety Officer)             |
| Tich Massey          | TAG representative (Course Designer Liaison)             |
| Anna Gray            | Delegate (Northland)                                     |
| Antoinette Jordan    | Observer   |
| Diane Gilder         | Delegate (Auckland)                                      |
| Vicki Glynn          | Performance Selector                                     |
| Sonya Mason          | Delegate (Wellington) via Zoom                           |
| Rosie Sullivan       | Delegate (Canterbury)                                    |
| Don Robertson        | Observer (Canterbury)                                    |
| Anna Clark           | NZ3DE Convenor via Zoom                                  |
| Debra Gibson         | Delegate (Southland)                                     |
| Penny Pearce         | High Performance Representative                          |
| John Alexander       | Observer   |
| Winky Foley          | Observer   |
| Sue Hobson           | ESNZ President (via Zoom)                                |
| Lynda Clark          | ESNZ Board member (via Zoom)                             |
| Suzanne Black        | Delegate (Southland)                                     |
| Denise Rushbrook     | Delegate (BOP) via Zoom                                  |

|                      |                                  |
|----------------------|----------------------------------|
| Alison Franklin      | Observer (via zoom)              |
| Sarah Dalziell-Clout | Delegate (via Zoom)              |
| Karen Sorenson       | Observer (Eventing Taranaki)     |
| Kiri Fletcher        | Delegate (Eventing Taranaki)     |
| Virginia Caro        | Observer (via Zoom)              |
| Danielle Wheeler     | Eventing Board Member (via Zoom) |
| Linda Huitson        | Observer (Official via Zoom)     |

### Apologies read from

|                 |   |
|-----------------|---|
| Julian Bowden   | ESNZ CEO                                  |
| Clive Long      | Board Member                              |
| Rosie Edwards   | Eventing Board Member                     |
| Jane Callaghan  | Eventing Board Member                     |
| Helen Christie  | Observer                                  |
| Nick Pyke       | Christchurch NEC rep                      |
| Jean Johnstone  | Observer                                  |
| Jennifer Millar | Observer                                  |
| Todd Gloyn      | Eventing Central Districts                |
| Mitty Forsyth   | Performance and High-Performance Selector |
| Philippa Harder | Eventing Auckland                         |
| Raewyn Lawrence | Eventing BOP                              |
| Campbell Draper | Eventing BOP                              |

Moved: apologies be accepted

Moved: Margaret Evans  
Seconded: Shannon Galloway

## 2. Obituaries

Joy Oliver  
Ainsley Bowden

Two members were remembered with one minute silence for their contribution to ESNZ and Eventing over a significant time period.

## 3. Voting Delegates

The Chair confirmed those members present who have the right to vote;

- There were 13 voting delegates present; Anna Gray (Northland), Diane Gilder (Auckland), Jenny Draper (Waikato), Kiri Fletcher (Taranaki), Raewyn Eastwood (Central Districts), Alison Franklin (C&SHB), Sonya Mason (Wellington), Sarah Dalziell-Clout, (Wairarapa), Kim Batley (Waitemata), Suzanne Black (Southland), Rosie Sullivan (Canterbury), Denise Rushbrook (BOP), Wendy Lansdown (NHB).
- There were 5 voting members of the Eventing Board present

Moved: Marg Evans  
Seconded: Raewyn Eastwood  
Carried

#### 4. Confirmation of minutes of the AGM, 31 July 2021

Moved: that the Minutes from the AGM 31 July 2021 were a true and correct record.

Moved: Grant Porter  
Seconded: Chris Perkins  
Carried

#### 5. Matters Arising

There were no matters arising.

#### 6. Annual Reports

##### 6.1 Chair report

The Chair presented her annual report for 2021/2022 which was written with focus around the Eventing strategic plan and the activities carried out by the Board over the previous 12-24 months.

A special acknowledgment was made to the Technical Advisory Group (TAG) for their work and commitment to Eventing – Hamish Butler-Gallie, Wendy Lansdown, Tich Massey, Janine Maxwell & Jenny Draper.

Thanks and appreciation was extended to the members of the Eventing Board.

The Rider's Representative is a three year term and the new Rider's Rep will be appointed at this AGM. A Rider's Network will be formed to support the Rider Rep & include riders from around New Zealand – Suzanne Black (Southland), Cam Roberston (Canterbury), Kirsty Sharapoff (Canterbury), Amanda Illston (Auckland), Sofie Boswell (Auckland) & Sport Manager will attend these meetings.

