



DRESSAGE



**DRESSAGE NZ - Draft Minutes
COMMITTEE MEETING 26TH JUNE 2016**

Draft Minutes

SUNDAY 26TH JUNE		
9.00	1	Meeting Commenced - Roll Call & Apologies
9.10	2	Minutes from Planning Forum 5/6 April 2016 & Matters Arising
9.20	5	Our Vision & Growth Plan Review- L Clark
10.00	6	How to Maximise Funding Applications - C Filbee
10.45		Morning tea break
11.00	7	Matters Arising from Conference & General Business
11.30	8	Series Management & Rules 2016 - C Filbee /Sport Manager
12.15	9	Calendar
12.30		Lunch in Orangery Restaurant
1.15	10	Health & Safety / Crisis Plan Workshop
2.00	11	Panel Discussion Rider Development



Dressage NZ Committee Meeting

Quality Hotel Plymouth International - New Plymouth
 Sunday 26th June 2016 - Commenced at 9.15 am

1. WELCOME / ROLL CALL / APOLOGIES

Present

Board: Lynda Clark, Sara Bright, Gen Denize, Kat Macmillan, Sue Hobson, Judy Alderdice
ESNZ: Vicki Glynn (ESNZ CEO)

In attendance:

Wendy Hamerton (Sport Manager/Secretary) | Celine Filbee (Event Manger / Marketing Asst)

Apologies: Andrea Raves (Wellington)

Voting Delegates		Observers	
Allie Harper	SI Riders Rep	Amanda Waddell	Ashburton
Bernice Frost	Taihape	Brenda Bellringer	Taranaki
Aubrey McRae	Canterbury	Christine Lovelady	Canterbury
Sue Harris	Gisborne	Heather Hilder	Waitemata
Judith Matthews	Northland	Helen Hughes-Keen (Chair of Selectors)	Wellington
Alicia Collin	NI Riders Rep	Ian Childs	Wellington
Betty Brown	Auckland-Manukau	Jane Robertson (Steward General)	Canterbury
Dana Haszard	Taranaki	Jo Telfer (NI YR Convenor)	Waikato
Marcia Bayley	Waikato	Judith Cunningham	Waitemata
Genevieve Quin	Northern Hawkes Bay	Judy Alderdice (Selector)	Auckland-Manukau
Janelle Sangster-Ward	Marlborough	Judy Collin	Waikato
Jenny Affleck	Southland	Julia Thomson (SI YR Convenor)	Canterbury
Kate Dodd	Otago	Karen Shields	Auckland-Manukau
Marty Pow	Sth Canterbury/Nth Otago	Karen Trotter	Wellington
Nicola Sim	Ashburton	Leonie Coker	Bay of Plenty
Sally Isaac	Bay of Plenty	Linda Warren-Davey (Judges SC)	Canterbury
Robin Potter	Waitemata	Marcia Bayley	Waikato
Rosanne Rix	Wellington	Mary Craine	Sth Hawkes Bay
Sharon Field	Southern Hawkes Bay	Pam Gilmour (Patron)	Auckland-Manukau
Susan Tomlin	Central Districts	Robin Friend	Central Districts
Wendy Jeffery	Wairarapa	Tracey Johnson	Marlborough
Wendy Sowerby	Nelson		

2. CONFIRMATION OF MINUTES

Confirmation that the minutes the Committee Meeting / and Planning Forum held 5/6 April 2016 at the West Plaza Hotel in Wellington be accepted as a true & accurate record

Moved: Janelle Sangster-Ward **Seconded:** Sally Isaac
Carried

Matters Arising from Planning Forum :

- i. Rider Category Rules: Betty Brown requested the Rider Category rules re Eventing (dressage) experience be updated. It was agreed this be actioned in the current revision
- ii. Masters Age: Noted that this had been amended in 2015 from 55yrs to 50yrs
- iii. Grading Points Recording and Publication

Vicki Glynn noted ESNZ preference to show all scores, not just those which accrued grading points. That when the new database is operational, a decision can be made who can see all records. It could be members only. That OC's could have a specific log in for admin purposes

Sally Isaac, Alicia Collin, Nicola Sim & Marty Pow considered all points should be public

Janelle Sangster-Ward considered all points should be recorded but private

Consensus: That for transparency, all scores should be recorded but that these be available to members only

