



# ESNZ JUMPING

ORGANISING COMMITTEE  
SEMINARS 2024-2025 SEASON

# Objective

- Our objective is to provide you with all the information and assistance you need in order to run an efficient and fun show.
- Please ask questions.
- Please contact us if there is anything we can do to assist you further.
- Jumping Admin (Kirsten): 021 916 796 [jumping@nzequestrian.org.nz](mailto:jumping@nzequestrian.org.nz)
- Jumping Manager (Marilyn): 021 612 817 [Marilyn@nzequestrian.org.nz](mailto:Marilyn@nzequestrian.org.nz)

# AGENDA

- ESNZ Contacts
- Show Schedules
- Registrations/Casual levies
- Things to do before your show
- National Series Sponsors
- ESNZ Officials recommended pay rates

## At your show

- Series Results
  - Jumping Score Sheets and Jump Sheets
  - Show Hunter Score Sheets
  - Where to send results to
  - Health & Safety
  - Blue cards
  - Incident reporting
- Helmet tags
- General Regs-Minimum Standards for Medical Personnel

## Immediately After your show

- Levy Reports
- Publicity and Media

- Change the Rein
- Legal System
  - Protests
  - Complaints
- Insurance
- Information to keep on file
- Area Checklist

# YOUR ESNZ CONTACTS

- Marilyn Thompson: Jumping Sport Manager  
[marilyn@nzequestrian.org.nz](mailto:marilyn@nzequestrian.org.nz)
- Kirsten Hence: Jumping Sport Administrator  
[jumping@nzequestrian.org.nz](mailto:jumping@nzequestrian.org.nz)
- Karen Potter: HOYQ Points Coordinator  
[243matai@gmail.com](mailto:243matai@gmail.com)
- NI Show Hunter Coordinator: June Berrington  
[jberrington@xtra.co.nz](mailto:jberrington@xtra.co.nz)
- SI Show Hunter Coordinator: Lucy Maley  
[kmaley@farmside.co.nz](mailto:kmaley@farmside.co.nz)

- Checklist for your events

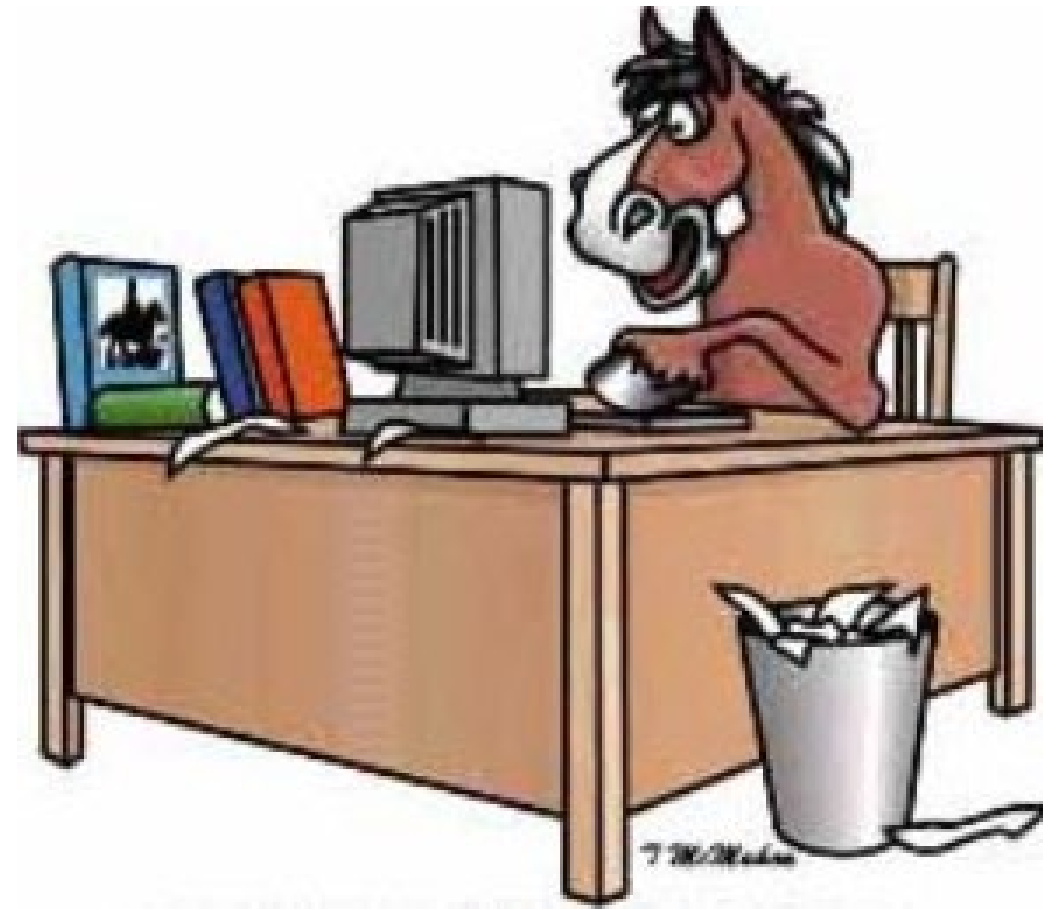
*Schedules*

*Sponsors*

*Levies and Casual Fees*

*Officials*

*Taxing Prize Money*



# SHOW SCHEDULES

- Schedules **must** be sent to Kirsten for checking. Please allow us one week for approval, prior to being published in any manner: [jumping@nzequestrian.org.nz](mailto:jumping@nzequestrian.org.nz)
  - Schedules with Show Hunter **must also** be sent to the respective Island Coordinators for checking
  - North Island: June Berrington  
[jberrington@xtra.co.nz](mailto:jberrington@xtra.co.nz)
  - South Island: Lucy Maley  
[kmaley@farmside.co.nz](mailto:kmaley@farmside.co.nz)
- **For Premier Shows only**
  - Must run all series classes (except Tertiary Series)
  - For Special Shows, Officials will be approved by ESNZ Jumping in consultation with the Organising Committee, please send a list of your intended officials.

**Final schedules should be sent to ESNZ Jumping for posting on Website [jumping@nzequestrian.org.nz](mailto:jumping@nzequestrian.org.nz)**



**JUMPING  
SHOWHUNTER**



# SHOW SCHEDULES

1. Must include the National Series Sponsor Banner in your show schedule. This can be found in the National Series Resources on website:

<https://www.nzequestrian.org.nz/disciplines/jumping-show-hunter/resources-remove/organisers/national-jumping-series-resources/>

2. Ensure you are running the correct series classes as per the ESNZ Jumping Show Dates Card that your area applied for

<https://www.nzequestrian.org.nz/wp-content/uploads/FINAL-Dates-Card-2024-2025-V4.pdf>

Series classes must be correctly named with the national series sponsors. Please note that National Series sponsors **must** have their name before local sponsors.

*Eg FMG Young Rider Series in conjunction with Farmlands Otaki*

*Eg FMG Young Rider Series proudly sponsored by Farmlands Otaki*

3. Check the correct prize money has been allocated for Premier Show Series classes. Refer Annex 11 Jumping Rules.

# Show Schedules – Prize Money

	WC/PL	HGP	PGP	YR	JR	AR/PA	7YO	6YO	5YO
Premier	\$4000/\$3000	\$1500	\$500	\$500	\$500	\$500	\$450	\$250	\$150
Grand Prix									

For Grand Prix shows prizes in cash or kind, must be paid out down to sixth place (minimum) where riders incur less than 12 faults in the first round.

It is important that Show Schedules state in the conditions one of the following. (either 1 or 2)

1. For Series Classes this show will pay prize money to 6<sup>th</sup> place regardless of the number of penalties in the first round.
2. For Series Classes this show will not pay prize money where riders incur 12 faults or more in the first round.

