

ESNZ Endurance 2021 Annual General Meeting



ENDURANCE



ESNZ Endurance
17th Annual General Meeting
Saturday 26th June 2021
James Cook Hotel, 147 The Terrace, Wellington

Programme

| | |
|-----------------|--|
| 8.30am | Registration |
| 9.10am | Forum |
| 10.45am | Morning Tea |
| 11.00am | CTR AGM |
| 11.45am | ESNZ Presentation to all disciplines |
| 12.15pm | Lunch |
| 1.00pm | Endurance AGM |
| Following AGM | Presentation by Ron Guest and Tony Parsons |
| 3pm approx. | Prize giving |
| 5.30pm – 7.00pm | ESNZ Hall of Fame Cocktail Party |

Forum Agenda

1. Championship Events – Financial Arrangements
2. Endurance Rules – Presentation by Kevin James
3. High Performance



ESNZ Endurance
17th Annual General Meeting
Commencing at 1pm Saturday 26th June 2021
James Cook Hotel 147 The Terrace, Wellington

Agenda

1. Welcome
2. Apologies
3. Confirmation of Minutes from previous AGM – 25th July 2020
4. Matters Arising
5. Chairperson's Annual Report
6. Financial Annual Report
7. Approval of Budget for 2021-2022
8. Technical Committee Annual Report
9. High Performance Annual Report
10. Election of Board Members
11. Election of Technical Committee
12. Set Affiliation Fees for 2022-2023
13. Set Ride Levies for 2021-2022
14. Proposed Rule Changes
15. Approval of Ride Calendar 2021-2022
16. General Business



**Minutes of the 16th Annual General Meeting of ESNZ Endurance
Held at 2.00pm on Saturday 25th July 2020
Zoom Meeting**

1. Welcome

The Chair, Marie Wakeling, welcomed members to the 16th Annual General Meeting of ESNZ Endurance.

Marie also welcomed Lynda Clark, Chair for the ESNZ Board, and thanked Lynda for her support of Endurance

Marie advised the AGM was being held via Zoom as that was the wish of the majority of the members who replied to the survey that was sent out. She also advised the meeting was being recorded and there would be a roll call to ascertain who was present as in some cases there were multiple people using one device. Where there are multiple people sharing one device could those people state their name prior to speaking so everyone is aware of who is speaking.

2. Present

Paula Adams, Maylie Bernard, Sue Billigheimer, Mike Bragg, Helen Bray, Cherry Brown, Heidi Bulfin, Jenny Champion, Lynda Clark, Trevor Copland, Vicky Copland, Ruth Dawber, Shane Dougan, Tracy Dunford, Wendy Farnell, Jane Ferguson, Philip Graham, Ian Gray, Ron Guest, Sandy Hickman, Louise Holmes (joined at 1.35pm), Leanne Ireland, Sylvia Ireland, Kevin James, Rena Johnsen, Ursula Keenan, Jo Lankow, Susie Latta, Elfi Menpes, Laura Montmasson, Adena Middleton, Craig Middleton, Pip Mutch, Daryl Owen, Nick Page, Susan Reid, Andrea Rigby, Lieke Ros, Andrea Smith, Murray Smith, Sue Smith, Rachel Stocks, Marie Wakeling, Jenny Weston

3. Apologies

Del Bissell, Sharon Nisbett, Ana Whitehead, Vicky Whitehead, Maeve McLellan, Chris Enstrom, Robert and Sian Reid, Georgia Smith, Pip Ireland, Frank Aldridge, Jorja James

4. Obituaries

Marie called for a few moments silence in respect of those who had passed away during the last year. She made special mention of Carla Barakat, one of the true personalities of our sport, and passed condolences on to Carla's family and to her partner, Ian.

5. Minutes

The AGM considered the minutes of the previous Annual General Meeting held on 6th July 2019 and agreed that the minutes were a true and accurate record of proceedings.

Moved: Marie Wakeling/Sue Billigheimer

No dissent

6. Matters Arising from the Minutes

Nil

7. Chairperson's Report

The Chair moved that her report for the 2019/2020 season be adopted.

Moved: Marie Wakeling/Daryl Owen

No dissent

8. Financial Report and Budget

Marie asked Jenny to speak to the financial report.

Income has been declining over the last few years. A loss of approx. \$12,500 had been budgeted but fortunately that didn't happen partly due to the Board securing some sponsor from Syncroflex and Toft Endurance but also due to the National Champs being cancelled. The grant had been paid out to Waitaki Club but was repaid when the event had to be cancelled.

Ron Guest - asked about the amount showing on the balance sheet for current debtors. Jenny - the Toft Endurance sponsorship had been promised earlier in the season but wasn't received until after the end of the financial year. As most of the money was due to go to clubs who hosted FEI events in the season, once the money was received the clubs were asked to send in invoices but back dated to the time they held the event so that accounts for most of the amount are showing for current debtors.

Heidi Bulfin - asked when the amount of the grant for National Champs had been increased to \$10,000. Sue Billigheimer - confirmed it was last year. Reason for the increase was because it was unknown at that stage who would be hosting the Champs, what the FEI rules would be and what affect any rule changes would have on costs.

Heidi - suggested that rather than giving grants for the Championship events perhaps the Board could underwrite the events up to a set amount so if the events made a profit then no grants would be required.

Sue B - the issue with underwriting an event is that it doesn't give the clubs any incentive to try and get funding and sponsorship or to keep costs down as they know the Board will have to pay for any losses.

Rachel Stocks - it was a loan to the Waitaki Club for the Nationals as it had to be repaid.

Sue B - that wasn't the case. A grant was made to the Club but there was a profit sharing arrangement in the agreement.

Vicky Copland - the airfares are a huge cost and sponsorship was going to be harder to get now so this needed to be taken into account.

Jenny - COVID may be our friend this season if the borders are still closed so we may only have domestic fares. But we do need to make sure we only have the minimum number of overseas officials that are required and try to get cheap airfares although these may not be as cheap as in the past.