The first focus on the theme of sustainability is building new commercial partnerships. Equestrian Sports NZ & Land Rover which the disciplines will benefit financially from. Thanks to Shannon Galloway for her work in the sponsorship portfolio for Eventing.

To continue with the theme of sustainability, Fit for Purpose Facilities is the Evening Board's focus. The two NEC's have representatives from Eventing who attend the NEC meetings: Jenny Draper for Taupo NEC & Nick Pyke for Canterbury NEC. The Chair acknowledges the work and commitment of these two individuals.

The Chair thanked Eliza Johns, who resigned from her role as Eventing Sport Manager after a period of 11 years, for all her work, dedication and the institutional knowledge that she brought to the position, and wished her well in her new role at ESNZ. The Chair was pleased to welcome Hayley Pickmere as the new Sport Manager who, in a short time, has contributed a great deal to the sport. Other farewells and gratitude to Clive Long, Heelan Tompkins & Emily Cammock from the ESNZ Eventing Board.

**Moved: The adoption of the chair report**

**Moved: Margaret Evans  
Seconded: Janene Maxwell  
Carried**

## 6.2 Financial Report

Raewyn Eastwood presented the financial report for 2022 financial year.

The 2022 financial year began well which was then affected considerably by the country going in to lockdown with Auckland being in lockdown for an extended period of time. Riders from Auckland make up 33% of our total numbers.

Eventing typically breaks even by February as our spending begins in June but we don't have cashflow coming in until the Spring season is underway.

In September, the Eventing began a forecasting model which provided four scenarios to guide decision making.

The Autumn season saw traffic light restrictions which meant that many Events had to run as Express with restricted numbers which was well received by Riders but had the flow on effect of lower numbers competing in the CCI3\* & CCI4\* classes at NZ3DE in May.

The budgeted income for the 2022 financial year was down by 18% (\$34,193) – annual starts were down by 15% and event start levies were down by 19%. The result of this was an overall income deficit of 15% (\$28,193). This compared to 2021, income was down by 24% (\$47,000).

The Expenses: savings of \$26,289 from Administration (\$9,800), Board (\$2,900), Performance & Development (\$3,000) & Technical (\$8,000). This was due to reduced travel costs due to Covid restrictions, and the decision to not fund the Oceania team travelling to Melbourne. \$5,000 was contributed towards a travelling irrigator for the Christchurch NEC.

The financial result reported was a

- negative variance to budget of \$3,678
- a surplus of \$4,667
- NZ3DE was a smaller deficit than budgeted – this is the last year that this Event will be underwritten
- Eventing retains 1 year expenditure in reserves

Eventing was not eligible for Covid subsidies as Eliza Johns was not an employee but was a contractor.

**Moved: the adoption of the 2021-2022 financial report**

**Moved: Raewyn Eastwood  
Seconded: Diane Gilder  
Carried.**

### 6.3 Sport Manager's Report

The Sport Manager wanted to acknowledge the time, work & knowledge that the Technical Advisory Group (TAG) put towards Eventing.

Thank you to Eliza Johns for her handover and on-going support in the role. Thank you to the Chair (Marg Evans) & the deputy Chair (Raewyn Eastwood) for their on-going support, communication and guidance during the first months of the new Sport Managers role.

Eventing Registrations & Eventing Start Levies have decreased from 6022 from the 2020-2021 season to 4468 for the 2021/2022 season which has been due to the restrictions from Covid.

The Sport Manager's aim is to attend as many competitions as possible in both a professional capacity and as an athlete to allow the opportunity to get to know the OC's & Officials. This will also provide a unique perspective as being a consumer of the Eventing product also.

The Sport Manager is forming a Riders Network consisting of riders based across the country to ensure that there are eyes on the ground & the ability to gather feedback from across the country. This Rider's Network will also ensure that the Rider's Representative is supported & can gather feedback to be presented to the Eventing Board.

The Sport Manager would like to explore ideas to increase the social aspect within Eventing to some capacity. The Sport Manager advised that she is open to receive feedback & to try new methods to improve Eventing. Invited the Eventing community to call or email with ideas and/or feedback.

**Moved: The adoption of the Sport Manager's report**

**Moved: Hayley Pickmere  
Seconded: Heelan Tompkins  
Carried**

### 6.4 Technical Advisory Group Report

Hamish Butler-Gallie presented the technical report on behalf of the Technical Advisory Group.