Any series class run under Art 273 two-round competition, may result in a higher placed rider not receiving PM, while lower placed riders still qualify for prize money

To overcome this unfair situation, we recommend that any two-round competition pays to 6<sup>th</sup> place. This may be done by separately stipulating the prize money to 6<sup>th</sup> place for this class.





Jumping National Series Checklist 2024-2025

Sponsor	Series	Age of Rider	Article	Height		Min. Prize Money	
				GP	Premier	GP	Premier
	World Cup	N/A	273.3.3.2, 273.2.2, 273.4.3	N/A	1.50-1.60m		\$4,000
Harrison Lane	Premier League	N/A	261 or 273	N/A	1.45-1.55m		\$3,000
Property Brokers	Horse Grand Prix	N/A	261.5.1, .5.2, .5.3 or 273.3.1, .3.2, .3.3	1.40-1.50m	1.40-1.50m		\$1,500
AMS Saddlery	Pony Grand Prix	<17	261.5.1, .5.2, .5.3 or 273.3.1, .3.2, .3.3	1.20-1.30m	1.25-1.35m		\$500
FMG	Young Rider	14-21	238.2.2 (AM5)**	1.25-1.35m	1.30-1.40m**		\$500
Mainland Coachwork	Junior Rider	12-18	238.2.2 (AM5)**	1.15-1.25m	1.20-1.30m		\$500
Dunstan Horsefeeds	Amateur Rider	>22	238.2.2 (AM5)**	1.10-1.20m			\$500
The Brave Pants Company	Pro-Amateur Rider	>22	238.2.2 (AM5)**	1.20-1.30m	1.25-1.35m		\$500
NZPH & A1 Equine Reproduction	7 Year-Old Breeding Series	N/A	238.2.2 (AM5)*	1.30m	1.35m*		\$450
NZ Warmblood Association	6 Year-Old Breeding Series	N/A	238.1.1 (A1)*	1.20m	1.25****		\$250
East Coast Performance Horses	5 Year-Old Breeding Series	N/A	238.1.1 (A1)*	1.10m	1.15m****		\$150
Main-Events	Tertiary Series	N/A	238.2.2 (AM5)*	1.20***			

# Jumping Series Checklist

PM for Grand Prix Shows must be paid to 6th where riders incur <12 faults in 1st round

\* Exception for NZ Series Final, Island Championships, NZ National Championships and HOY

\*\* Exception for HOY

\*\*\*Only when run sperately as can be run with an existing class

\*\*\*\*From 1st January

# SHOW SCHEDULES

- ESNZ Membership/Registrations and Levies are correctly described **refer page 12 and 13.**
- We recommend using the table on page 13 as well as description on page 12.
- Your Show Conditions must be included. Think about refund policy, yarding policy, and other specific conditions for your event.
- **Your POGJ has reviewed the schedule.**

## TAXING PRIZE MONEY

- For Professional Riders - Prize Money of more than \$500 in a single event requires withholding tax to be deducted on the amount exceeding \$500. (IR330c) Refer IRD Tax rules for Prize Money <https://www.ird.govt.nz/income-tax/income-tax-for-businesses-and-organisations/types-of-business-income/amateur-and-professional-sportspeople>

# SHOW SCHEDULES - ARTICLE NUMBERS

Show Schedules MUST have correct Article numbers that reference the Jumping Rules E.g. Class 35 Horse 1.10 Art 238.1.1 A1 (not *Class 35 Horse 1.10 A1*)

## Common Article Numbers

- Art 238.1.1 (A1)
- Art 238.2.1 (A2)
- Art 238.2.2 (AM5)
- Art 239 Table C
- Art 271 Take Your Own Line (TYOL)
- 2 Phase Art 274 (274.1.5.3 - both phases against the clock)

**If in doubt check with your POGJ**

# 2024/2025 ESNZ JUMPING AND CASUAL LEVIES (flexi-start)

**\$7 ESNZ Jumping Levy** (Compulsory) – payable for all horses/ponies competing in Jumping and or Show Hunter.

## ***ESNZ Casual Equine & Jumping/SH Discipline Flexi-start (Equine only)***

- Can compete up to 1.00m on a pony and up to 1.10m on a horse. Cannot compete in any Jumping or Show Hunter series classes and will not be eligible for HOYQ in SH.
- The rider must be a full member with ESNZ.

### **☐ \$30.15 ESNZ Casual Equine & Jumping/SH Discipline (which includes Flexi-Start for Equine) per event**

Where an **equine is not registered with ESNZ**, the fee will be \$30.15 (includes Flexi-Start)

### **☐ \$25 Jumping/SH Discipline Flexi-start (Equine only) per event**

Where an **equine has an Equine registration but no annual Jumping start**. This fee is \$25.

## ***\$16.30 Casual Membership (Rider only) per event***

- Riders may compete in Introductory class (80cm and under on ponies and 90cm and under on horses) on an introductory or casual membership. All other riders must be full members with ESNZ.



# 2024/2025 ESNZ JUMPING AND CASUAL LEVIES

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	Horse/Pony with ESNZ Equine Registration but no Jumping Discipline Start	Horse/Pony Without ESNZ Equine Registration	All Horses/Ponies	Introductory Members or Riders not registered with ESNZ
Introductory Classes - Horses 90cm and under, Ponies 80cm and under (Will be named - INTRO)			\$7 ESNZ Jumping Levy	Introductory Membership or Casual Day Membership Start - \$16.30/event
Horses 1.10m and under, Ponies 1.00m and under (Cannot compete in Series Classes)	\$25 Flexi-Start	\$30.15 (inc \$25 Flexi-Start)		Not Eligible
Above 1.10m Horses & 1.00m Ponies and Series Classes	Not Eligible	Not Eligible		Not Eligible

For Horses/Ponies **WITHOUT** current ESNZ Equine Registration - \$30.15 (includes \$25 Flexi-Start)

For Horses/Ponies **WITH** current ESNZ Equine Registration but no Jumping/Show Hunter Discipline Start - \$25 Flexi-Start

Horses are restricted to 1.10m and Under. Ponies are restricted to 1.00m and Under.

Horses/Ponies not eligible to start in Series Classes.

Casual Rider Membership - \$16.30/Event



**JUMPING  
SHOWHUNTER**

# BEFORE YOUR SHOW – National Series Sponsors

## National Series Sponsors

- Please ensure National Series Sponsors are invited to your show to present, watch and enjoy your hospitality. This is compulsory for Special Shows, Premier and World Cup Shows.
- When assigning a local sponsor to support/sponsor a series class please ensure their business does not conflict with the National Sponsor (e.g. Dunstan Horsefeeds Amateur Rider must not have another feed company as local sponsor)
- Link to National Series Sponsors Contacts

<https://www.nzequestrian.org.nz/wp-content/uploads/SJ-SERIES-SPONSORS-CONTACTS-2024-2025-1.pdf>

<https://www.nzequestrian.org.nz/wp-content/uploads/SH-SERIES-SPONSORS-CONTACTS-2024-2025.pdf>

## National Series Sponsor Flags/Corflutes

- Please ensure the National Series Sponsor Flags and Corflutes (for Show Hunter) are set up around the main competition area, and include these as a backdrop in photos wherever possible.
- Compulsory for all Special Shows, Premier and World Cup Shows to display the flags.



# BEFORE YOUR SHOW – Entries

- ❑ All officials, riders and equines at your show need to have current registrations to be eligible to compete or officiate at your show.
- ❑ If they are expired, you must notify the person asap for renewal, which they can do online.