Ursula Keenan - would it be worthwhile identifying what events get the grant so if it is only a 120km the grant would be less and that money could then apply to other events or even CTR only champs events.

Jenny – agree that if the full range of classes isn't held then the club shouldn't get the full amount. Last year Wairarapa Club held the endurance North Island Champs and the CTR North Island Champs as separate events but the club had been given the full amount of the grant to split between the two events.

Louise Holmes - can the budget be approved when it shows a loss?

Jenny - the only thing that can really be trimmed from the budget is the grants for the championship events. Sponsorships and grants can't be included as income unless it is guaranteed.

Jane Ferguson - the idea of pro rata-ing the champs grants would go a long way towards helping with the forecast loss.

Sue B – would still need to include full amount of the grants in the budget otherwise expenditure could be more than what was budgeted and the Board would have to be explaining why the budget had been exceeded. Sponsorship is going to be harder to secure in the coming year.

Jenny moved that the financial report and the budget as sent out in the meeting papers be approved.

Moved: Jenny Weston/Sylvia Ireland

No dissent

9. Technical Committee

Jenny thanked the other members of the Technical Committee, particularly Heidi and Murray for the experience they brought to the committee. Jenny also noted that while having to provide schedules, TMPs and TD reports is painful there are reasons for them. They are required and it can be quite stressful for those concerned when it is Friday evening and they are chasing around after clubs to get documents for approval so an event can go ahead the next day.

The Chair moved that the TC Report be adopted.

Moved: Marie Wakeling/Wendy Farnell

No dissent

10. High Performance Report

No questions regarding the report so the Chair moved that it be adopted.

Moved: Marie Wakeling/Wendy Farnell

No dissent

11. Election of Board Members

It was noted that there were six vacancies available on the Board and only two nominations were received, those being from Pip Mutch and Susan Reid. Therefore it was declared that Pip Mutch and Susan Reid were elected to the Board.

The Chair advised there were still four vacancies to be filled noting that two were required to be from the South Island.

The Chair explained that if a vote was required the voting papers would be emailed to all those present at the AGM and eligible to vote. Voting would close at midday on the 26th July with the Board being declared at 3pm on the 26th July. Scrutineers for the voting would be Lynda and Phil Clark.

The Chair then called for nominations from the floor to fill the remaining four vacancies.

| | | |
|----------------|-----------------------|------------------------|
| Nick Page | Proposed Andrea Smith | Seconded Murray Smith |
| Trevor Copland | Proposed Elfi Menpes | Seconded Tracy Dunford |

The Chair advised that the South Island requirement had been met and asked if there were any further nominations which could be from either Island.

With Jenny Weston as an incumbent and those nominated that will give a quorum for Board meetings.

| | | |
|-------------|------------------------|--------------------|
| Kevin James | Proposed Rachel Stocks | Seconded Nick Page |
|-------------|------------------------|--------------------|

With there being no further nominations the Chair asked the members if they were happy for the Board to continue with six members. No dissent.

The Chair declared those nominated as elected to the Board and congratulated them on being appointed to the Board.

12. Technical Committee

One nomination was received for the Technical Committee so Murray Smith was declared appointed to the Technical Committee.

The Chair called for nominations for the vacant position noting that the nominee needed to be either an FEI Official or an Open/Graded rider.

| | | |
|--------------|---------------------|-----------------------|
| Heidi Bulfin | Proposed Susan Reid | Seconded Jenny Weston |
|--------------|---------------------|-----------------------|

No more nominations received so the Chair declared Heidi Bulfin appointed to the Technical Committee.

The Endurance Board would appoint the Board representative for this Committee at the first meeting of the new Board.

13. Setting of Affiliation Fees, Ride Levies and Start Fees

Marie advised that the recommendation from the Finance Committee was for no fee increases given the current economic environment.

The chair proposed on behalf of the ESNZ Endurance Board that there be no change to the Affiliation fees, Ride Levies and Start fees.

Moved Marie Wakeling/Jenny Weston

No dissent

14. Rules

The vote on the adoption of Version 14 of the ESNZ Endurance rules had occurred prior to the AGM.

Results of the voting as follows:

| | |
|---------|----|
| For | 29 |
| Against | 4 |
| Abstain | 1 |

The Chair advised that after voting had opened for the rules ESNZ made a change to Article 127 of the General Regulations regarding date of birth for horses with all horses regarded as having their birthday on the 1st August. Our rules needed to change to reflect that whereas our rules had stated the 1st August or the actual date of birth.

Ian Gray asked if the dates for horses ages moving to the 1st August mean the ages will not align with FEI rules of 1st January. Sue Billigheimer confirmed that was correct.

15. Event Calendar

The chair moved that the draft calendar for 2020-2021 be adopted

Moved Marie Wakeling/Jenny Weston

It was noted that Waikato Club would be adding some events to the calendar after they have been approved.

15. General Business

Marie read out a letter that had been received just prior to the AGM from Dana Kirkpatrick, ESNZ CEO, thanking Endurance for being part of the loan scheme to ESNZ three years ago when ESNZ found themselves in a difficult financial situation due to a failing membership system.

The loan has now been fully repaid.

Following on from the forum prior to the AGM the discussion on the Championship Events roster was continued. There was still no representation from the Nelson Club so the roster couldn't really be discussed further. Discussion is needed with all clubs.

Murray Smith – the roster is a good starting point for further discussion and at least at this stage we have host clubs for the 2021 events.

With no further business for discussion Marie thanked the Board members over the last three years and wished the incoming Board all the best. She mentioned a special thanks to Sue, the outgoing Board and Jo Heidi Bulfin also thanked the outgoing Board.

The Chair declared the meeting closed at 2.55pm.

ESNZ Endurance Board Chairperson Annual Report 2021

The implementation of the National rules that were voted in at the last AGM has been successfully integrated into our rules with no real issues having come to our notice and the members have had a good season.

