



ESNZ Eventing AGM 2021

7 May 2021

Notification Pack

Dear Eventing Area Groups

Your area is invited to attend the ESNZ Eventing Conference and Annual General Meeting which is being held at the James Cook Hotel in Wellington on Saturday 26 June 2021.

The AGM is a chance for the Board to report on the activities of the past year and share with you their plans for the 2021-2022 Season.

We plan to utilise the full day and will include a combined session with the other ESNZ disciplines and an evening celebration (see attached flyer).

Included in this AGM pack you will find the information you need on registration/attendance, remits, proxy voting and the following forms:

- Board Member Nomination Form (refer to my email 16 March)
- Remit Form
- AGM Registration Form
- Proxy Form
- Expense Claim Form
- Area Committee Update Form

Timetable

26 May	Deadline for Elected Board Member Nominations
5 June	Deadline for Remits
11 June	Deadline for AGM Registrations
16 June	Notification of Business – Papers Distributed
25 June	Deadline for Proxy votes
26 June	AGM in Wellington

Travel

Delegates and representatives are asked to make their own travel arrangements.

Eventing will reimburse 1 x return flight per Nominated Area Delegate, to a maximum of the cheapest available flights as at May 20, 2021.

Nominated Area Delegates traveling by car will be reimbursed at \$0.76 per km to a maximum of \$200.

All Delegates must fill out an Expense Claim Form for reimbursement and send it to the Eventing Sport Manager. Please also include your bank details for reimbursements. For those flying they need to supply a copy of their booking and a copy of the receipt.

Accommodation

Should you require accommodation a deal has been negotiated with James Cook Hotel. Rooms rates are subject to availability. Please refer to the attached accommodation flyer for rates and booking details.

Area Groups and individuals are responsible for booking and paying for their own accommodation.

Remits and General Business

All proposals for changes to any ESNZ Eventing Rules or Regulations must be with the Sport Manager no later than **5.00pm on Saturday 5 June 2021**, this being 21 days prior to the Annual General Meeting. If your event Organising Committee/Area Group has any remits for submission, please contact your Area Secretary or Delegate and follow the process below.

If an Area feels strongly enough about an action or rule, they need to form a remit and spell it out carefully in writing making sure that it is not ambiguous and covers all aspects of the action that they want dealt with. They then need to get another Area, with the same views, to support them (seconded) and send it to the Sport Manager. This way there is evidence that at least two Areas are interested in seeing action on this matter.

Please note that there are three types of remits. Those that require bylaw changes, those that require rule changes and those that can only be recommendations to ESNZ (e.g. constitutional, general reg changes) so please make sure that your remit clearly identifies this.

All remits will be considered by the Eventing Board and, where appropriate, the Technical Advisory Group, who will:

1. With the movers approval amalgamate any similar remits
2. Action them immediately if more discussion is not required
3. Organise them to be circulated with the business papers for the AGM

Voting

If your Area Delegate is not able to be present at the AGM, you are able to appoint a Proxy to vote on behalf of your Area. To appoint a Proxy, complete the form provided and submit to eventing@nzequestrian.org.nz, prior to the AGM.

We look forward to seeing you at our AGM. If you have any questions, please don't hesitate to get in touch.

Kind Regards



Eliza Johns
Eventing Sport Manager
eventing@nzequestrian.org.nz
Mobile: 02173482



Remit Form 2021

Please complete the following and return to the Sport Manager, Eliza Johns, by e-mail no later than 5.00pm 5th June 2021 – eventing@nzequestrian.org.nz

Please note that no late remits will be accepted.

Proposed by:	
Seconded by:	
Current rule:	
Proposed rule change:	
Reason:	



Eventing Conference and AGM Attendance Form

Eventing Annual General Assembly

James Cook Hotel

26 June 2021 Wellington

To assist us with arranging catering requirements for the day, please complete this form for all individuals wishing to attend the Annual General Meeting. Only individuals that register their attendance will receive a copy of the meeting papers, via email.

The following people will be attending the 2021 AGM from _____ Area.

NAME	EMAIL & PHONE	VOTING DELEGATE Y/N

Please return to Eventing Sport Manager – Eliza Johns, eventing@nzequestrian.org.nz by

Friday 11 June 2021



EVENTING

Proxy Form

ESNZ Eventing

Annual General Meeting

26 June 2021

I _____
nominate _____

as my proxy for the above meeting.