**Riders are not eligible to compete without the appropriate membership and registration.**

**You can check this information through your entry software – EvoEvents and Main-Events.**

**NOTE: 12 and Under Equitation – Age requirement – Rider must be 12 for the entire season – the season being 1 August 2024-31 July 2025.**

- ❑ Horses in 5, 6, 7 year old Breeding Series must have proof of age PLUS details of Sire, Dam and Sire of Dam (this is available to you through your entry software).
- ❑ Riders in **Amateur and Pro-Am Series must be listed as owner/part owner or registered leasee** of equine.
- ❑ Riders competing with more than one horse in the rider series (**Young Rider, Junior Rider, Amateur Rider or Pro-Amateur Rider**) must nominate their point scoring horse and ride that horse first.
- ❑ **For more detail on Series Conditions click here:** <https://www.nzequestrian.org.nz/wp-content/uploads/ANNEX-11-Series-Conditions-Clean-2024.pdf>

# BEFORE YOUR SHOW – Officials

## Show Officials

When booking officials please agree:

- The daily rate they will be paid
- Any additional mileage they will be paid if relevant
- Accommodation and catering requirements
- Who will book any travel required
- All show officials must have a current award and an ESNZ Membership, you can look up our officials on our website [HorseReg](#)
- Or contact Kirsten to assist [Jumping@nzequestrian.org.nz](mailto:Jumping@nzequestrian.org.nz)

# ESNZ OFFICIALS – Recommended Pay Rates

The following pay rates are a guideline only. ESNZ Recommended mileage rate is 83c per km.

## ***Judges***

- FEI Level & President of the Ground Jury      \$200 per day
- National Level 2 & 3      \$150 per day
- National Level 1      \$100 per day

## ***Stewards***

- FEI level & Chief Stewards      \$200 per day
- National Level 3      \$150 per day
- National Level 2      \$100 per day
- National Level 1 (assisting only)      no fee (in training)

## ***Course Designers***

- FEI Level 3      \$350 per day
- FEI Level 2      \$300 per day
- National Level 2, 3 and FEI Level 1      \$250 per day
- National Level 1 & Show Hunter      \$200 per day

## ***Technical Delegates***

- FEI Level      \$200 per day
- Levels 2 & 3      \$150 per day
- Level 1      \$100 per day



**JUMPING  
SHOWHUNTER**

# OFFICIALS – Judges - refer Art 259 JRs

Events	No. of Judges	President of GJ and Foreign Judge	Members	Additional Members	President for Competition	Water Jump Judge
FEI Show with a CSI-W	President + Foreign Judge + 2	FEI Level 3	2 x FEI Level 1 or 2	Min FEI Level 1	FEI Level 2	Min FEI Level 1
FEI Show with a CSI 1*	President + 3	FEI Level 3	3 x Min National Level 3	Min National Level 3	Min National Level 3	National Level 3
NZ & Island Ch's and Premier	President +2	National Level 3	Min National Level 2	National Level 1 Judge	National Level 2	National Level 2 Judge
Grand Prix Competition	President +1	National Level 3 Judge	Min National Level 1 Judges	National Level 1 Judge	National Level 2 Judge	National Level 2
All other carded Competition	President +1	Min National Level 2 Judge	1 National Level 1 Judge	National Level 1 Judge	National Level 1 Judge	National Level 2 Judge
Non carded shows	Our listed Judges					

## OFFICIALS – Course Designers - refer Art 259 JRs

### 5.1. Course Designers (refer Art 259 JRs)

- ▶ 5.1.1. In National, Island, Young Horse Jumping Championships, Special competitions at the HOY show and Premier competitions Course Designers must be selected from a ESNZ Jumping list of Official National Course Designers and appointed **with the agreement of the ESNZ Jumping Board**.
- ▶ 5.1.2. At Grand Prix events the course designer in the feature arena must be chosen from the ESNZ Jumping list of National Level 2 or National Level 3 Course Designers **by the Organising Committee**.
- ▶ 5.1.3. At all other carded events, the course designer must be chosen from the ESNZ Jumping list of National Level 1,2, or 3 Course Designers **by the Organising Committee**.

## OFFICIALS –Technical Delegates – refer Art 259 JRs

### Technical Delegate

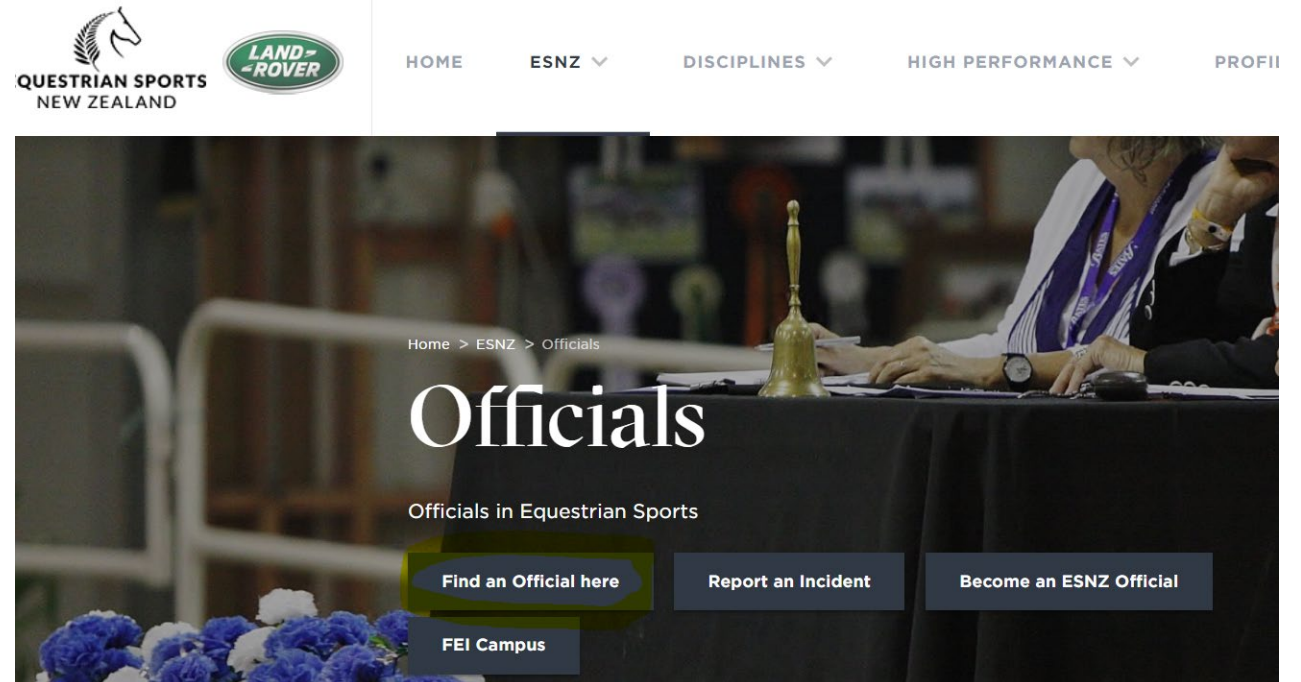
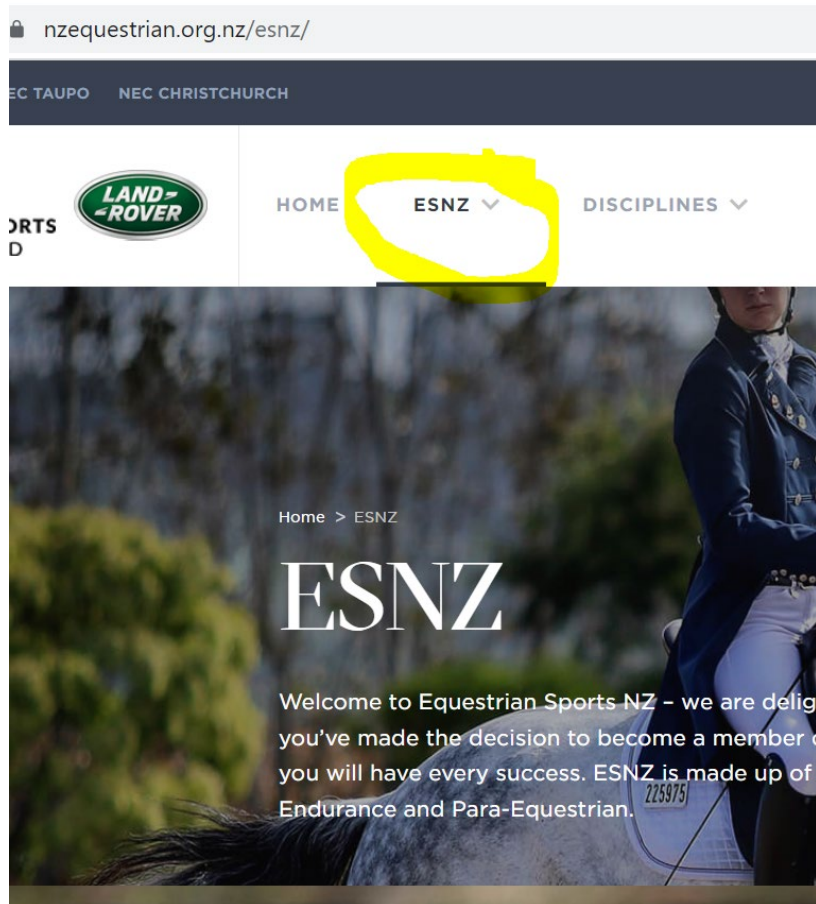
- 5.2.1. In [National, Island Championships, Series Finals and the HOY show](#) a Technical Delegate from the ESNZ Jumping lists of [Technical Delegates or a National Level 3 Course Designer](#) **appointed by the ESNZ Jumping Board is compulsory.**
- 5.2.2. A Technical Delegate selected from the ESNZ Jumping list of [Technical Delegates or National Level 3 Course Designers](#) **should be appointed by the organising committees** of [Premier events and Young Horse Jumping Championship.](#)
- 5.2.3. [For all other events](#) a Technical Delegate selected from the ESNZ Jumping list of [Technical Delegates, National Level 2 or National Level 3 Course Designers](#) **may be appointed by the organising committee.**