Covid 19 is still very much a concern with several small lockdowns happening in Auckland over the course of our season, which of course impacted everyone with alert levels going up to level 2 but we were lucky that no rides were cancelled due to Covid 19 and only one or two that were held in a level 2 situation which were handled very well by the clubs concerned.

We have seen very successful Championship rides run. A massive thanks to the clubs, the OC's and all that participated with the organisation of these events; it is always a big task. Sponsors and land owners who without we wouldn't have such successful events and are much appreciated by all members.

Mackenzie Club ran the South Island Champs in January from Fairlie, a track that has run many successful events over the years although this one a bit more technical than other years, with a good overall completion rate of 79% from both Endurance and CTR with average speeds of 10 – 13kph. Locals and South Island riders really got behind and supported the event. Congratulations to winner Rachel Stocks riding BTR Windsong.

Ruahine Club had a great new venue at Tangimoana for the North Island Champs. It was a real pity that a fire ran through part of the track and access to where the course went so there were some last minute changes to the track. Although the field in the 160 was not huge there were no vet outs, a real testament to the riders, crews and course makers. Congratulations to the winners Sean Trafford riding Prince Eligani SPA, and Ana Whitehead and Dundevale Nazecca

Waitaki Club, after having the 2020 event cancelled due to Covid 19, ran this year's event and it was a huge success. The scenery was magnificent, especially for us North Islanders, with a stunning track which was well marked and certainly had some work in it along with the weather causing some havoc at times. Thanks to all involved from the hard working OC, vets, officials, land owners, crew who worked hard around base and on check points. Sponsorship for the Nationals was huge and a testament to the Waitaki Club for securing it. Not forgetting the competitors who travelled from near and far to make such a memorable event. Macraes Flat is a special place in New Zealand and I will always remember the 2021 Nationals as one of the best. Congratulations to Jorja James & Glendaar Windsong.

A special mention must go to Ana Whitehead who, this season, has gained FEI Elite Young Rider status. A big achievement and well deserved Ana.

Along with many well run successful club rides it has been a good season for riders and officials.

We welcomed Ron Guest on to the board. Ron has been a previous board member. He will be talking at the AGM regarding the Advisory Group he and Tony Parsons will be setting up to look at ways to improve how we operate.

We now look forward to the 2021/2022 season with anticipation of rides to come both at familiar venues and new country to be found.

An exciting year lies ahead for us all. I would like to take this opportunity to thank the board for the work done this last year and wish the incoming board a successful year.

Susan Reid

Board Chair

Finance Committee Report

The Finance Committee for the 2020/21 season consisted of Jenny Weston (Chair), Sue Reid and Nick Page. The year's financial statement was not available at the time of writing so comments are indicative only.

ESNZ Endurance continues to run at a loss due to reduced income (compared to 4-5 years ago) with fewer horses registered and competing whilst many of the costs remain fixed and do not fluctuate with fewer horses in the sport.

Not having a shortened season this year has helped so ride levies are up on the previous season which was curtailed due to COVID. Income is predicted to be about \$35,000 which is more than budgeted but aligns with the re-forecast of the budget undertaken about half-way through the season.

Very little was received in grants or donations and securing this sort of funding continues to be hard work with no guarantee of success. Having members who are successful and experienced at this and know which funds to target would be a great boost for our sport. Grants and sponsorship are about the only way to improve our financial position without increasing costs to members.

Expenses have been reduced as much as possible throughout the season but are likely to total \$42-43k resulting in a loss of \$7-8,000. The most significant expense is the grants given to host the Championship events and this is no longer sustainable so the Board discussed slightly reducing this amount for the next season and incorporate a profit-share arrangement with hosting clubs so that some money comes back to the sport should any of these events make a profit. This item is to be discussed at the forum prior to the AGM.

Other significant expenses are salary for the Sports Administrator and the Service Fees paid to ESNZ that actively manage many other areas of admin and finance for our sport. Calendar and organising fees paid to run CEI competitions are also paid by the sport rather than clubs that host these events. In most instances, the current Board members have not charged for any expenses associated with the face-to-face meetings that have been held during the year. We have balanced the convenience of Zoom meetings with occasional face-to-face meetings as more valuable discussion is achieved with a conventional meeting despite the time and costs incurred by individuals to attend. There was no Junior camp in the 2020/21 season due to COVID which provided some small savings to the sport but it has been good to see Junior camp has just been run again.

The draft budget for the 2021/22 season is predicting a loss of approximately \$9,000. There is no money allocated for a Trans Tasman event given that international travel remains difficult. Hopefully spending can continue to be constrained to improve the end result for the coming season and an even better position could be achieved if we are successful in getting any grants or sponsorship.

