



Minutes of the ESNZ Jumping Board
Wednesday 25th May 2016
ESNZ Offices

Present:	Richard Sunderland	Chair	RS
	Malcom McKee	Vice Chair	MM
	Jan Hunt	Member	JH
	Jenny Booth	Member	JB
	Ray Egarr	Member	RE
	Maurice Beatson	Riders Representative	MB
In Attendance:	Dana Kirkpatrick	Jumping Director	JD
	Bailey McCormack	Jumping Administrator	BM
	Vicki Glynn	Chief Executive	VG
	Jeff McVean	Performance Leader	JM

Board only time: 9:30 – 10:25am

JD, JA and VG invited into meeting.

Apologies: Chris Shore and Trudi Duncan

Interest Disclosures

Approval of Previous Minutes: Thursday 31st March

Minutes are taken as true and correct.

Moved: JB Seconded: MB

Matters Arising

The Chief Executive discussed the following:

- **Affiliation** - It was noted that a lot of shows are happening outside ESNZ affiliation. The ongoing challenge is selling it to these shows as being a worthwhile investment. A pick and mix system for affiliation is the preferred solution to be proposed.
- There are still questions regarding what monetary value should be applied, if any. Incentives need to be put in place and laid out clearly. Health and safety coverage will be the biggest selling point going forward. JD to represent Jumping on a sub-committee for affiliation.

- Show Hunter having its own bylaws was raised. It was noted issues can arise at Show Hunter only events. Discussion ended in lieu of a Show Hunter representative present at the meeting.

Correspondence

- A letter was sent to a rider outlining what officials had reported as an ongoing issue with her approach to disciplining her horse. No further action required on this matter.

Jumping Director's Report

JD talked to her report noting the following:

- **AGM Programme** - is underway and will include a presentation on Funding and Grants. There will also be a Health and Safety presentation, possibly by someone from WorkSafe and a discussion on sponsorship from JD.
 - Year End Awards were discussed. It was decided to change Fair Play Award back to Personality of the Year. Awards agreed as follows:
 - Best Show
 - Volunteer of the Year
 - Personality of the Year (contribution to Jumping and has been in the public eye)
 - The awards nomination process was decided as follows:
 - Email to areas asking for nominations – deadline 9th of June
 - Send out final nominations along with Remits to areas
 - Announced at AGM
- **Sponsors** - A new sponsor has been secured for the 7yo Series. A plan is also in place for other sponsors. There may be some shift around in what sponsors are covering this year.
- **Health and Safety** - There is still more work to be done in this space. Under the new regulations all risks on show grounds must be assessed which comes under the responsibility of the officials.
- **Starts** – There were some issues with the start data but there will be a full report next month. The difference is currently about 50 less equines, but this is still a better result than last year.
- **Levies** – Levies are well up on last year and we still have a few to collect.
- **Entries** – The data is currently in a holding pattern as this will not be accurate until next year's data is collected. Overall there were fewer horses paying fees despite there being more shows and more horses attending. It was agreed the current data is a good start.

Move adoption of Jumping Directors Report

Moved: RS Seconded: MM

Finance

JD talked to her report noting the following:

- **Budget** – The budget was outlined noting the adjustments that need to be made and that the focus for the next few weeks will be to ensure all outstanding balances are paid. It was also noted this is a good year to write off overhanging bad debt. FEI committee needed to go through its budget and provide an update for the full budget.
 - Rebates were discussed and it was agreed the current budgeted figure is to be adjusted.
 - It was noted the grant for the Young Horse show had been removed because as it's no longer justifiable considering the show's financial success. JD to write to them advising of this.
 - The Performance budget includes enough for squad training.
 - Grants have been applied for officials training this year. It was also noted funding for a senior riders tour and the World Cup competition has increased.
 - An addition needed to be made for funding for north and south island subsidies for the training camps.
- **Net Financial Results** – These will be presented at the AGM by JH and JD. It was noted that best practise for non-profit organisation is to have 1-2 years' operation costs in reserve. It is predicted that members will ask why reserves cannot be paid out at the AGM. Overall the figures are a good result.
- **Budget Year End** - Start levies may need to be adjusted but will be looked at again at the end of the financial year.

Move adoption of Financial Report

Moved: JH

Seconded: MM

Technical Committee – Proposal for Timing Equipment Upgrade

- The ongoing technical issues with the current equipment were discussed.
- Country TV has produced a quote to have the equipment upgraded so it can deliver better livestreaming and more capability.
 - It will need upgrading each year but this is an annual admin cost we cannot afford to let slip.
 - Need to have a good system that can not only do the FEI requirements but can deliver more than that.
 - We can apply for funding for the equipment
 - Investigating other solutions on the market
- It was agreed this needs more thought with the purpose of ensuring a better service is provided that is future proof.

This topic is parked until the next Board meeting.