## OFFICIALS – Stewards – refer Art 259 JRs

- A Chief Steward must always be appointed for NZ and Island Championships, Premier events, Young Horse Jumping Championships and the HOY show from the list of National FEI Stewards. These are appointed in conjunction with the Jumping Board.
- Any show running National Jumping Series classes must have a National Level 3 or above Steward.

# FINDING AN OFFICIAL – from main website





Find passionate and qualified officials to officiate at your competition.

## ESNZ - Officials Directory

First Name <input type="text"/>	Last Name <input type="text"/>	OR	Member Number <input type="text"/>
			<input type="button" value="Clear"/>
			<input type="button" value="🔍 Search"/>

## Results

Filter By:	<input type="text" value="*Official's discipline(s)"/>	<input type="text" value="*Official's role(s)"/>	<input type="text" value="ESNZ Area"/>	<input type="text" value="Eventing - *Official Level(s)"/>	<input type="button" value="Apply"/>
	<input type="text" value="Endurance/CTR - *Official Level(s)"/>		<input type="text" value="Show Jumping - *Official Level(s)"/>	<input type="text" value="Show Hunter - *Official Level(s)"/>	
	<input type="text" value="Para-Equestrian - *Official Level(s)"/>		<input type="text" value="Dressage - *Official Level(s)"/>		

## Results

Filter By:

**Jumping** **x** **Judge** **x** **Auckland** **x** Eventing - \*Official Level(s) **Apply**

Endurance/CTR - \*Official Level(s) **Show Jumping - Judge - National L3** **x** Show Hunter - \*Official Level(s)

Para-Equestrian - \*Official Level(s) Dressage - \*Official Level(s)

**Clear all filters**

Adaleen Griffith

Email: adaleen@fineline.co.nz

Phone: 64221827262

Membership #222323 - Status: **ISSUED**

Effective Date: 2021-01-27

Expiry Date: 2023-04-10

Organization: ESNZ - Officials

Attributes & Records:

ESNZ Area: Auckland

Show Jumping - Judge - National L3 Expiry: 2023/07/31 00:00:00

Carol Mitchison

Email: carolmitchison@gmail.com

Phone: 021756234

Membership #201270 - Status: **ISSUED**

Effective Date: 2021-11-14

Expiry Date: 2022-11-14

Organization: ESNZ - Officials

Attributes & Records:

ESNZ Area: Auckland

Show Jumping - Steward - National L3 Expiry: 2024/07/31 00:00:00

Show Jumping - Judge - National L3 Expiry: 2024/07/31 00:00:00

# Results

Filter By:

Show Hunter

X

Judge

X

ESNZ Area

▼

Apply

Eventing - \*Official Level(s)

▼

Endurance/CTR - \*Official Level(s)

▼

Show Jumping - \*Official Level(s)

▼

Show Hunter - Judge - Senior National

X

Para-Equestrian - \*Official Level(s)

▼

Dressage - \*Official Level(s)

▼

Clear all filters

Joan Couper

Email: joan.couper@xtra.co.nz

Phone: 07 332 2752

Membership #197194 - Status:

ISSUED

Effective Date: 2021-10-29

Expiry Date: 2022-10-29

Organization: ESNZ - Officials

Attributes & Records:

ESNZ Area: Bay of Plenty

Show Hunter - CD - National L1 Expiry:

2022/08/24 00:00:00

Show Hunter - Judge - Senior National Expiry:

2024/08/28 00:00:00

Show Jumping - Steward - National L3 Expiry:

2024/07/31 00:00:00



# BEFORE YOUR SHOW – Catalogues

Catalogues/Programmes (if applicable) must include:

- National series sponsors banner
- When naming series classes, National series sponsors must be named before local sponsors

## Breeding Series

- 5, 6, 7 Year Breeding Series classes must have breeding details for Equines listed in catalogue and available to announcer to read out



# AT YOUR SHOW

## In the Judge's Box

- A copy of the National Series Sponsors announcers' notes for commentator
- For Age Breeding Series -  
Have a copy of the pedigree of the equines for commentator

## Sponsors

- National Series Sponsor Flags are set up around the main area
- National Series Sponsors are invited to present the ribbons to the place getters of their series
- National Series sponsors are included in in your hosting hospitality
- Photos where possible are sent to Jumping Sport Administrator  
([jumping@nzequestrian.org.nz](mailto:jumping@nzequestrian.org.nz))
- Ensure the judges are aware the series sponsors are there to present ribbons

# NATIONAL SERIES SPONSORS – JUMPING

- World Cup:
- Premier League: Harrison Lane
- Horse Grand Prix: Property Brokers
- Pony Grand Prix: AMS Saddlery
- Young Rider: FMG
- Junior Rider: Mainland Coachwork
- Amateur Rider: Dunstan Horsefeeds
- Tertiary Series: Main-Events
- Pro-Am Rider: The Brave Pants Company
- 7 Year Old Breeding Series: NZPH & A1 Equine Reproduction
- 6 Year Old Breeding Series: NZ Warmblood Association
- 5 Year Old Breeding Series: East Coast Performance Horses

# NATIONAL SERIES SPONSORS - SHOW HUNTER

- Open High Points: NRM
- Junior High Points: EquiMatch
- Amateur High Points: ESNZ Show Hunter
- Junior Equitation: Auckland and Waitemata SH Groups
- Pony Equitation: Big On Writing
- 12 & Under Equitation: BOP & Waikato SH Groups
- Adult Equitation: ESNZ Show Hunter
- Cat A High Points: Vero Insurance
- Cat B High Points: Fiber Fresh
- Cat C High Points: The Brave Pants Company

# IN THE SECRETARY'S OFFICE

Please ensure you have the following posted somewhere in the secretary's and/or main office:

- Health and safety policy and procedures notice.
- Policy on late entries, class swaps, scratchings and refunds.
- Contact details for medical, veterinarian, and farrier.
- Change the Rein signage, and Warm-Up Ring Etiquette signage for use on grounds
- Show conditions
- Contacts for all Officials on the day and make sure these are given to all Officials for efficient communication.