Jenny Weston

Chair, Finance Committee

GST EXCL **2021 / 22 Draft Budget for Approval**

| Account | Description | 2018/19 Actuals | 2019/20 Actuals | 2020/21 Budget | YTD 10 mths | 2021/22 Budget | COMMENTS |
|-----------------------|--|--------------------|--------------------|--------------------|--------------------|-------------------|---|
| INCOME | | | | | | | |
| 0900END-ENADM | Annual Start Levies (Discipline) (Endurance Administration) | 10,073.00 | 8,922.00 | 8,500.00 | 7,253.00 | 7,500.00 | |
| 0901END-ENADM | Endurance Ride Levies (Endurance Administration) | 22,560.00 | 17,603.00 | 18,000.00 | 17,047.00 | 18,000.00 | |
| 1300END-ENADM | Sponsorship and Donations (Endurance Administration) | 12,174.00 | 12,304.00 | - | - | | |
| | Grants received | 6,088.00 | | - | 831.00 | | |
| 2100END-ENADM | Interest Received - Bank (Endurance Administration) | 1,915.00 | 1,436.00 | 500.00 | 396.00 | 1,400.00 | |
| 2101END-ENADM | Interest Received - Loan (Endurance Administration) | 247.00 | 80.00 | | - | | Loan has been fully repaid - remove as a line item |
| 2701END-ENADM | Affiliation Fees and Subs (Endurance Administration) | 5,713.00 | 5,348.00 | 5,100.00 | - | 4,800.00 | |
| 2714END-ENADM | Sundry Income (Endurance Administration) | 9,879.00 | 1,043.00 | 3,000.00 | 209.00 | 200.00 | Generally this is money paid into the wrong account and transferred out |
| 2714END-ENPER | Sundry Income (Endurance - Performance) | | | - | | | |
| 2715END-ENPER | Training Camps (Endurance - Performance) | | 5,504.00 | 3,500.00 | | | Development & mentoring camps |
| | Nationals Income (Board ran Nationals in 18/19) | 24,071.00 | - | | | | |
| | MCP fees collected | | 779.00 | 900.00 | | 900.00 | |
| | FEI Course fees | | | | 1,826.00 | | FEI Course fees in 20/21 year |
| | FEI fees and levies | | | | 130.00 | | |
| TOTAL INCOME | | 92,720.00 | 53,019.00 | 39,500.00 | 27,692.00 | 32,800.00 | |
| Expenditure | | | | | | | |
| 3016END-ENJUN | Training Camps (Endurance - Juniors) | | | 1,500.00 | | 1,500.00 | |
| 3603END-ENPER | Accommodation & Meals (Endurance - Performance) | 922.00 | | | | | |
| 3629END-ENADM | Board Claims (Travel, Parking and Meals (Endurance Administration) | 3,131.00 | 3,483.00 | 3,000.00 | 934.00 | 2,000.00 | |
| 3630END-ENADM | Travel - Rental Cars (Endurance Administration) | 1,700.00 | 216.00 | | | | Rental car for meeting in Taupo in 2019 |
| 3630END-ENPER | Travel - Rental Cars (Endurance - Performance) | | | | | | |
| 5400END-ENADM | FEI Fees & Levies (Endurance Administration) | 5,046.00 | 7,610.00 | 4,000.00 | 442.00 | 4,000.00 | |
| 6401END-ENJUN | Camping & Yarding (Endurance - Juniors) | | | | | | |
| 6401END-ENPER | Camping & Yarding (Endurance - Performance) | | | | | | |
| 6420END-ENADM | Prizes, trophies, rugs, buckles | 2,250.00 | 988.00 | 720.00 | 743.00 | 800.00 | |
| 6436END-ENADM | National km Awards (Endurance Administration) | 600.00 | | 500.00 | | 300.00 | |
| 6444END-ENADM | Uniforms (Endurance Administration) | | | | | | |
| 6448END-ENNAT | Grants - General (Endurance - National Championships) | 6,500.00 | 6,500.00 | 10,000.00 | 9,000.00 | 6,000.00 | |
| 6448END-ENNIC | Grants - General (Endurance - North Island Champs) | 4,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 4,000.00 | |
| 6448END-ENSIC | Grants - General (Endurance - South Island Champs) | 4,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 4,000.00 | |
| 6459END-ENJUN | Coaching (Endurance - Juniors) | 1,187.00 | 2,056.00 | | | | |
| 6459END-ENPER | Coaching (Endurance - Performance) | 2,721.00 | | 2,000.00 | | | |
| 6480END-ENPER | Rider Development (Endurance - Performance) | | 2,831.00 | | | | Expenses associated with Dev & Mentoring programme |
| 7004END-ENADM | Postage (Endurance Administration) | 28.00 | 243.00 | 300.00 | 83.00 | 30.00 | Covered post, phone, stationery and photocopying in 19/20 year |
| 7404END-ENADM | Staff Salaries (Endurance Administration) | 9,996.00 | 10,021.00 | 10,200.00 | 8,330.00 | 10,200.00 | |
| 7409END-ENADM | Administration - Contract (Endurance Administration) | 3,000.00 | 4,000.00 | 6,419.00 | 4,815.00 | 6,500.00 | |
| 7416END-ENADM | Treasurer (Endurance Administration) | 5,000.00 | 2,500.00 | - | 2,500.00 | - | Remainder paid in 20/21 Financial Year |
| 7800END-ENNAT | Photocopying (Endurance - National Championships) | | | 50.00 | 299.00 | 200.00 | Printing & photocopying |
| 7801END-ENADM | Stationery (Endurance Administration) | 12.00 | | 25.00 | | | |
| 8003END-ENADM | Bank Charges (Endurance Administration) | 348.00 | 195.00 | 240.00 | 165.00 | 240.00 | |
| 8004END-ENADM | Annual Conference Costs - Incl AGA and (Endurance Administration) | 790.00 | 452.00 | 1,200.00 | | 1,000.00 | |
| 8006END-ENADM | Sundry Expenses (Endurance Administration) | 12,379.00 | 2,265.00 | 3,200.00 | | 200.00 | Mostly money paid out following accidental payment to us |
| 8006END-ENPER | Sundry Expenses (Endurance - Performance) | | | | | | Sundry expenses in 19/20 were associated with Trans Tasman |
| | Trans Tasman | | 2,587.00 | - | | | |
| | Travel Committee (Board) | | | 500.00 | | | |
| | Travel (general) | | | 800.00 | | | |
| | Marketing | | | 500.00 | | | |
| | Nationals Expenses | 21,374.00 | | | | | |
| | FEI course expenses | | | | 1,000.00 | | |
| | FEI clean sport fees | | | | 141.00 | 900.00 | |
| TOTAL EXPENSES | | 84,984.00 | 55,947.00 | 55,154.00 | 38,452.00 | 41,870.00 | |
| Profit / Loss | | 7,736.00 | - 2,928.00 | - 15,654.00 | - 10,760.00 | - 9,070.00 | |

Technical Committee Report 2021 - will be available at the AGM



NEW ZEALAND

ESNZ Endurance High Performance Annual Report 2020-2021

The last twelve months in high performance have not seen any new combinations on the squads it has been disappointing to see the lack of entries in the FEI classes.

