ENDURANCE

ESNZ Endurance Mini Schedule & Safety Requirements

Required for all events – CEI, CEN & CTR

Complete and Send to: Jo Lankow m.lankow@xtra.co.nz 07 8956 404

All schedules must be received a minimum of 14 days prior to the date of the event being held. Late schedules may result in cancellation of the event. Confirmation of schedule approval will be sent to the person submitting the schedule. Events cannot proceed unless the schedule is approved. Schedules not correctly completed will be returned to the club for correction before the schedule can be approved.

* Denotes compulsory information

*	Host Club	
*	Date of Event	
*	Venue	
*	Club Contact	
*	Email	
		Endurance CTR - delete as applicable

Officials – all officials listed here must be on the ESNZ Endurance Officials List

Ground Jury – President plus two members required for endurance 80km & over.
President plus one member required for endurance 40-79 for ride to count for Intermediate Series.
President plus one member for CTR Points event.
Technical Delegate – may serve on GJ but not as the President.
Chief Steward – may be the TD if no other Steward available

		Saturday	Sunday
*	President of GJ		
*	Member of GJ		
	Member of GJ		
*	Technical Delegate		
	Trainee TD		
*	Chief Steward – can be the TD		
	Steward		
	Steward		
*	First Aid		

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Vets			
		Saturday	**Sunday**
*	President of VC		
	Member of VC		
	Member of VC		
*	Treatment Vet – at event or on call		

Ride Distance	**Loop Distances**						
	Loop 1	Loop 2	Loop 3	Loop 4	Loop 5	Loop 6	

All Competitions will be run under the Constitutional Rules and regulations of ESNZ or the FEI Rules and Regulation if applicable and all applicable regulations will be strictly enforced.

Only officials listed on the ESNZ Endurance Officials list may be used – officials list is available on the website

Health & Safety Management Plan – attach copy

Traffic Management Plan – attach copy if TMP is required

All Health & Safety Templates are available on the website at:
http://www.nzequestrian.org.nz/esnz/resources/health-safety

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HEALTH AND SAFETY REQUIREMENTS

By completing this Mini Schedule and forwarding to the appropriate person, it is accepted that the Organising Committee of the Event has read and agrees with the following Health and Safety Requirements.

1. The organising committee must conduct hazard identification at the ride base and on the course and complete the Hazard ID form. This must ensure all significant known hazards are eliminated, isolated or minimised. *Hazard Identification forms are available on the website on the Health and Safety page..*

2. All practical steps must be taken to avoid accidents or incidents, such as enclosed areas, gates shut at night, lighted areas, taped off hazards, road crossings etc.

3. All hazards on the track must be declared by the organising committee or Technical Delegate to riders involved prior to rides commencing.

4. A Health & Safety Management Plan must be in place for every event. *Templates for all Health & Safety requirements are available on the website on the Health and Safety page. A copy of the Health & Safety Plan must be sent in with this schedule.*

5. All ESNZ events that have a direct or indirect impact on traffic must have a traffic management plan in place for the event – this includes riding on road verges and/or crossing roads of any traffic volume according to the local District Council Regulations. *A copy of the TMP (if one is required) must be sent in with this schedule.*

6. All those at the event have a responsibility to observe health and safety on a continuous basis.

7. An Incident Report Form must be completed for all horse related incidents. *Form available on the website on the Health and Safety page.*

8. All events with overnight camping must have a secure perimeter fence.

CHECKLIST	Delete one	
Secure Perimeter Fence	YES	NO
Traffic Management Plan required	YES	NO
Emergency Services able to be contacted from Ride Base	YES	NO
If emergency services cannot be contacted from ride base have alternative arrangements been made? (i.e. nearby land line availability)	YES	NO
All necessary contact numbers will be available at the event	YES	NO
Nearest on call vet advised of event being held and its whereabouts	YES	NO
First Aid equipment as per minimum standards of medical care available at	YES	NO
Checkpoints with contact back to base	YES	NO