Officials development:

- 2020 had 13 Officials
- 2021 16 new Officials
- 9 new Officials in the covid affected year of 2022

Local Officials for Local Events has been completed and presented. Idea being that we create a stronger committee and reduce costs of Events by utilising local Officials reducing need for travel and accommodation costs. Technical Advisory Group would like to thank Clive Long for bringing this initiative forward.

FEI Officials going forward have not occurred thanks to Covid as there have been no FEI Officials Seminar. New Zealand is hosting FEI Official Seminar in November which is full and many New Zealand Officials are attending.

As National Safety Officer (NSO), Hamish has included the fall reports in the TAG report. New Zealand have similar fall rates to UK, France and Australia.

Hamish is standing down as Chair of TAG. Hamish would like to thank his fellow TAG members for their time and commitment as well as support of Hamish as Chair. Wendy Lansdown will be moving into the Chair position.

**Moved: The adoption of the Technical report**

**Moved: Hamish Butler-Gallie  
Seconded: Shannon Galloway  
Carried**

#### 6.5 High Performance Report

The High Performance Report was presented by Penny Pearce in the absence of the HPGM.

- Penny presented the HP performance pathway and ran through the individual squads available
- HP squad members complete IPP which are tailored to their needs
- Opportunity for teams for those based in NZ and overseas to come together

Scholarship from Sport NZ deferred from 2021 due to Covid which HP have the opportunity to utilise for 2022. Tich Massey, Chris Ross, Nicoli Fife, Lizzie Green and Heelan Tompkins funded to travel to Pratoni for the World Equestrian Games.

Off horse camp saw combined Show Jumping and Eventing attend together which was a success.

Question presented: is there a pathway for Officials for New Zealand? Hamish explained that there is a pathway document available on the ESNZ website as well as application documents which clearly explain what is required to transfer to the next level. TAG liaison representatives monitor the pathway of the Officials throughout New Zealand.

**Moved: The adoption of the High Performance report**

**Moved: Penny Pearce  
Seconded: Jenny Draper  
Carried**

#### 6.6 Selectors Report

The performance selectors report was presented by Vicki Glynn.

To add to the report – the Young Riders did a fantastic job with campaigns to raise funds for the Oceania Trip when they were advised that ESNZ Eventing were unable to fund their trip.

**Moved: The adoption of the Selectors report**

**Moved: Vicki Glynn  
Seconded: Wendy Lansdown  
Carried**

#### 6.7 Organising Committee Representative Report

The Organising Committee was presented by Chris Perkins (in person) and Rosie Edwards (via Zoom)

- OC Zoom meetings were completed which were a good success
- ESNZ website re-vamp is planned for the next 12 months to enable better accessibility

**Moved: The adoption of the OC Rep Report.**

**Moved: Chris Perkins  
Seconded: Janene Maxwell  
Carried**

#### 6.8 NZ3DE Championship Subcommittee Report

Anna Clark presented the NZ3DE Subcommittee report.

Thanks to Jenny Draper for her time and dedication to the many complex aspects of the Event.  
Thanks to Hamish Butler-Gallie and Katie Russell as well as the Technical team for their job in particular with the addition of the short format classes as per High Performance requests.

**Moved: The adoption of the NZ3DE Subcommittee report and acknowledgment to Anna Clark for her fantastic running of the Event.**

**Moved: Anna Clark  
Seconded: Raewyn Eastwood  
Carried**

#### 6.9 National Equestrian Centre Representative Report

Jenny Draper tabled the Taupo NEC Rep Report as read.

**Moved: The adoption of the Taupo NEC Rep Report**

**Moved: Jenny Draper  
Seconded: Raewyn Eastwood  
Carried**

The South Island National Equestrian Centre Representative Report from Nick Pyke was taken as read.

**Moved: The adoption of the Christchurch NEC Rep Report**

**Moved: Margaret Evans  
Seconded: Rosie Edwards  
Carried**

#### 6.10 Riders Rep Report

Heelan Tompkins presented the Riders Rep report.

Development Camps in the future would be important – previous camp was forced to cancel due to Covid. This camp was very popular therefore worthwhile running in the future.

**Moved the adoption of the Riders Rep Report**

**Moved: Heelan Tompkins**

## 7. Election of Board Members

### Elected position:

One elected positions were up for rotation in 2022. John Alexander and Jane Callaghan were the two candidates for election for the position.