Our only member on the squad were Pip Mutch with Mauku Bella unfortunately Bella sustained an injury early in the season and was turned out on rest, tragically Bella had an accident in the paddock and had to be euthanised.

Moving forward with high performance, we would like to look closely at the qualifying criteria and make changes so HP is more relevant to the members especially those who have the desire to represent NZ.

With the appointment of Jonathan Paget as the new ESNZ High Performance General Manager, we will review the entire Endurance HP structure using Jonathan's experience of high performance to assist developing a new approach that supports the potentially revised squad qualifying criteria.

The ESNZ High Performance Team are busy with the Olympic campaign which is proving very challenging in this world pandemic covid environment. As a result, low level discussions have started round a review, but a wider review and plan will not be started until post the Olympics, likely to be in late August. This review will also then lead into the approach for the 2022 FEI Endurance World Championships in Verona, Italy.

Sue Reid
Endurance HP Manager

Warrick Allan
ESNZ HP Operations Manager

Board Nominations

Name **Ron Guest**
Proposed by: Susan Reid
Seconded by: Jo Lankow

Name **Susan Reid**
Proposed by: Andrea Smith
Seconded by: Murray Smith

Name **Jenny Weston**
Proposed by: Andrea Smith
Seconded by: Georgia Smith

As the number of nominations received is less than the number of vacancies Ron Guest, Susan Reid and Jenny Weston will be declared elected to the Endurance Board at the AGM

Nominations to fill one vacant position will be called for from the floor at the AGM.

Nomination Application Support Form

Ron Guest

Monday, 31 May 2021

1. What are your objectives or goals for joining the Endurance Board?

ESNZ Endurance is at a pivotal point in its history. The future is undecided and could go two ways. More of the same with an uncertain future or a new way forward. The new option must be financially stable and self-supporting while delivering the personal aims of all members. I wish to be part of the team that determines that future plan.

2. If you were to join the Endurance Board – what would you like to achieve during your time on the Board?

My aim would be to create a new future for ESNZ Endurance. This would include a turnaround in the financial position and culture to ensure that ESNZ has a strong viable future. This may include organisation and format changes to deliver what the members want. Such changes have yet to be determined and have the full support of the membership.

3. What skills, connections, resources and expertise do you have to offer to the Endurance Board?

The biggest asset I bring to the Board is 30+years' experience as an Official in the sport of Endurance. This includes past roles as Endurance Board President, Secretary, Board member and National Official.

The strength I bring to the board includes my current roles with FEI International. These focus on selection, training and maintenance of FEI Officials including Judges, TDs, and Stewards. I currently am a level 4 TD, Judge and Level 3 Steward.

My most rewarding role has been to act as an Independent Governance Advisor to FEI Endurance which sees me allocated to overseas events to review and report on event strengths and weaknesses.

Before retiring I completed 20 years in the RNZAF as an Engineering Officer followed by many years managing companies ranging from large to small teams and one, not for profit organisation.

4. What do you see as the top priorities for the Endurance Board?

Firstly return the organisation to a profit making position. We cannot continue to run at a loss. This will take considerable focus from all Board Members to reduce costs and increase income.

Secondly we need to strengthen our relationship with our members to ensure we meet their needs.

Susan Reid

1. What are your objectives or goals for joining the Endurance Board?

To continue running FEI events
New Sponsors
To see NZ competing overseas both Senior & Junior competitors

2. If you were to join the Endurance Board – what would you like to achieve during your time on the Board?

Growing the number of rides being held currently
Look at growing rides in new areas or areas we do not currently have events

3. What skills, connections, resources and expertise do you have to offer to the Endurance Board?

I have been a competitor in Endurance for over 20 years so have a good understanding of the sport and the rules.

4. What do you see as the top priorities for the Endurance Board?

To bring new Sponsors in.
To maintain FEI CEI events being run
To assist clubs to run successful events

Jenny Weston

30th May 2021

217 Oxford Street
Ashhurst 4810

To Whom It May Concern,

I wish to put myself forward for another term on the ESNZ Endurance Board. Having been a Board member since 2017 I believe there is a need for stability at Board-level, particularly since nearly all other Board members were new to the current Board 12 months ago (although some had previously been on the Board). Over the past 4 years, I have taken responsibility for the financial record-keeping in conjunction with staff at ESNZ Head Office and I would be happy to continue in that role. ESNZ Endurance has been through a lot of turmoil in the past 5 years and the challenges around finances and participation in the sport still remain. I hope to work with the rest of the Board to provide governance for our sport although it will require work from all Board members and others outside the Board to effect a change.

Questions:

1. What are your objectives or goals for joining the Endurance Board?

To continue to provide stability at Board level and to support the Chair to develop a more sustainable position for our sport.

2. If you were to join the Endurance Board – what would you like to achieve during your time on the Board?

Continue to work with ESNZ staff on financial reporting and working towards a more sustainable financial position.

3. What skills, connections, resources and expertise do you have to offer to the Endurance Board?

I have excellent computer skills and communication skills (written and oral presentations) as well as previous governance and management experience within veterinary organisations.

4. What do you see as the top priorities for the Endurance Board?

The first priority has to be a financially sustainable position for our sport. Expenses have been pared back about as much as is possible so we need further income from more horse starts and ride levies in addition to sponsorship and grants. We have a sport that allows people to experience true partnership with their horse and that is open to riders of all levels and aspirations. We need to offer competitions that will appeal to all levels whilst encouraging riders to consider what they and their horse might be able to achieve with the right mentoring and support. Maintaining very high standards of horse welfare and rules that protect horse welfare and allow fair competition also has to be a very high priority.

Yours sincerely,



Technical Committee Nominations

The Technical Committee consists of a minimum of three (3) members as follows:

One Board member appointed by the Board

One member from the FEI Officials list elected by the members at the AGM

One Ordinary member (must be Open or Graded as a rider) elected by the members at the AGM

| | |
|--------------|---------------------|
| Name | Murray Smith |
| Proposed by: | Georgia Smith |
| Seconded by: | Susan Reid |

As the number of nominations is less than the number of vacancies Murray Smith will be declared elected to the Technical Committee at the AGM.