# CHECKLIST - SENDING SERIES RESULTS ..

## Information Required to be sent to Jumping Sport Administrator

On completion of your show please send asap and within **2 days** after the show to Jumping Sport Administrator – Kirsten Hance: [jumping@nzequestrian.org.nz](mailto:jumping@nzequestrian.org.nz)

1. **Jumping Series class** jump sheets and results sheet, signed by judges
2. **Show Hunter Series class** score sheets and result sheets, signed by judges
3. **Any available photos for social media** – must be approved by photographer for ESNZ use
4. **Levy and Casual Starts report** (generated by EE and ME, or manual form) **within 5 days**

## Information Required for Show Hunter HOYQ

1. **All HOYQ class results sheets** to be sent to Karen Potter: [243matai@gmail.com](mailto:243matai@gmail.com)

**All results should be scanned and e-mailed**



Judge(s):

Start: 8:00 a.m.

Finish- 9 am.

Judge: Annette Scott 146641 *NE Scott*  
 Judge: Liz Hemen 220523 *LH*

These should never be amended in the office – if there are queries please get judges to amend.



# JUMP SCORE SHEET & JUMP SHEETS EXAMPLE

Hawke's Bay A&amp;P Show 2020

Class: 2017 Mainland Coachwork Junior Rider

Judge(s): *AGB SB*

Article 238.2.2

Length *550* Time: *5.95*

Date: 23-Oct-20

Start: 8:00 a.m.

PM: 250, 200, 170, 140, 100,

JO Length: *280* JO Time: *4.8*

No.	Horse/Rider	Back #	F	1	2	3	4	5	6	7	8	9	10	11	12	F		Clock Time	Time Corr.	Total Time	Time Faults	Jump Faults	Total Faults	Pl
			F	14	1	4	4	5	2	15	F													
1	Twerk <i>Lilly Carpenter</i>	1	✓	✓	✓	✓	✓	✓	4	✓	✓	✓	✓	4	✓	✓		91.26				12	12	
2	Double J Image <i>Tara Gower</i>	2	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	4	4	E		66					E	
3	Stellar <i>Olivia Prendergast</i>	3	✓	✓	✓	✓	✓	✓	✓	4	✓	✓	✓	✓	✓	✓		81.33				4	4	5
4	Biarritz <i>Madison Smith</i>	4	✓	✓	✓	✓	✓	✓	✓	4	✓	✓	✓	✓	✓	✓		79.85				4	4	4
5	McMillans Chuck <i>Tim Wilson</i>	5	✓	✓	✓	4	✓	✓	✓	✓	✓	✓	4	✓	✓	✓		79.96				8	8	
6	AMS Dolce NZPH <i>Leeshelle Small</i>	6	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		82.79				C	C	1
	<i>Nominated Horse</i>		✓	✓	✓	✓	✓	4	✓	✓	✓	✓	✓	✓	✓	✓		32.04				4	4	
7	CentaRoc <i>Phoebe Burns</i>	7	✓	✓	✓	✓	4	✓	4	✓	4	✓	8	✓	✓	4	✓	127.18			9	28	37	
8	Octavia Queen <i>Lily Sutherland</i>	8																						
9	Wenrose Vertigo <i>Dylan Bibby</i>	9	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		83.60				4	4	6
10	Bunny Hop <i>Aimee Collinson</i>	10	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	4	✓		85.12				4	4	
11	Maddox Kiwi Silverkee <i>Emma Watson</i>	11																						
12	Sunny Boy <i>Charlotte Sowry</i>	12	✓	✓	✓	✓	4	✓	4	✓	4	4	✓	4	4			66					R	

1st	49	2nd	48	3rd	21
4th	47	5th	17	6th	
7th		8th		9th	

[illegible]

All competitors must have their % in the final column of the score sheet not just the place getters.

This must be done by the judge.

[illegible]

**Judge:** Sue Whiddell

# SERIES RESULTS-UPLOAD TO ESNZ

Both Evo Events and Main Events now provide results directly to ESNZ so Export Files aren't necessary.

If you are not using either of these entry systems contact us for the **manual template**.

- The accuracy of the information entered into the system when setting up your show is critical to accurate results for the database.
- Please input **all** class results not just the series classes. These are added to the equine results in the ESNZ database.
- It's important to get your Judges Sheets to Kirsten by Tuesday following your show so they may be checked before the automated upload into HorseReg on Wednesday night. We need the sheets to check eligibility of results in Series Classes.



# RESULTS ON HORSEREG

Horse	Event	Date	Competition Level
Deja Vu NZPH	Jumping Series Finals Show (Fiber Fresh NEC, Taupo) - 2024	Apr 6, 2024	Open Horse, Two Phase Competition - Art 274
Deja Vu NZPH	Jumping Series Finals Show (Fiber Fresh NEC, Taupo) - 2024	Apr 6, 2024	Open Horse, A2 - Art 238 2.1
Deja Vu NZPH	Jumping Series Finals Show (Fiber Fresh NEC, Taupo) - 2024	Apr 6, 2024	ProAm, A5 - Art 238 2.2
Deja Vu NZPH	Auckland-Manukau Dressage Gp - Local - 31-03-2024	Mar 31, 2024	ProAm, A5 - Art 238 2.2
Deja Vu NZPH	Auckland-Manukau Dressage Gp - Local - 31-03-2024	Mar 31, 2024	Open Horse, Two Phase Competition - Art 274
Deja Vu NZPH	Waitemata Grand Prix Derby Show (Woodhill Sands) - 2024	Mar 24, 2024	ProAm, A5 - Art 238 2.2
Deja Vu NZPH	Woodhill Sands Summer Grand Prix Show #8 (Woodhill Sands) - 2024	Feb 25, 2024	ProAm, A5 - Art 238 2.2
Deja Vu NZPH	Woodhill Sands Summer Grand Prix Show #8 (Woodhill Sands) - 2024	Feb 25, 2024	Open Horse, A5 - Art 238 2.2
Deja Vu NZPH	Auckland Jumping Show Pukekohe A&P (Pukekohe A&P Showgrounds) - 2024	Feb 18, 2024	ProAm, A5 - Art 238 2.2
Deja Vu NZPH	Takapoto Jumping - 15.02.2024	Feb 18, 2024	Open Horse, A2 - Art 238 2.1

class_number	measure	place	field	performance	sjr1_time
5: Horse 1.30m Article 274.1.5.3 (2 Phase)	1.3	11	30	4	59.5
12: Horse 1.35m Article 238.2.1 (A2)	1.35	12	16	18	90.52
25: Harrison Lane Pro-Amateur Rider Article 238.2.2 (AM5)	1.25	1	6	0	69.61
9: Harrison Lane Pro-Amateur Rider Rider Article 238.2.2 (AM5)	1.3	1	6	4	66.45
17: Horse 1.30 / 1.35m Article 274.1.5.3 (2 Phase)	1.35	11	12	30	93.93
12: Harrison Lane Pro Am Rider Art 238 2.2 TA5 Sponsored by Stirling Collection	1.3	1	3	0	72.45
4: Harrison Lane Pro Am Rider Series Art 238 2.2 AM5 in conjunction with Veterinary Associates Equine	1.35	1	9	0	84.56
23: Fiber Fresh Horse 1.30m Art 238 2.2 AM5	1.3	1	6	0	68.78
7: HARRISON LANE Pro Amateur Series 1.20-1.30m AM5 Article 238.2.2 sponsored by THE WORKSHOP 1924	1.25	1	11	0	88.34
5	-	2	18	0	65.21