3. GENERAL BUSINESS NOT ON THE AGENDA

- i. Karen Shields raised the matter of Board member remuneration. It was advised that Board members claim expenses only. Karen requested that Board remuneration be considered.
- ii. The Finance Officer advised that 10k campaign grant had been allocated to the two Rio qualified dressage riders, and this had been equally shared to support Rio preparation

4. CORRESPONDENCE

No correspondence

5. DRESSAGE GROWTH PLAN REVIEW 2015/16

Vicki Glynn noted that ESNZ represented one organisation comprising many sports. The purpose is to provide great competitions and a great experience for competitors. A copy of the Dressage growth plan had been distributed and it was noted that many of the strategic goals for the year had been achieved **Strategic Plan:** Karen Shields asked if this can be posted on the website and updated electronically. Noted.

Members thoughts & notes from this session are included in workshop notes in conference minutes

6. MAXIMISING FUNDING APPLICATIONS

Celine Filbee addressed the meeting, giving guidelines and tips for successful funding applications. This presentation was based on funding guidelines in the Finance section of the 2014 Dressage A - Z folder

7. MATTERS ARISING FROM CONFERENCE & GENERAL BUSINESS

- i. **Bates Saddle Raffle:** After further discussion the decision from the previous day was that the Bates saddle raffle will proceed and tickets sent direct to delegates
- ii. **Helmet Tagging:** Opinion was divided regarding the tagging of helmets when the new standards are applied in 2017. G Denize noted the Dressage Board has a delegated responsibility to manage H & S matters in our sport. We have two 2 options, the first is to be proactive by tagging helmets and the second is to accept rider responsibility and undertake spot checks to ensure compliance

This was put to the vote with a large majority voting for personal responsibility.

Jane Robertson & Kate Dodd voted for tagging of helmets, Jane noting in her role as Steward General that this would make the stewards role in ensuring compliance much easier, and riders would not be asked to remove their hats for checking which created it's own safety issues and inconveniences for both riders and stewards

- iii. **Top Hats:** Opinion was evenly divided as to whether top hats should be banned with a 16/16 vote to ban or retain choice as per current rules. It was resolved that delegates should take this matter back to areas for further discussion.
- iv. **Definition of a Horse:** Discussion took place regarding mules competing in dressage. Vicki Glynn agreed to look at the definition of a horse and decide if this needs clarification in the ESNZ GR's. In principle Dressage NZ has no objection to mules competing in Dressage competitions.

- vi. **Pony & Young Rider Championships:** The Board proposed that the Pony & Young Rider Championships be renamed the “Under 25 Championships”. That the Waldebag trophy revert to the YR FEI level (PSG) and an U25 GP Championship be introduced. This proposal met with unanimous approval. Betty Brown asked if this event could be incorporated with Young Horse Championships. Given the number of YR entries in 2016, the Sport Manager that this did not seem a practical solution.
- vii. **Conference Travel Subsidy:** The Finance Officer reminded delegates to submit their conference travel subsidy forms as soon as possible.

8. SERIES SPONSORS, MANAGEMENT & RULES 2016

Sponsored Series 2016/17

The Sport Manager noted a sponsor was still to be secured for the Young Rider Amateur Series. Any leads would be appreciated

AllinFlex have secured the Senior Amateur Series

Flying Horse NZ are new sponsors of the Masters Series

The Sport Manager agreed to look into the possibility of on line entering and results processing for these series - until now it had not been possible, but the card system has been providing some challenges through inaccurate returns

DROPBOX for Areas: Delegates were reminded that all files that areas may need to use in respect of series are in the Dressage Drop Box. Areas may ask for access for other OC members

Regional Event Subsidies: Will increase to \$200 in 2017 but all sponsor advts must be included

9. CALENDAR

Latest version 16/17 dates was distributed

Aug/Aug	NICH	SICH	YRCH	NCH	HOY	WDC	INT	CONFERENCE
2016/17	BOP	Gore	AFB	Manfeild	HASTINGS	NI	OG	Taranaki
2017/18	AFB	CHC	AFB	Manfeild	HASTINGS	**SI	n/a	SI (MARL)***
2018/19	AFB	CHC	AFB	TBC *	HASTINGS	NI	WEG	Nth NI

* **NCH Venue Review:** To be undertaken in 2017 for 2019 year

** **WDC 17/18:** Canterbury proposed Dec in conjunction with Ctby Champs

*** **MARL** 2017 Conference scheduled for Blenheim. Agree to consider venues on main routes following 2017. To be discussed again

10. HEALTH & SAFETY / CRISIS MANAGEMENT

Workshop led L Clark, G Denize, C Filbee

The Board will undertake a H & S Audit. A good basic principle is the red light system
Red = Serious Incident Orange = Moderately serious Green = Not so serious

We all have Professional responsibility alongside our passion for the sport.