As Murray Smith is eligible for either of the elected positions the vacancy is for either a member from the FEI Officials list or an Open/Graded rider.

The Board member for the Technical Committee will be appointed by the Board at their first Board meeting following the AGM.

| ESNZ Endurance | | Event Calendar | | DRAFT North Island | | 2021-2022 | |
|----------------|-------|----------------|--------------|--------------------|--|-------------------------------|--|
| | | | | 06-05.21 | | | |
| | | Club | Venue | End/CTR | Distances | Comments | |
| August | 01 | | | | | | |
| | 07/08 | | | | | | |
| | 14/15 | | | | | | |
| | 21/22 | Kohuratahi | Maramarua | End | 40km and shorter | Saturday | |
| | 28/29 | | | | | | |
| September | 04/05 | Ruahine | Scotts Ferry | | 6, 12, 20 and 40 km CEN and CTR | | |
| | 11/12 | Wairarapa | Clareville | CTR | 10,17,34 | Sunday | |
| | 18/19 | Ruahine | Scotts Ferry | | 6, 12, 20 and 40 km CEN and CTR | | |
| October | 25/26 | Kohuratahi | Maramarua | End | 40km and shorter | Saturday | |
| | 02/03 | | | | | | |
| | 09/10 | Wairarapa | Pirinoa | End | 15,25,40,60,80 | Sunday | |
| | 16/17 | | | | | | |
| | 23/24 | Wairarapa | Daisybank | End | 15,30,40 15,20,40,60,80 | Saturday Sunday | |
| | 30/31 | | | | | | |
| November | 06/07 | | | | | | |
| | 13/14 | Wairarapa | Matahiwi | Endurance CTR | 10, 25, 40 Saturday 10,25,40,60,80 Sunday 30 | Saturday & Sunday Saturday | |
| | 20/21 | | | | | | |
| | 27/28 | Kohuratahi | Venue TBC | | 80km and shorter | | |
| December | 04/05 | | | | | | |
| | 11/12 | Ruahine | Dannevirke? | | Sat up to 40 km, Sun up to 80 km | | |
| | 18/19 | | | | | | |
| | 25/26 | | | | | | |
| January | 01/02 | | | | | | |

| | | | | | | |
|-----------|-------|------------|------------------|-----------------|---|--------------------|
| | 08/09 | Wairarapa | Daisybank | CTR End | 15,30,40 15, 20, 40, 60, 80 | Saturday Sunday |
| | 15/16 | | | | | |
| | 22/23 | Wairarapa | | | North Island Champs | |
| | 29/30 | | | | | |
| February | 05/06 | | | | | |
| | 12/13 | | | | | |
| | 19/20 | Wairarapa | Matahiwi | CTR Saturday | 15, 20, 40 Saturday 15, 20, 40,60, 80 Sunday | Saturday & Sunday |
| | 26/27 | | | | | |
| March | 05/06 | Wairarapa | Blackrock | CTR | 15,30,60 | Sunday |
| | 12/13 | | | | HOY | |
| | 19/20 | Ruahine | Irirangi/Waiouru | | Sat up to 40, Sun up to 80 km (100?) | |
| | 26/27 | | | | | |
| April | 02/03 | | | | | |
| | 09/10 | | | | | |
| | 16/17 | Kohuratahi | | | Nationals | |
| | 23/24 | | | | | |
| April/May | 30/01 | | | | | |
| May | 07/08 | | | | | |
| | 14/15 | | | | | |
| | 21/22 | | | | | |
| | 28/29 | | | | | |
| June | 04/05 | | | | | |
| | 11/12 | | | | | |
| | 18/19 | | | | | |
| | 25/26 | | | | | |
| July | 02/03 | | | | | |

| ESNZ Endurance | | Event Calendar | | DRAFT South Island | | 2021-2022 | |
|----------------|-------|----------------|---------------|--------------------|--------------------------------|-----------|--|
| | | | | 06-05-21 | | | |
| | | Club | Venue | End/CTR | Distances | Comments | |
| August | 01 | | | | | | |
| | 07/08 | | | | | | |
| | 14/15 | | | | | | |
| | 21/22 | Marlborough | | | | | |
| | 28/29 | Waitaki | | | | | |
| September | 04/05 | | | | | | |
| | 11/12 | | | | | | |
| | 18/19 | Marlborough | | END/CTR | 5, 15, 25, 40 | | |
| | 25/26 | Canterbury | Hororata | END/CTR | 5, 10, 20, 40, 80 | | |
| October | 02/03 | | | | | | |
| | 09/10 | | | | | | |
| | 16/17 | Marlborough | | CTR | 5, 15, 25, 35 | | |
| | 23/24 | Canterbury | | END/CTR | 5, 16, 24, 40, 80 | | |
| | 30/31 | | | | | | |
| November | 06/07 | Mt Linton | | END | 40 km | | |
| | 13/14 | Waitaki | | | | | |
| | | Marlborough | | END/CTR | End up to 40km, CTR up to 40km | | |
| | 20/21 | | | | | | |
| | 27/28 | Mt Linton | | END | 40, 80 | | |
| | | Mackenzie | Mayfield | END/CTR | End up to 80km, CTR up to 40km | | |
| December | 04/05 | Marlborough | Seaview | END/CTR | End up to 80km, CTR up to 40km | | |
| | 11/12 | Canterbury | Champs - Cust | END/CTR | 5, 16, 24, 40, 80, 100, 120 | | |
| | 18/19 | Mt Linton | | END | 40, 80 | | |
| | 25/26 | | | | | | |
| January | 01/02 | Marlborough | | CTR | 5, 15, 25, 35 (Monday 3rd) | | |

