



ESNZ Eventing AGM 2023

24 April 2023

Notification Pack

Dear Eventing Area Groups

Your area is invited to attend the ESNZ Eventing Conference and Annual General Meeting which is being held at Rydges Latimer – 30 Latimer Square, Christchurch Central City on Saturday 1st July 2023.

We understand the cost of purchasing flights is currently high in some cases therefore we could consider attendance via Zoom if the need suggests this. We do however acknowledge that it may be hard to hear the speaker via Zoom. Kindly indicate your intent of either in person or via Zoom on the attendance form below.

The AGM is a chance for the Board to report on the activities of the past year and share with you their plans for the 2023-2024 Season.

There will be a combined discipline Hall of Fame Awards evening hosted by Equestrian Sports NZ on Friday 30th June 2023. If you wish to attend, please visit the brochure [here](#) for more information and to purchase your tickets which are limited.

Included in this AGM pack you will find the information you need on registration/attendance, remits, proxy voting and the following forms:

- Remit Form
- AGM Registration Form
- Proxy Form
- Expense Claim Form
- Area Committee Update Form

Timetable

9 th June	Deadline for Remits
16 th June	Deadline for AGM Registrations
19 th June	Notification of Business – Papers Distributed
30 th June	Deadline for Proxy votes
1 st July	AGM in Christchurch

Travel

Delegates and representatives are asked to make their own travel arrangements.

Eventing will reimburse 1 x return flight per Nominated Area Delegate, to a maximum of \$250 (pro rata based on the Delegate's Area).

Nominated Area Delegates traveling by car will be reimbursed at \$0.83 per km to a maximum of \$200.

All Delegates must fill out an Expense Claim Form found [here](#) for reimbursement and send it to the Eventing Sport Manager. Please also include your bank details for reimbursements. For those flying they need to supply a copy of their booking and a copy of the receipt.

Accommodation

If accommodation is required, Area Groups and individuals are responsible for booking and paying for their own accommodation.

The Rydges have offered a discount code for those wishing to book a room. Please refer to the website link below to book:

[Equestrian Sports New Zealand 2023 | Rydges Hotel & Resorts](#)

Remits and General Business

All proposals for changes to any ESNZ Eventing Rules or Regulations must be with the Sport Manager no later than **5.00pm on Friday 9th June 2023**, this being 21 days prior to the Annual General Meeting. If your event Organising Committee/Area Group has any remits for submission, please contact your Area Secretary or Delegate and follow the process below.

If an Area feels strongly enough about an action or rule, they need to form a remit and spell it out carefully in writing making sure that it is not ambiguous and covers all aspects of the action that they want dealt with. They then need to get another Area, with the same views, to support them (seconded) and send it to the Sport Manager. This way there is evidence that at least two Areas are interested in seeing action on this matter.

Please note that there are three types of remits. Those that require bylaw changes, those that require rule changes and those that can only be recommendations to ESNZ (e.g. constitutional, general reg changes) so please make sure that your remit clearly identifies this.

All remits will be considered by the Eventing Board and, where appropriate, the Technical Advisory Group, who will:

1. With the movers approval amalgamate any similar remits
2. Action them immediately if more discussion is not required
3. Organise them to be circulated with the business papers for the AGM

Voting

If your Area Delegate is not able to be present at the AGM in person, you are able to appoint a Proxy to vote on behalf of your Area. To appoint a Proxy, complete the form provided and submit to eventing@nzequestrian.org.nz by 30th June 2023.

We look forward to seeing you in person or potentially via Zoom at our AGM. If you have any questions, please don't hesitate to get in touch.

Kind Regards,



Hayley Pickmere
Eventing Sport Manager
eventing@nzequestrian.org.nz
Mobile: 027 379 3643



Remit Form 2023

Please complete the following and return to the Sport Manager, Hayley Pickmere, by e-mail no later than 5.00pm 9th June 2023 – eventing@nzequestrian.org.nz

Please note that no late remits will be accepted.

Proposed by:	
Seconded by:	
Current rule:	
Proposed rule change:	
Reason:	



Eventing Conference and AGM Attendance Form

Eventing Annual General Assembly

1st July 2023 – Christchurch

Please complete this form for all individuals wishing to attend the Annual General Meeting in person. Only individuals who register their attendance will receive a copy of the meeting papers, via email. If you wish to attend via Zoom, please indicate this in the form below. If Zoom is warranted by numbers, we will send those people the Zoom link via email.

The following people will be attending the 2023 AGM from _____ Area.

NAME	EMAIL & PHONE	VOTING DELEGATE Y/N

Please return to Eventing Sport Manager – Hayley Pickmere, eventing@nzequestrian.org.nz by

Friday 16th June 2023



Proxy Form
ESNZ Eventing
Annual General Meeting
1st July 2023

I _____
nominate _____

as my proxy for the above meeting.

Signed: _____

(Delegate/Board Member/Riders Representative/OC Rep)

Signed: _____ (Proxy)

Proxy Forms must be emailed to the Eventing Sport Manager, prior to the commencement of the AGM - eventing@nzequestrian.org.nz