**TECHNICAL DELEGATES REPORT**

EVENT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VENUE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ground Jury \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chief Steward \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair of OC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Technical Delegate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

√ satisfactory P partial X not in place NAs not assessed

|   | **Reference** | **Prior** | **Day 1** | **Day 2** | **Comment** |
| --- | --- | --- | --- | --- | --- |
| Classes set & conditions in accordance with the rules |  |  |  |  |  |
| Judges eligible to judge assigned classes | RfD # 441 |  |  |  |  |
| Conflict of Interest? | RfD 440 |  |  |  |
| **ARENAS** | RfD 472 |  |  |  |  |
| Level? | RfD 472.3 & 472.8 |  |  |  |
| Gate 2m? | RfD472.3.4 |  |  |  |
| Letters 0.5 m? | RfD 472.4 |  |  |  |
| Letters correct order? | RfD472.4 |  |  |  |
| Centre line? | RfD 472.6 |  |  |  |
| Spectators at least 10m from arena? | RfD 472.7 |  |  |  |
| Where possible min 3 m between arenas? | RfD 472.10 |  |  |  |
| Judges max 5m & min 3m at back and 2.5m at sides | RfD 441.2 |  |  |  |
| Arenas not used by competitors except during their performance | RfD 473 |  |  |  |  |
| **WARM-UP AREA/S** |  |  |  |  |  |
| Footing? |  |  |  |  |
| 1 corner marked? |  |  |  |  |
| **LUNGING AREA** |  |  |  |  |  |
| Supervised? |  |  |  |  |
| Mechanism for fair access? |  |  |  |  |
| **VERIFY**  |  |  |  |  |  |
| Show start time |  |  |  |  |
| Show Time |  |  |  |  |
| Schedules & Programmescomply with requirements | GR 105 |  |  |  |  |
| **FACILITIES SUFFICIENT STANDARD:** |  |  |  |  |  |
| Stables incl extra bedding |  |  |  |  |
| Yards |  |  |  |  |
| Water |  |  |  |  |
| Wash bay |  |  |  |  |
| Parking area |  |  |  |  |
| Secretary |  |  |  |  |
| Scorers |  |  |  |  |
| Toilet facilities |  |  |  |  |
| Food for staff |  |  |  |  |
|  |  |  |  |  |
| **CORRECT EQUIPMENT AVAILABLE?** |  |  |  |  |  |
| Test sheets for each class? |  |  |  |  |
| Pens, not pencils? |  |  |  |  |
| Bells/whistles? |  |  |  |  |
| PA system for 🎜Freestyle |  |  |  |  |
| **Competition Committee of at least 3 responsible people available at all time**  |  |  |  |  |  |
| **CONTACT INFORMATION DISPLAYED:** |  |  |  |  |  |
| Veterinary |  |  |  |  |
| Farrier |  |  |  |  |
| Medical Services |  |  |  |  |
| Directions to Ground |  |  |  |  |
| Fire Department |  |  |  |  |
| **RIDER ELIGIBILITY** | GR123 |  |  |  |  |
| * registration
 | GR 123 & RfD462 |  |  |  |
| * membership
 | RfD 462 |  |  |  |
| * entries signed
 |  |  |  |  |
| * category
 | RfD 462.5 |  |  |  |
| * Competing HC
 | RfD 482 |  |  |  |
| * Age of Rider
 | RfD 462 |  |  |  |
| **PROHIBITED SCHOOLING** | RfD 474 |  |  |  |  |
| Be alert of rider for horse substitutions |  |  |  |  |  |
| **RESULTS** |  |  |  |  |  |
| Are scores being posted in reasonable time & correctly? |  |  |  |  |
| Display of Marks  | RfD445 |  |  |  |
| Time results announced is written on results sheet | RfD445.2 |  |  |  |  |
| Judges notified in event of tie | RfD 444.4 446 |  |  |  |  |
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| **HORSE ELIGIBILITY** | GR127 |  |  |  |  |
| * registration
 | GR 128 |  |  |  |
| * membership
 | RfD 461 |  |  |  |
| * downgrading
 | RfD 463 |  |  |  |
| * Competing HC
 | RfD 482 |  |  |  |
| * Age of horses
 | RfD 461 |  |  |  |
| * Grading correct
 | RfD 460 |  |  |  |  |
| Horse **ID** displayed at all times when exercising & competing | RfD 477.5 |  |  |  |  |
| Stallion Management | GR 133RfD 477.6 |  |  |  |  |
| **SADDLERY** | RfD 477 |  |  |  |  |
| Gear check? |  |  |  |  |
| Bit spot checks arranged? |  |  |  |  |
| WHIP max 110 cms - check facilities available? | RfD 478 |  |  |  |  |
| **DRESS** | RfD479 |  |  |  |  |
| Head gear | GR 151 |  |  |  |
| Spurs: | RfD 479.3 |  |  |  |
| * Length
 |  |  |  |  |
| * Made of metal
 |  |  |  |  |
| **RISK MANAGEMENT PLAN**Fire evacuation plan?Adverse event plan? |  |  |  |  |  |
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**GENERAL COMMENTS and RECOMMENDATIONS**