| | | | | | | |
|-----------|-------|-------------|-----------------|---------|--------------------------------|--|
| | 08/09 | Mackenzie | Ashwick Flat | END/CTR | End up to 80km, CTR up to 40km | |
| | 15/16 | Mt Linton | | END | 40, 80 | |
| | 22/23 | | | | | |
| | 29/30 | | | | | |
| February | 05/06 | Marlborough | | | South Island Champs | |
| | 12/13 | | | | | |
| | 19/20 | Mt Linton | | END | 40, 80 | |
| | 26/27 | | | | | |
| March | 05/06 | Mackenzie | Clayton Station | END/CTR | End up to 80km, CTR up to 60km | |
| | 12/13 | Mt Linton | | END | 40, 80, 100 | |
| | 19/20 | Marlborough | | CTR | 5, 15, 25, 35 | |
| | | Waitaki | | | | |
| | 26/27 | Canterbury | | END/CTR | 5, 16, 24, 40, 80, 100 | |
| April | 02/03 | Mt Linton | | END | 40, 80 | |
| | 09/10 | Marlborough | | CTR | 5, 15, 25, 35 | |
| | 16/17 | Kohuratahi | | | Nationals | |
| | 23/24 | Mt Linton | | END | 40, 80 | |
| April/May | 30/01 | | | | | |
| May | 07/08 | | | | | |
| | 14/15 | | | | | |
| | 21/22 | | | | | |
| | 28/29 | | | | | |
| June | 04/05 | | | | | |
| | 11/12 | | | | | |
| | 18/19 | | | | | |
| | 25/26 | | | | | |
| July | 02/03 | | | | | |
| | 09/10 | | | | | |
| | 16/17 | | | | | |

2021 CTR Annual General Meeting



ENDURANCE



Competitive Trail Riding

**CTR Meeting to be held at 11.00am
Saturday 25th June 2021
James Cook Hotel, 147 The Terrace Wellington**

Agenda

1. Apologies
2. Minutes of 2020 Meeting
3. CTR Annual Report
4. Election of CTR Committee
5. Voting on Rule Changes
6. General Business



Minutes of the 16th Annual General Meeting of ESNZ Endurance - CTR
Held at 11.05 on 6th July 2020
Zoom Meeting

1. Welcome

The meeting was chaired by Sue Billigheimer who welcomed members present to the 16th Annual General Meeting of ESNZ Endurance CTR and advised the meeting was being recorded for the purpose of documentation and recording of minutes.

2. Present

Sue Billigheimer, Mike Bragg, Cherry Brown, Heidi Bulfin, Jenny Champion, Wendy Farnell, Jane Ferguson, Rena Johnsen, Ursula Keenan, Jo Lankow, Daryl Owen, Andrea Rigby, Sue Smith, Marie Wakeling, Jenny Weston

3. Apologies

Chris Enstrom

4. Minutes

The AGM considered the minutes of the previous Annual General Meeting held on 6th July 2019 and agreed that the minutes were a true and accurate record of proceedings.

Moved: Sue Billigheimer/Heidi Bulfin

5. Matters Arising from the Minutes

Nil

6. Chair's Report

The Chair moved that the report for the 2019-2020 season be adopted.

Moved: Sue Billigheimer/Wendy Farnell

7. Election of Committee Members

One nomination had been received for the Committee so Heidi Bulfin was declared elected.

Further nominations were called for from the floor. The Chair advised that the CTR Committee comprised of"

one elected Board member who would be appointed by the Board
four committee members elected at the CTR AGM

She also advised it is best if the committee members are from throughout the country so two from the North Island and two from the South Island.

The following nominations were received:

| | |
|---------------|--|
| Jane Ferguson | proposed Sue Billigheimer/ seconded by Jenny Weston. |
| Wendy Farnell | proposed Sue Billigheimer/ seconded Daryl Owen |

No further nominations received so Jane Ferguson and Wendy Farnell were declared elected to the CTR Committee.

Moved: Sue Billigheimer/Jenny Weston

The Committee will look to co-opt another member.

At this point the Chair raised an issue that with the change to the membership structure for ESNZ Endurance the majority of the CTR riders would in the future possibly only be Introductory members with no voting rights so they would be unable to vote on the CTR rules. The Chair suggested the incoming Committee look at putting forward a proposal similar to the Show Hunter Bylaws so the CTR Committee would make the rule changes following proposals and discussions by the CTR riders.

Heidi suggested an alternative way would be for the CTR riders who wanted to have voting rights to vote to register as Non-Competing members. Non-Competing membership is \$60 (Introductory \$50) and covers Introductory membership level as well as officials and gives full voting rights.

Ursula thought that would be too confusing and suggestions were made that the Non-Competing level could be called something else.

Any change would affect all disciplines Heidi said it could possibly just be further clarified in the GRs.

8. Rule Changes

The Chair advised the new rules had been adopted.

Voting was as follows:

| | |
|---------|----|
| For | 22 |
| Against | 1 |
| Abstain | 11 |

The Chair advised that one rule change was required due a change having been made to the GRs. The date of birth of all horses would now be recorded as 1st August, rather than 1st August or the actual date of birth.

9. General Business

Ursula asked about the riding season and commented that the Canterbury Club's winter series didn't seem to fit into the season.as the novice results for the series don't get recorded.

The cut-off date for annual awards has been 1st May for a number of years and in a normal year lifetime kilometres are recorded to include the last event that is on the calendar.

In March all remaining events on the calendar were cancelled due to Covid-19.

The Board gave Jo permission to finalise everything for the season as no requests had been received for late additions to the calendar.

Ursula said that Canterbury Club, for various reasons, can't put the winter series on the calendar very far in advance so in the future could they just put in an expression of interest that they would like to hold a winter series with dates to be confirmed closer to the time.

10. Close of business

There being no further business, the Chair thanked everyone for attending and closed the meeting at 11.50am.

Annual Report

CTR has had another good season on the whole with numbers down slightly (compared to average) in the north island but around the same in the south. 29 CTR events were held for 2020-2021 (18 in the south and 11 in the north).