# PUBLICITY AND MEDIA

- Our Media liaison will access **series results** from EvoEvents and Main-Events for media purpose. It is important these are updated in full asap. If they are not completed on the last day of the show, then please send series results to Kirsten at [jumping@nzequestrian.org.nz](mailto:jumping@nzequestrian.org.nz)
- Helen Kippen will be writing show stories this season. We would appreciate your cooperation if she contacts you for comments about your show.
- Develop relationships with local media and share details of events with times to encourage their attendance.
- Send ESNZ news stories and results, and photos to share with sponsors. We love to publish these on our channels, and sponsors love your stories.
- Provide series sponsor contact details to placegetters in series classes and remind them to thank them.



# HEALTH AND SAFETY

*Accidents happen  
anywhere – be prepared*

Do not begin your show until Medical cover is available on the grounds, this includes warm-ups over jumps of any kind.

Advertise contact for Vet On Call at office.

Have a screen available and make sure committee and officials know how to use it. Consider a practice run prior to the show starting.

Consider Horse Ambulance, and as a minimum have a float readily available and hooked up to a car ready to go.

All technical officials must be issued with a contact list for vet, medical personnel, President of the Ground Jury and other key committee / technical official contacts.

# HEALTH & SAFETY INFORMATION

nzequestrian.org.nz/safety/

Database Entry System FEI Jumping Calendar Forms ME ME EVOEVENTS Couriers Postcode Finder FEI Folder Login | Mailchimp The Bits and their A...

Home > Wellbeing and Safety

## Wellbeing and Safety

Area Groups/OCs Resources

Athlete Wellbeing

Concussion

Frequently Asked Questions

## WELLBEING AND SAFETY

Athlete Wellbeing

Concussion

Frequently Asked Questions

Helmet Tagging

Horse Death Reporting

Incident Reporting

Insurance Cover

IRT Horse Welfare

Resources for Area Groups/OCs

Resources for Officials

# FALLS AND INCIDENT REPORTING

**All falls must be checked by medic & All incidents must be recorded.**

1. Minor non-injury incidents only require logging on medic summary sheet, to be sent at conclusion of show to [jumping@nzequestrian.org.nz](mailto:jumping@nzequestrian.org.nz)
2. Incidents with any form of injury are to be recorded either by using (preferably) the online incident report form <https://www.nzequestrian.org.nz/safety/online-incident-report/> or the manual form. All manual incident report forms should be sent to [jumping@nzequestrian.org.nz](mailto:jumping@nzequestrian.org.nz)
3. All major and extreme incidents as well as all concussion related incidents will be followed up by ESNZ.
4. **Any suspected concussion** should be listed as the rider receiving a blue card. ESNZ to be advised so the Blue Card can be recorded on file. Advise Kirsten or Marilyn. [jumping@nzequestrian.org.nz](mailto:jumping@nzequestrian.org.nz) Or [Marilyn@nzequestrian.org.nz](mailto:Marilyn@nzequestrian.org.nz)  
<https://www.nzequestrian.org.nz/safety/concussion/>

Any incident resulting in the death of human or equine must be immediately reported to CEO, [julian@nzequestrian.org.nz](mailto:julian@nzequestrian.org.nz) and Jumping Sport Manager [Marilyn@nzequestrian.org.nz](mailto:Marilyn@nzequestrian.org.nz)

All manual forms can be found at [Organisers | ESNZ \(nzequestrian.org.nz\)](#)



# BLUE CARD REPORTING

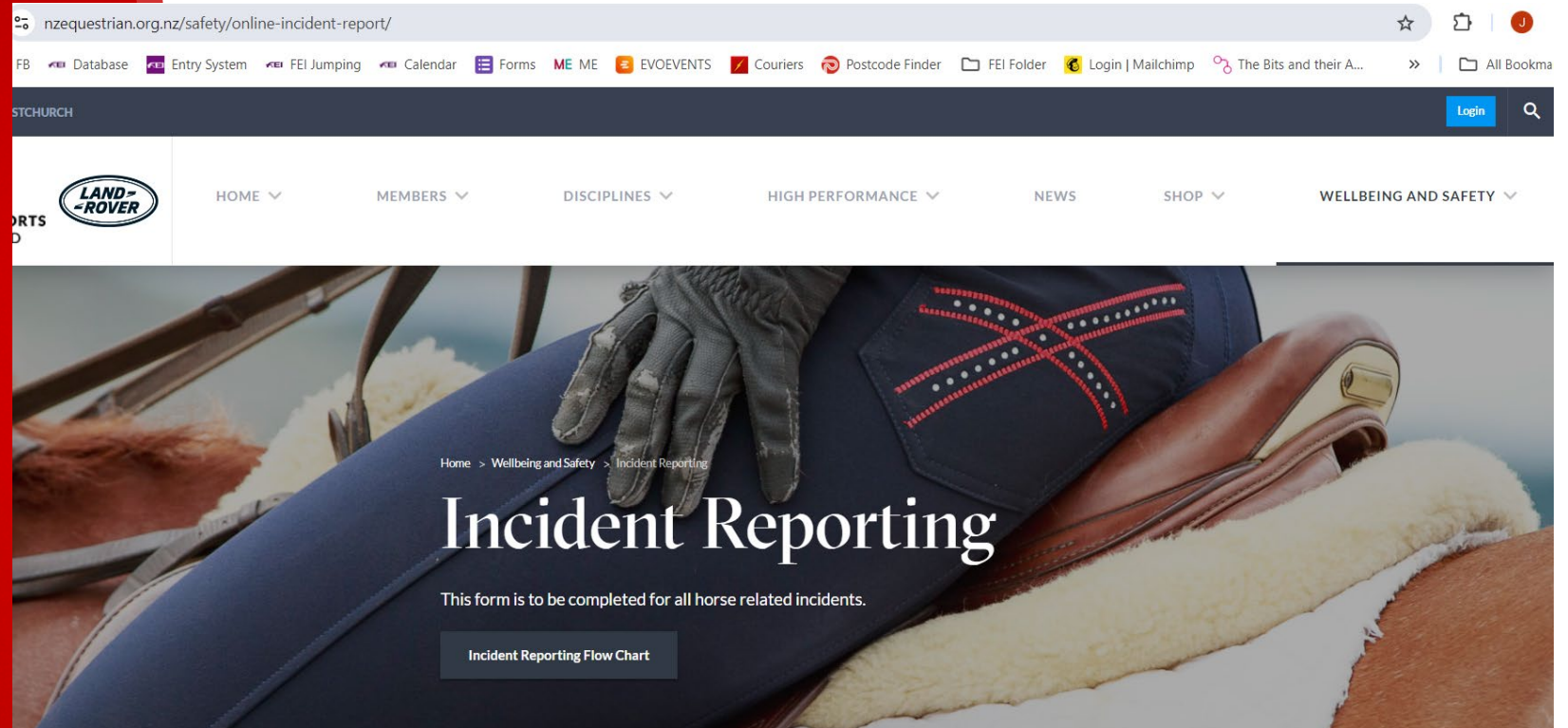
- ESNZ has implemented official, sport-specific guidelines on return to riding protocols for athlete concussions.
- ESNZ is now able to track the incidence of concussions at ESNZ Events, which will help us to assist concussed athletes, through our return to riding guidelines, and seek to reduce the potentially devastating Second Impact Syndrome

<https://www.nzequestrian.org.nz/safety/concussion/>

- **Any concussion** should be listed as the rider receiving a blue card and notify ESNZ.