Signed: _____

(Delegate/Board Member/Riders Representative/OC Rep)

Signed: _____ (Proxy)

Proxy Forms must be emailed to the Eventing Sport Manager, prior to the commencement of the AGM - eventing@nzequestrian.org.nz



**ESNZ Eventing AGM
26 June 2021**

Board Member Nomination Form

I..... (name)
of
.....(area)
nominate
.....(name)
to be an Elected Member of the ESNZ Eventing Board.

Dated:

.....
Signature of Nominator

.....
Signature of Nominee

**Please return to Eventing Sport Manager by 5pm, 26 May 2021
eventing@nzequestiran.org.nz**

NO LATE NOMINATIONS WILL BE ACCEPTED



Proxy Form
ESNZ Eventing
Annual General Meeting
26 June 2021

I _____
nominate _____

as my proxy for the above meeting.

Signed: _____

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EVENTING
Area Committee Update Form

Area

Officers for 2021/2022

<i>Position</i>	<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>E-mail Address</i>
<i>Chairman</i>				
<i>Vice-Chairman</i>				
<i>Area Secretary</i>				
<i>Event Secretary</i>				
<i>Treasurer</i>				
<i>Media Officer</i>				
<i>Area Delegate</i>				
<i>Main Horse Trials</i>				



Combined Discipline AGM 25-27 June 2021 – Wellington



James Cook Hotel Grand Chancellor

147 The Terrace, Wellington (or lift access via James Cook Arcade on Lambton Quay)

ACCOMMODATION OFFER

Room Type	Features	Room Only Rate
Terrace Rooms	Lower floors Two Double Beds	\$130
Executive Rooms	Refurbished Rooms – Higher floors King Beds or Two Double Beds New bathroom with walk-in shower	\$170

For bookings from 24 June 21 to 28 Jun 21

Attendee/Group Code: 380251

[Online booking link](#)

Method of Payment: All guests to book & pay direct

All rooms feature:

Ensuite bathroom | Complimentary Wi-Fi | Minibar | Tea & Coffee making facilities | Iron & board | Hairdryer | Air conditioning | Corporate Desk | LCD TV

Hotel Amenities:

Parking | 24-hour Reception & Concierge | Wi-Fi | 24-hour Room Service Menu | Two Restaurant and Bars | Conference Facilities | Pedestrian access to Lambton Quay

Whitby's Restaurant is located on the 17th floor of the hotel, open 6.30am-10.00am weekdays and until 10.30am on Saturday & Sunday. A full cooked & continental selection is served, including a chef available to cook eggs to order, omelettes and pancakes for \$33 per person.

Prices include GST tax of 15%

Rates quoted are per room, per night on a single, double or twin occupancy.

Rooms & rates are held until 24 May 2021. After this date all rooms and rates are subject to availability.

The Lambton Wing of the hotel is currently being upgraded. Renovations are being completed in stages (3 – 4 floors at a time) between the hours of 8.30am – 5pm (Mon - Fri), in order to minimise guest disruption. Work is due for completion in early 2021.

The James Cook looks forward to welcoming you to you to our hotel. If you have any queries prior to your arrival, please do not hesitate to contact Reservation on 04 495 0279 or groups@jamescookhotel.co.nz.



DRESSAGE



ENDURANCE



EVENTING



JUMPING



PARA



SHOWHUNTER

ESNZ Hall of Fame Cocktail Party

Where and when:

At the ESNZ combined discipline AGM, 5.30-7.00pm, Saturday 26 June, James Cook Hotel Grand Chancellor, 147 The Terrace Wellington. Floor 16.

Price: \$30 per person

Dress: Semi-formal

ESNZ Awards include:

- Discipline Volunteer of the Year Awards
- Rider of the Year
- Horse of the Year
- Team of the Year
- Hall of Fame Inductees



Come along and see who will be inducted into the ESNZ Hall of Fame this year - it will be an exciting night celebrating people who give so much to the sport.

Ticket includes canapes throughout the night, and one drink on arrival.

To book your ticket complete the below and return it to us at:

nzef@nzequestrian.org.nz

Name: _____ Number of tickets: _____

Credit card #: _____ exp: _____ CVC: _____

Name on card: _____

NB: Credit Card transaction fee of 2.5% applies

I have paid by direct credit - 06 0645 0074840 04.

Please use your name and HOF as a reference.