Championship Events

South Island Champs at Fairlie hosted by Mackenzie 27 entries in total (8 in Championship Classes and 19 in Novice and lead rein)

North Island Champs at Tangimoana 7 CTR entries across two Champs classes

National Champs hosted by Waitaki at Macraes Flat had 10 entries in the CTR Championship classes and 13 in Novice and lead rein.

Rider Statistics

| | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 |
|--------------|-----------|-----------|-----------|-----------|-----------|
| # of riders | 973 | 666 | 690 | 585 | 659 |
| # rides held | 40 | 29 | 32 | 26 | 29 |

This year the CTR Committee consisted of myself, Jenny Weston, Jane Ferguson and Wendy Farnell with support from Jo Lankow. Thanks to you all for your input. The committee did not meet in person but had regular facebook group discussions around any issues that cropped up during the season.

The changes to ESNZ membership and who can ride in what grades has had a positive effect for CTR although we are still not seeing many Novice grade riders move up to Intermediate, Junior or Open (where they can now ride with Introductory ESNZ membership and horse registration or flexi start).

There are just some minor changes to the CTR rules this year to vote on. These are to better align CTR with endurance for riding 40-59km distances and also in the interests of horse welfare.

Heidi Bulfin
Chair

Election of CTR Committee for 2020-2021

The CTR Committee consists of one member appointed by the Board and four members elected at the CTR AGM.

No nominations were received for the CTR Committee so Nominations for the four elected positions will be called for from the floor at the CTR meeting

2021 CTR Proposed Rule Changes

Definitions

~~Casual registration — horse registration with ESNZ for one competition only~~

Flexi start For unregistered horses entering Open, Intermediate or Junior

2. The CTR Competition:

The objective of CTR is to demonstrate the rider's ability to complete the course, as close to the set optimum time as possible, and to ensure the horse is fit at the completion of the by finishing in sound condition with good recovery heart rates. CTR is a scored event. Horses must be presented for the Vet inspection before the competition and up to 30 minutes after the combination crosses the finish line. The heart rate is taken and the horse trotted out in hand to assess soundness. Horses must be presented to any vet inspection in a halter or bridle (~~and~~ controlled by a bit in the case of stallions) and without any other tack, including face masks, blinkers etc.

To qualify, the horse and rider must finish the complete course within the specified time and pass the veterinary criteria.

2.2.2.a Open Class:

- Distance : One Day competition : 30km –79km
 : Two Day Competition : 30km –79km, maximum distance per day is 40km
- Speed : Maximum optimum speed 12kph
- Eligibility : Horses must be at least 5 years old.
 : Riders must be a financial member of ESNZ & an Affiliated Club
 : Minimum level of ESNZ membership required is Introductory
 : Kilometres and results will be recorded on the ESNZ database providing the horse is registered

~~:- Before entering an Open CTR competition up to and including 50km the horse and rider (not necessarily as a combination) must have qualified in two intermediate or Junior CTR competitions or one 40km (or over) Novice, Intermediate or Open endurance competition.~~

: Before entering an Open CTR of 60km or longer over 50km the horse and rider (not necessarily as a combination) must first have qualified in two Open CTR competitions 40-59 ~~30-50~~km or Novice, Intermediate or Open two endurance competitions 40km or longer within the preceding 24 months.

2.2.2.d. Novice Class

Distance : Maximum 30km
: Minimum 10km

Speed : Maximum optimum speed 10kph

Eligibility : All horses and riders

: May be held as separate Senior and Junior classes but results sent in to the sport administrator need to be combined if all other parameters are the same.

: Horses must be at least 4 years old

: Lifetime kilometres and results will be recorded on the ESNZ database providing:

Horse is registered with ESNZ

Rider is an ESNZ member, minimum level of ESNZ membership required is Introductory

Rider is a current financial member of an affiliated club

2.6.7

Elimination will be for the following:

a) Lameness.

b) Missing a checkpoint or being late for a vetting phase.

c) Pulse rate does not meet the criteria as stated in rule- 2.4.4.

d) Physical or verbal abuse of horse or person.

~~e) Incurring more than 60 time penalties.~~

e) Being more than 30 minutes under the set optimum time.

f) Being over the maximum time allowed (that time being at least 60 minutes more than the optimum time).

g) At the presiding vet's discretion.

h) Contravention of competition rules.

~~i) Time wasting.~~

~~j) Circling and zig zagging~~

2.8 Vetting & Scoring Rules

- Horses must be presented to the vet unsaddled and in halter or bridle for all vetting phases.
- When vetting the horse, either lead rope or reins are acceptable.
- No bandages or boots (except for hoof boots) to be worn by horses in the vet ring.
- Competitors must arrive on time for vetting. Lateness will result in elimination.
- Riders may dismount while across the line vetting takes place.
- Vetting must be done by:
 - A registered veterinarian for all competitions 40km and longer.
 - For competitions less than 40km a person authorised by the Organising Committee as being capable of doing so, or a registered veterinarian.
- Pre-competition, across the line and final heart rates must be taken with a stethoscope. Results taken on a heart rate monitor are not eligible for qualifying scores or results.
- Time penalties are:
 - 2 points per minute or part thereof under the set competition time

1 point per minute or part thereof over the set competition time

- The pre-competition heart rate is taken for veterinary purposes only
- Incoming heart rate is taken for the full 60 seconds after each loop in 40 km competitions and under. In competitions over 40km the vet gate system is used. Refer Rule 2.11.109
- Final heart rates shall be taken for a full 60 seconds.
- The final score is the total heart rate (excluding pre-competition heart rate) plus any time penalties. Lowest score wins. If two or more combinations have equal scores then the combination closest to the optimum time is the winner.
- Competition times to be recorded in hours, minutes and seconds e.g. 2.15.20.
- The competition results shall not be unreasonably withheld from riders during the progress of the event. At the completion of a competition, OC's are to allow an appropriate time from the display of the results to formal prize-giving (e.g. club competitions–10mins; Championships – 1hr).

2.11.9

Intermediate and Junior Championship riders may start together, should they wish to.

2.11.109