



ESNZ Eventing AGM 2025

29th April 2025

Notification Pack

You are invited to attend the ESNZ Eventing Conference and Annual General Meeting which is being held at the James Cook Hotel Grand Chancellor on Saturday 28th June 2025.

The AGM is a chance for the Board to report on the activities of the past year and share with you their plans for the 2025-2026 Season.

There will be an ESNZ 75th Anniversary celebration as well as Hall of Fame Awards evening hosted by Equestrian Sports NZ on Friday 27th June 2025. If you wish to attend, please visit the website [here](#) for more information and to purchase your tickets which are limited.

Included in this AGM pack you will find the information you need on registration/attendance, remits, proxy voting and the following forms.

Please note: ESNZ Eventing pay per head for attendance at \$89 per person – the 2024 AGM saw a number of people not attend despite submitting their registration therefore funds gone to waste. We will unfortunately have to on charge this cost to the individual should non-attendance occur.

- Remit Form
- AGM Registration Form
- Proxy Form
- Expense Claim Form
- Area Committee Update Form

Timeframes

6 th June	Deadline for Remits
11 th June	Deadline for AGM Registrations
18 th June	Notification of Business – Papers Distributed
23 rd June	Deadline for Proxy votes
28 th June	AGM in Wellington

Travel

Delegates and representatives are asked to make their own travel arrangements.

Eventing will reimburse 1 x return flight per Nominated Area Delegate, to a maximum of \$250 (pro rata based on the Delegate's Area).

Nominated Area Delegates traveling by car will be reimbursed at \$0.83 per km to a maximum of \$250.

All Delegates must fill out an Expense Claim Form found below for reimbursement and send it to the Eventing Sport Manager. Please ensure you include your bank details for reimbursements. For those flying they need to supply a copy of their booking and a copy of the receipt.

Accommodation

If accommodation is required, Area Groups and individuals are responsible for booking and paying for their own accommodation.

The James Cook have offered a discount code for those wishing to book a room. Please refer to the website link below to book:

[Equestrian Sports New Zealand 2025 | James Cook Hotel Grand Chancellor](#)

Remits and General Business

All proposals for changes to any ESNZ Eventing Rules or Regulations must be with the Sport Manager no later than **5.00pm on Friday 6th June 2025**, this being 21 days prior to the Annual General Meeting. If your event Organising Committee/Area Group has any remits for submission, please contact your Area Secretary or Delegate and follow the process below.

If an Area feels strongly enough about an action or rule, they need to form a remit and spell it out carefully in writing making sure that it is not ambiguous and covers all aspects of the action that they want dealt with. They then need to get another Area, with the same views, to support them (seconded) and send it to the Sport Manager. This way there is evidence that at least two Areas are interested in seeing action on this matter.

Please note that there are three types of remits. Those that require bylaw changes, those that require rule changes and those that can only be recommendations to ESNZ (e.g. constitutional, general reg changes) so please make sure that your remit clearly identifies this.

All remits will be considered by the Eventing Board and, where appropriate, the Technical Advisory Group, who will:

1. With the movers approval amalgamate any similar remits
2. Action them immediately if more discussion is not required
3. Organise them to be circulated with the business papers for the AGM

Voting

If your Area Delegate is not able to be present at the AGM in person, you are able to appoint a Proxy to vote on behalf of your Area. To appoint a Proxy, complete the form provided and submit to eventing@nzequestrian.org.nz by 23rd June 2025.

We look forward to seeing you in person at our AGM. If you have any questions, please don't hesitate to get in touch.

Kind Regards,



Hayley Daigle
Eventing Sport Manager
eventing@nzequestrian.org.nz
Mobile: 027 379 3643



Remit Form 2025

Please complete the following and return to the Sport Manager, Hayley Pickmere, by e-mail no later than 5.00pm 6th June 2025 – eventing@nzequestrian.org.nz

Please note that no late remits will be accepted.

Proposed by:	
Seconded by:	
Current rule:	
Proposed rule change:	
Reason:	



Eventing Conference and AGM Attendance Form

Eventing Annual General Assembly

28th June 2025 – Wellington

Please complete this form for all individuals wishing to attend the Annual General Meeting in person. Only individuals who register their attendance will receive a copy of the meeting papers, via email. **Please ensure those who register do attend to avoid on charging cost or communicate inability to attend prior to 11th June 2025.**

The following people will be attending the 2025 AGM from _____ Area.

NAME	EMAIL & PHONE	VOTING DELEGATE Y/N

Please return to Eventing Sport Manager – Hayley Pickmere,
eventing@nzequestrian.org.nz by

Wednesday 11th June 2025



Proxy Form
ESNZ Eventing
Annual General Meeting
28th June 2025

I _____
nominate _____

as my proxy for the above meeting.

Signed: _____

(Delegate/Board Member/Riders Representative/OC Rep)

Signed: _____ (Proxy)

Proxy Forms must be emailed to the Eventing Sport Manager, prior to the commencement of the AGM - eventing@nzequestrian.org.nz



EQUESTRIANSPORTS
NEW ZEALAND

ESNZ Expense Claim Form

Claimant Name:

Position in organisation: Area Group member

Date	Detail	Amount	Code
	Area Delegate AGM attendance travel cost		
Bank A/c #:			
Total			

Signature of Claimant: _____

Date _____

Approved Signature _____

Date _____