



ESNZ Eventing AGM 2022

28 June 2022

Notification Pack

Dear Eventing Area Groups

Your area is invited to attend the ESNZ Eventing Conference and Annual General Meeting which is being held at Karaka School Hall, Blackbridge Road, Karaka, South Auckland and via Zoom on 30th July 2022. The Zoom link will be provided via email to those registered.

The AGM is a chance for the Board to report on the activities of the past year and share with you their plans for the 2022-2023 Season.

Included in this AGM pack you will find the information you need on registration/attendance, remits, proxy voting and the following forms:

- Elected Board Member Nomination Form (refer to my email 27 May)
- Remit Form
- AGM Registration Form
- Proxy Form
- Expense Claim Form
- Area Committee Update Form

Timetable

1 July	Deadline for Elected Board Member Nominations
8 July	Deadline for Remits
15 July	Deadline for AGM Registrations
16 July	Notification of Business – Papers Distributed
29 July	Deadline for Proxy votes
30 July	AGM in Auckland

Travel

Delegates and representatives are asked to make their own travel arrangements.

Eventing will reimburse 1 x return flight per Nominated Area Delegate, to a maximum of \$250 (pro rata based on the Delegate's Area).

Nominated Area Delegates traveling by car will be reimbursed at \$0.76 per km to a maximum of \$200.

All Delegates must fill out an Expense Claim Form for reimbursement and send it to the Eventing Sport Manager. Please also include your bank details for reimbursements. For those flying they need to supply a copy of their booking and a copy of the receipt.

Accommodation

If accommodation is required, Area Groups and individuals are responsible for booking and paying for their own accommodation.

Remits and General Business

All proposals for changes to any ESNZ Eventing Rules or Regulations must be with the Sport Manager no later than **5.00pm on Friday 8th July 2022**, this being 21 days prior to the Annual General Meeting. If your event Organising Committee/Area Group has any remits for submission, please contact your Area Secretary or Delegate and follow the process below.

If an Area feels strongly enough about an action or rule, they need to form a remit and spell it out carefully in writing making sure that it is not ambiguous and covers all aspects of the action that they want dealt with. They then need to get another Area, with the same views, to support them (seconded) and send it to the Sport Manager. This way there is evidence that at least two Areas are interested in seeing action on this matter.

Please note that there are three types of remits. Those that require bylaw changes, those that require rule changes and those that can only be recommendations to ESNZ (e.g. constitutional, general reg changes) so please make sure that your remit clearly identifies this.

All remits will be considered by the Eventing Board and, where appropriate, the Technical Advisory Group, who will:

1. With the movers approval amalgamate any similar remits
2. Action them immediately if more discussion is not required
3. Organise them to be circulated with the business papers for the AGM

Voting

If your Area Delegate is not able to be present at the AGM in person or via Zoom, you are able to appoint a Proxy to vote on behalf of your Area. To appoint a Proxy, complete the form provided and submit to eventing@nzquestrian.org.nz by 29th July.

We look forward to seeing you via Zoom or in person at our AGM. If you have any questions, please don't hesitate to get in touch.

Kind Regards,



Hayley Pickmere

Eventing Sport Manager

eventing@nzquestrian.org.nz

Mobile: 027 379 3643



Remit Form 2022

Please complete the following and return to the Sport Manager, Hayley Pickmere, by e-mail no later than 5.00pm 9th July 2022 – eventing@nzequestrian.org.nz

Please note that no late remits will be accepted.

Proposed by:	
Seconded by:	
Current rule:	
Proposed rule change:	
Reason:	



Eventing Conference and AGM Attendance Form

Eventing Annual General Assembly

30 July 2022 – Auckland & Via Zoom

Please complete this form for all individuals wishing to attend the Annual General Meeting in person or via Zoom. Only individuals who register their attendance will receive a Zoom invite & a copy of the meeting papers, via email.

The following people will be attending the 2022 AGM from _____ Area.

NAME	EMAIL & PHONE	VOTING DELEGATE Y/N

Please return to Eventing Sport Manager – Hayley Pickmere, eventing@nzequestrian.org.nz by

Friday 15th July 2022

Proxy Form



ESNZ Eventing Annual General Meeting 30th July 2022

I _____
nominate _____

as my proxy for the above meeting.

Signed: _____

(Delegate/Board Member/Riders Representative/OC Rep)

Signed: _____ (Proxy)

Proxy Forms must be emailed to the Eventing Sport Manager, prior to the commencement of the AGM - eventing@nzequestrian.org.nz