John Alexander presented his interest in the Elected position on the ESNZ Eventing Board.

- Long standing supporter of his daughter
- Wants to give back to the sport and help the sport grow

Jane Callaghan was unable to attend.

### Process of voting:

- Those attending online have submitted their votes confidentiality to the ESNZ president
- Those attending in person were provided with a voting card to cast their vote and to submit to Margaret Evans with the support of Don Robertson in his role of ESNZ Board to count the votes

The votes were counted and determined that John Alexander was the successful candidate.

The Chair acknowledged Jane Callaghan's contribution to the Eventing Board over the last three years. Jane brings a lot of enthusiasm and innovative ideas to the Sport.

### Rider's Representative:

The Rider Representative Elected position was up for rotation for 2022.

ESNZ Eventing were lucky to have three wonderful candidates send in their application for the Rider Reps position for 2022.

The voting process was completed online and the success candidate was Danielle Wheeler. The Sport Manager acknowledged the candidates and thanked them for their commitment to Eventing. The candidates will all be joining the Rider's Network to support the Rider Rep role.

### 7.1 Ratification of Appointments

The new Board structure resulted in called for nominations of for the Appointed position.

The Eventing Board received one application from Raewyn Eastwood which the Appointed Panel agreed to.

**The Chair called the voting delegates to ratify the appointment of Raewyn Eastwood to the Eventing Board for a three year term 2022 – 2025.**

**Unanimous**

The chair recognised the appointment of Wendy Lansdown as the Chair of the Technical Advisory Group for a three year term, 2022-2025 and also the reappointment of Hamish Butler-Gallie as National Safety Officer for a three year term 2022-2025 on the Technical Advisory Group.



Confirming the remaining members of the Technical Advisory Group: Tich Massey, Janene Maxwell and Jenny Draper.

## **8. Remits**

There were no remits received.

## **9. Board Member remuneration**

The chair explained to the meeting that currently there is no remuneration for board members and proposed no change for the coming year.

**Moved: That the board remuneration stays at the current level**

**Moved: Margaret Evans  
Seconded: Raewyn Eastwood  
Carried**

## **10. Appointment of Nine voting Delegates for attendance at the ESNZ AGA 29 September 2022**

It was announced that the Equestrian Sports New Zealand Annual General Assembly will be held on 29 September in Wellington as well as via Zoom.

The nine Delegates chosen were:

- Margaret Evans
- Raewyn Eastwood
- Wendy Lansdown
- John Alexander
- Rosie Edwards
- Sonya Mason
- Anna Clark
- Chris Perkins
- Don Robertson

**The chair moved that the nine members above are accepted as Voting Delegates to attend the ESNZ AGA.**

**Moved Margaret Evans  
Seconded:  
Carried**

## **11. General Business**

A question was raised as to why High Performance does not contribute financially towards the Oceania team.

It was explained that High Performance does not sit within high Performance and is owned by ESNZ Eventing. Eventing is lucky that High Performance fund the staff (vet, coaches etc) to attend the Event with the team.

High Performance funding is from those sports delivering a medal therefore the focus has to be on the Championship Events which are likely to result in a medal. High Performance Sport NZ have set KPI's which need to be met in order to receive more funding.

Don Robertson acknowledged the Eventing Board for granting approval for the NZ3DE 2024 to be hosted at the National Equestrian Centre in Canterbury. Eventing Canterbury would like to know how this is going to progress so that Eventing Canterbury would become regular hosts of the NZ3DE. Parameters of what a successful Event looks like would be required so the organising of the Event are aware and increase the likelihood of being approved hosting rights again in the future.

Margaret Evans explained that a meeting was held with Nick Pyke, Margaret Evans, Eliza Johns and Anna Clark and discussed that the regular hosting of the NZ3DE from Eventing Canterbury would be preferable but all parties agreed that this would have to be a success from the point of Eventing Canterbury and the NZ Eventing community.

Don Robertson would like to know if there is TAG funding available for a Course Designer to travel and provide recommendations for the development of the Cross Country at the Christchurch National Equestrian Centre. Raewyn Eastwood as the Finance portfolio holder advised that there is a TAG budget and this is to be decided from TAG as to how this budget is utilised based on the need of developing Officials.

With no further business the Chair thanked everyone for their attendance and declared the meeting closed at 12.30pm.