# INCIDENT REPORTING

- ▶ <https://www.nzequestrian.org.nz/safety/online-incident-report/>





## General Regs - Article 153: Minimum Standards for Medical Personnel and Services at NF Events

Must appoint a Medical Co-Ordinator who will be responsible for ensuring the medical arrangements for the Event meet both ESNZ General Regulations and any Discipline Rules with regards to medical standards.

The Medical Co-Ordinator must undertake a risk management analysis (taking into account the level of emergency services available in the area and the distance and travel time to and from the event to reach those medical services to ascertain whether a level of medical cover above the minimum standard should be provided at the event).

- Identified the number and location for First Aid/Treatment Centre/s needed for the event which will depend upon the layout and size of the event location and the potential number of people attending the event including competitor and their support people plus spectators.
  - First Aid/ Treatment Centre/s which must be private and ideally quiet where first aid or further medical support can be received (see Summary Table )
  - There must be rapid access to and from the First Aid/Treatment Centre/s to all areas of the Event for an ambulance or Rapid Response Vehicle. The access routes must remain free and unblocked throughout the event.
  - First Aid/Treatment Centre/s must be provided with good communication resources including access to radio communication with officials and phone/mobile communication with Emergency Services
- The Medical Co-ordinator must notify local after-hours Emergency services of the event dates and potential injuries seen at equestrian events.
- Must have an agreement in place with the venue/property owner as to who is responsible in case of emergency before the event begins and after it finishes.

# The minimum standard of medical personnel and resources





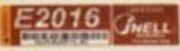
**The minimum standard of medical personnel and resources** that must be provided on-site during a Jumping/Show Hunter event are as follow:

1. Minimum medical personnel on-site during the hours of competition and located at the first aid/medical centre/s
  - ❑ For Events with up to 100 riders - a First Aider or First Responder (see Annexes J and K) with access to a First Aid Kit
  - ❑ For Events with over 100 riders - minimum of Emergency Medical Technician with access to a fully equipped EMT Kit, plus a First Aider or First Responder with access to a fully equipped First Aid Kit
2. Minimum medical resources on-site during the hours of competition and located at the first aid/ treatment centre/s are:
  - ❑ **Fully equipped EMT Kit**, or First Aid Kit conforming to the requirements of a Workplace First Aid Kit as defined by Worksafe's Good Practice Guide. (<https://worksafe.govt.nz/managing-health-and-safety/businesses/general-requirements-for-workplaces/>) (see Annex J)
  - ❑ **Rapid response vehicle** (see Annex J). If a fully equipped ambulance is provided this can function as the event's First Aid/ Medical Centre. All events must also comply with discipline safety and medical rules as set out in the discipline rules.

## ANNEX K: SUMMARY TABLE OF MEDICAL PERSONNEL AND RESOURCES

Discipline/ Number	Event type	Minimum Standard	Notes/Comments
Jumping/SH – up to 100 riders	All events and training activities (eg practice days) run by ESNZ Area groups, clubs and branches, A&P, ESNZ member organisation & associated events or other ESNZ sanctioned events.	First aider or first responder with access to a fully equipped first aid kit and a Medical Station	Often volunteers, however can also be provided by contractual services. Must meet the standards described for Medical Personnel and Resources.
Jumping/SH – over 100 riders	All events and training activities (eg practice days) run by ESNZ Area	Emergency Medical Technician* with	Contractual service, which would include provision of
	branches, A&P, ESNZ member organisation & associated events or other ESNZ sanctioned events.	equipped EMT kit plus First aider or first responder with access to a fully equipped first aid kit; Rapid Response Vehicle	response vehicle equipped as an ambulance.

# HELMET TAGS – yellow now being used.

YELLOW TAG	
Compulsory from 1 August 2023	
HELMET STANDARD	SAFETY MARK
AS/NZS 3838 (2006 or later) with five ticks mark	
VG1 with kitemark or IC mark	
ASTM- F1163 2004a or later with SEI	
PAS 015:2011 or later with kitemark or IC mark	
Snell E2016 or later with official Snell logo	
RED TAG	
Non Compliant from 1 August 2023	
HELMET STANDARD	
VG1 without kitemark or Inspec Certified logo	



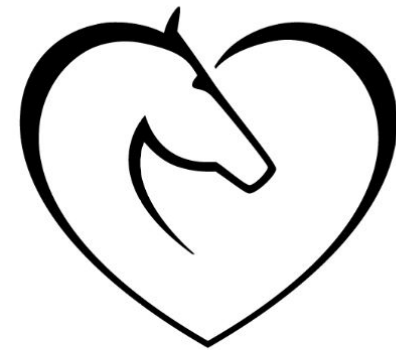


Campaign to drive a conscious change in direction in equestrian sport in New Zealand.

Positive, welcoming, encouraging and supportive culture in our sport.

Create a safe and supportive culture fostered by leaders, management, members, volunteers, parents – anyone involved in equestrian sports.

It is clear – unsupportive or inappropriate behaviour is not normal and not accepted.  
<https://www.nzequestrian.org.nz/change-the-rein/>



**CHANGE**  
*the* **REIN**



*Key messages to include in schedules and programmes or to print out and put up around your show*

- These messages speak to common themes gathered from a survey and recent feedback from discipline AGMs.
- There's a variety of sizes and colours for you to put in your schedules and programmes, print out in A3 and staple around the stables, on the secretary's door, on the toilet doors or wherever you think they will be seen.
- ESNZ can get A2 sized corflutes printed for you to put up around your show by request to [nzef@nzequestrian.org.nz](mailto:nzef@nzequestrian.org.nz) or download from <https://www.nzequestrian.org.nz/change-the-rein/>



A blue poster with white text and graphics. At the top is a logo of a heart with a horse's head inside. Below it is the text 'CHANGE the REIN'. The poster lists four key messages: 'Own your journey - be proud to be here', 'Make sure your unicorns are happy', 'Give newcomers a leg up', and 'Rein in rubbish behaviour'. It also includes a section 'Be a good person' with a reminder to thank volunteers and officials. At the bottom is the hashtag #changetherein and the Equestrian Sports New Zealand logo.



**CHANGE  
the REIN**

**Own your journey –  
be proud to be here**

**Make sure your unicorns are happy**

**Give newcomers a leg up**

**Rein in rubbish behaviour**

**Be a good person**

---

And remember none of us can do this sport  
without our amazing volunteers and officials so  
give them a great big smile and thank them!

---

**#changetherein**



**EQUESTRIAN SPORTS  
NEW ZEALAND**

Now available

- \* Warm Up Etiquette
- \* Ask Me - armbands
- \* Leg Up – armbands



## Warm-up Etiquette



Be friendly and  
check in with the  
gate steward



Pass left hand  
to left



Keep moving  
forward on  
the track



Red flag to  
your right



Stop if there is a  
loose horse or  
rider fall



Be courteous  
to others and  
have fun!