Celine advised there are two Crisis Management plans templates in the Dropbox - one applicable for RE, one for LE, and a risk analysis template can be found there too

All applicable H & S documents can be found in the drop box

Venue plan: Should include a rider briefing or written document can go out with the draw. A list of riders contacts should be available. The announcer should be briefed as to what actions will be taken and their responsibilities in the event of any crisis. Important to have radios.

11. RIDER DEVELOPMENT PANEL DISCUSSION

Sue Hobson, Helen Hughes-Keen, Linda Warren-Davey, Vanessa Way & Alicia Collin formed the panel. Notes by T & D Board Member, Judy Alderdice follows next page

2016 Dressage Conference Panel Discussion

An insightful array of comments resulted during the Conference Training & Development panel discussion facilitated by outgoing Training & Development Officer Lynda Clark. The five members of the panel were each invited to give a five minute snapshot of how the sport can be developed further in New Zealand.

HELEN HUGHES-KEEN: Chair of Selectors, FEI 4* Judge, NZL List 1 Judge. Previous Grand Prix competitor. ESNZ Coach.

We have good horses but riding and training must improve. It is important that we identify coaches with correct training and qualifications. Basics must be correct. It is very important that Young Riders especially when riding schoolmasters, learn the basic principles of training, not just the aids for the movements. The judging system is working well and the process is being developed.

SUE HOBSON: FEI 4* Judge and FEI Mentor Judge. List 1 NZL Judge & Dressage NZ Board member representing Judges. Previous Grand Prix Competitor & NZL representative.

The most important thing is communication between judges, riders and trainers. Judges are knowledgeable and they work with the Training Scale as their reference. All three groups must be more open to communication. Sue referred to the High Performance Squad Training Clinic held at Manfeild two seasons ago. Riders were judged riding a specific test, then judge, rider and coach all discussed the performance. Senior riders would benefit by putting themselves forward for such clinics. This is a very cost effect training exercise.

LINDA WARREN-DAVEY: List 1 NZL Judge working towards FEI status. Member of the NZ Judges sub-committee. Previous Advanced competitor.

Linda started with a quote. "If you always do what you've always done, you will always get what you've always got." (Henry Ford)

We need to keep an open mind to training possibilities. Linda referred to her recent trip to Europe where she observed the very professional presentation of young riders in regard to turn out, riding and well learned basics. There is a need to develop the complete sport, not just competition. All three groups need to improve training. We need to ensure that pathways for Young Riders are clear enough.

ALICIA COLLIN: Grand Prix competitor, Young Dressage Horse trainer competitor, NI Riders Rep on Dressage Committee, Breeder.

Increase in percentage is the only current measure of where the sport is at. The pathways from the squads, particularly the from the Youth Squad to Advanced and High Performance is not really clear. The pathway from Pony Club to Dressage NZ seems to have a gap. We need to promote dressage as a great and exciting sport so that this gap narrows. The process of the sport must be learned - that is - establishing the basics. Riders need eyes on the ground and more collaboration. Can the sport or area groups look to more collaborative ways of training that are not so expensive as private training in order to increase the knowledge base of riders ?

VANESSA WAY: Grand Prix competitor and NZL representative. Producer of multi national champions across the levels. ESNZ Elite coach. Full time rider and trainer.

Vanessa acknowledged the time training in the UK with her mentor Carl Hester which "filled the gaps in my own training" through riding own horse KH Arvan, and the opportunity to ride many other correctly trained horses. She also placed a huge emphasis on establishing the basics and acknowledged the part that judges played in this. Riders need to ride more tests and need eyes on the ground. Vanessa reiterated that the Manfeild Clinic was the best training experience Dressage NZ has offered to date.