#changetherein



# Legal System – General Regs – Chapter 9

<https://www.nzequestrian.org.nz/wp-content/uploads/2024-ESNZ-General-Regulations-V2.10-Clean-1.pdf>

## Ground Jury

The judicial role of the GJ is to promptly and fairly deal with matters and issues that are directly connected with a Competition or Competitions at an Event that may affect the outcome or result of the Competition

The jurisdiction of the GJ and Appeal Committee begins one hour before the start of the first Competition, or at the commencement of the event, as specified in the schedule and extends until 60 minutes after the conclusion of the last Competition at an Event

**NEW\*\* No fee payable for complaints about horse or human welfare.**

Protest Form	Protest Flowchart	Response to Complaints Form
Special Regulations: National Selection	Statement of Complaint Form	Whisker and Inner Ear Trimming

### Protests:

on the day, to the Ground Jury, not later than 60mins after completion of event, \$50 lodgment fee.

Standard forms to be used.

### Complaints:

If the conduct occurred during the event on the day, should be advised to the Ground Jury, must be no later than 60mins after completion of event, \$50 lodgment fee.

If the conduct is generally not related to the competition, can complain to ESNZ within 10 working days, \$50 lodgment fee

Standard forms to be used

<https://www.nzequestrian.org.nz/esnz/rules-regulations/rules-and-regulations/>



# INSURANCE - Public Liability

ESNZ has an insurance policy with AON which covers the activities of the national organisation, its officials, members and disciplines. The cover provided is as follows:

## **Public Liability**

- ❑ Cover against your Legal liability against claims for compensation in respect of unexpected and unintended personal injury or property damage arising out of their business activities within New Zealand only.
- ▶ **Business Activities**  
Equestrian Events
- ▶ **Sum Insured**  
\$10,000,000
- ▶ **Extensions**  
Forest & Rural Fires Act – \$1,000,000
- ▶ **Excess**  
\$1,000 each and every claim (with excess to be paid by the area group/club or OC)



# INSURANCE - Statutory Liability

## Statutory Liability

- ❑ Statutory Liability Insurance is designed to provide cover to the society and its trustees, officers and employees for defense costs and fines/penalties\* in respect of unintentional breaches of almost all Acts of New Zealand Parliament, with the exception of the Health & Safety at Work Act where the policy covers defense costs and reparation orders (this Act expressly prohibits insurance for fines and penalties).

\* No cover is provided in respect of civil proceedings (defense costs or civil penalties (pecuniary penalties)).  
Note, depending on the circumstances and subject to policy terms and conditions cover may apply to official investigations.

- ▶ **Business Activities**  
Equestrian Events
- ▶ **Sum Insured**  
\$1,000,000 per event
- ▶ **Excess**  
\$500 each and every claim (with excess to be paid by the area group/club or OC)

# INSURANCE – who is covered

## ➤ ***Who is covered by the ESNZ policy?***

- All members are covered by the ESNZ policy for actions at an ESNZ event or within ESNZ equestrian activities such as competing at shows and organising/undertaking equestrian events.
- All ESNZ registered officials who are current full financial members are covered by this policy at all times when they are officiating in ESNZ sanctioned events.
- If you are an ESNZ area group or affiliated club in the case of Endurance, then you are automatically covered by this policy for equestrian events only.
- ESNZ Registered Coaches (with current ESNZ and Coach Registration), with current first aid certificate, coaching in NZ with a current Health & Safety Plan in place.

## ➤ ***Who is not covered?***

- Your group is not covered if it is an independent group that is not part of the ESNZ structure (ie: you are not an area group or affiliated club, you might be a sports club or a group of people keen to hold some events).
- You are not covered if you are an area group or affiliated club that has current status as an incorporated society. This is because as part of your incorporation you have created your own independent legal identity and we must register that separately for insurance cover.

# INSURANCE - Obligations

- You need to ensure you are complying with the ESNZ general regulations and your own discipline rules. This includes having a current membership.
  - You need to ensure you have a clear health and safety plan and that you have used the checklists on the ESNZ website to ensure you have covered all the areas we would expect to be covered.
  - You need to appoint a Health and Safety officer for your event.
  - You need to take all precautions to ensure everyone goes home safely.
- <https://www.nzequestrian.org.nz/safety/insurance-cover/>

# AFFILIATION FOR NON-ESNZ AREA EVENTS (ASSOCIATED EVENTS)

- Associated events may use ESNZ rules and regulations. This includes the Judicial System, however any costs will be payable by the Organising Committee of the event.
  - Rules cannot be “part” used. They must be used in their entirety including registration and levy payments as per the discipline / ESNZ rules.
  - Support is available for secretaries by using either of the online entry providers or by discussing with the Discipline Sport Manager.
  - Insurance cover can be purchased for your event from ESNZ. This will cover your event for Public Liability and Statutory Liability of \$10m and \$1m respectively.
  - Associated events must adhere to all Health and Safety guidelines.
  - All riders at these events must wear tagged safety helmets at all times when on a horse.
- 
1. Affiliated Events paying on a per event basis:
    - One day = \$60 or \$260 with insurance.
    - Two days = \$100 or \$300 with insurance.
  2. Member Organisations (fee annually):
    - \$500 without insurance or \$700 with insurance

# INFORMATION TO KEEP ON FILE

The following documents should be kept for future reference for the show committee

- Copy of official ESNZ approved schedule
- List of all the competitors with contact details and summary of monies paid or balances outstanding
- Full set of results
- All income and expenses in summary as well as detail with copies of invoices associated
- List of all payments received and expenses paid linked to competitors and suppliers
- List of all officials, judges and technical persons involved in the show
- Entry statistics for all classes
- Profit and loss statements
- Recommendations and check list from the show for the next show/secretary



# SHOW CHECKLIST

## Before Show

- Schedule checked before publishing
- Invite National Sponsors
- Memberships and registrations are current – riders, equines and officials
- Announcer's blurbs
- Book Officials and agree terms for payment/travel/accommodation

## During Show

- Flags and corflutes displayed around main arena
- H&S, Incident reporting, emergency contact numbers for officials
- Change the Rein
- Take photos, host sponsors

## After Show

- If not immediately available on EvoEvents or Main-Events, Series class results for publication to [jumping@nzequestrian.org.nz](mailto:jumping@nzequestrian.org.nz)
- News stories and photos to [jumping@nzequestrian.org.nz](mailto:jumping@nzequestrian.org.nz)
- All Jumping and SH Series classes Jump sheets, result sheets to [jumping@nzequestrian.org.nz](mailto:jumping@nzequestrian.org.nz)
- All HOYQ Show Hunter Results sheets to Karen Potter: [243matai@gmail.com](mailto:243matai@gmail.com)
- Levy and Casual start form to [jumping@nzequestrian.org.nz](mailto:jumping@nzequestrian.org.nz)

# AREAS CHECKLIST

- Area Committees (Discipline Area Committees as per the ESNZ Constitution Article 17) are recognised sub-committees of the ESNZ Jumping Board.
- Office holders in Area Committees are required to hold an Office Holder membership as a minimum.
- Members voting at Area Committee meetings must be current ESNZ members.
- Area Committees must hold an annual meeting of their members prior to the Jumping AGM.
- Area Committees must submit a summary of their financial transactions and financial position to the ESNZ Jumping Manager prior to 30th June annually. [Marilyn@nzequestrian.org.nz](mailto:Marilyn@nzequestrian.org.nz)
- Organising Committees must abide by all Equestrian Sports NZ General Rules and Regulations and the rules for Jumping
- Affiliation letters are available to support Areas in Grant applications.

# THANK YOU FOR COMING....

Any further questions?

Please contact Marilyn or Kirsten

- Marilyn Thompson – Jumping Sport Manager  
[marilyn@nzequestrian.org.nz](mailto:marilyn@nzequestrian.org.nz)  
021 612 817
- Kirsten Hence– Jumping Sport Administrator  
[jumping@nzequestrian.org.nz](mailto:jumping@nzequestrian.org.nz)  
021 916 796