General Business

- **Country TV Proposal** – CountryTV have put forward a proposal for livestreaming for the jumping circuit for 2016-17 which raises the question: what kind of support does Jumping want to provide? JD to go back to CountryTV and get some idea of the input they would require from us to assist them. We see this as a win win, and Jumping would like to support it in some way.
- JB: acknowledgement of Pat Dalrymple who passed away and has made a great contribution to the sport.
- **FEI Clean Sports Programme** – Chief Executive VG reported this now means new vets will be separately enrolled and do random checks independent to ESNZ's Clean Sports Programme. There is still uncertainty regarding whether this also covers the WJC and Children's Classics competitions.
- The ESNZ Board needs to make a decision on what the fees will be for the disciplines and then the disciplines need to decide how they will administer the fee. This will be the subject of a paper to the ESNZ July board meeting in time for discussion at the AGM. Final decision on how Jumping will deal with the fees will be made at the next Board meeting.

FEI Report from Vicki Glynn

- A change to the Olympics is a big concern for Eventing:
 - All equestrian teams will be made up of 3
 - Eventing has no drop score as a result
 - The purpose is to harmonise Olympic /WEG Teams etc. which reduces the quality of competition
 - For Jumping having 3 per team means there will be the chance to substitute
- Officials
 - Very Eurocentric
 - There is some concern about the requirements for upgrading officials so a working party has been formed to work through these
 - Small nations need to be included on that forum
- **Horse of the Year** – Overall the event management company did a great job considering they had to deal with significant issues to get the event up and running.
 - 87% said they were satisfied with the show as a whole
 - Rider numbers were down by 22, but Starts had risen
- HOY will make a loss but ESNZ Board is happy to take it on as a going concern.
- They are currently looking at all costs to determine where savings can be made. There are discussions with A&P to do major upgrades to the grounds such as putting in a permanent arena and fencing etc. which would cut hire costs drastically. The income side of things is satisfactory.

- FEI classes at HOY – Currently the 2* show is not serving its purpose at HOY.
- **Helmet standards** - are changing with the old standards being overturned. UK and Australia have already adopted these changes. ESNZ to recommend it align with Pony Club to change soon also.
- **Woodhill Sands Business Proposal** – A proposal went to Auckland Council which was received well. If it goes ahead it will be run by a separate trust, not ESNZ.
- **Database Upgrade** - Progress is going slow with discussions still underway as to how to fund the new system. The old one may still be in place at the beginning of the season.
- **Accounting System** – Discussions were had about whether it is feasible to investigate Jumping doing its own accounts in the future.
 - Concerns were raised about the time it would take for JD to train a new person on a new system given that the JD only has 25% of her time devoted to Jumping now and one staff member away.
 - JD said it was not as simple as just setting up a system, there was payroll, PAYE, GST, end of year accounts, and the cost would far outweigh any perceived benefit.
 - VG discussed the previous investigations that were done into Xero and Money Works systems noting Money Works was deemed better equipped to handle the complexity of the business.
 - The issues with accuracy are largely human error and it is currently not a good time to be researching and reviewing new options. This discussion to be picked up again after the AGM.

Other General Business

Show Dates Card

Dispensation Sought – The recommendations to the Board as per below were all agreed:

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|--------------------|--|
| 25 Sep | Woodhill Sands GP and Northland Area Jumping Boutique Clash – within 250km. Both happy for dispensation to be sought |
| 26-27 Nov | Stratford A&P SH EQ and Boutique J and Wellington Horowhenua (GP) within 250km - Spoken with Gail Goodwin and happy to apply for dispensation |
| 04 Dec | Whangarei Boutique and SH Waitemata within 250km |
| 18-19 Feb
not a | Waimarino A&P SH and Boutique J and Masterton A&P – within 250km – this is new clash and being A&P shows will not change. SH Executive happy to support granting dispensation. |

Move adoption of dispensation.

Moved: JB Seconded: RE

Championships and Speciality Shows – recommendations

Championship show dates were agreed and decided to be held in the following areas:

- **North Island Champs - Tauranga** Moved: RE Seconded: JH
- **South Island Champs - Otago Area 21-22 Jan** Moved: RE Seconded: JB
- **Nationals - NEC McLean's Island 9-12 Feb** Moved: RE Seconded: JH
- **Young Horse Show - Northern Hawkes Bay** Moved: RE Seconded: JH
- **Series Final - Wairarapa** Moved: RE Seconded: JH
- **FEI International Children's Classic - Wairarapa** Moved: RS Seconded: JH
- **Trans-Tasman Young Rider Test - Gisborne** Moved: RS Seconded: JH

Letter from Linda Virbickas, Bay of Plenty Area Delegate – This letter requested a discussion to be held at the AGM on planning the annual show dates calendar 2 years in advanced.

- While it was agreed this is a good suggestion, it is not possible as HOY does not provide their dates in advance. Discussion was had regarding whether HOY could provide their dates 5 years in advance.
- JD to draft a response to Linda explaining why it is difficult to plan show dates 2 years in advance.
- It was also noted the Showhunter dates need to be checked then confirmed.

Series Review – Survey results were presented and running trends briefly discussed.

- JD presented the two options for the Series Review:
 - Option 1 – Present the results to areas
 - Option 2 – Write a report for consideration by the technical committee and for JB to present at the AGM.

Report accepted and all in agreement to adopt option 2

Moved: RS Seconded: MB

Steward General – Discussion was had around the need to rebuild the relationship with Australia in order to participate in their FEI Seminars for stewards and course designers. This is already under way with Heidi operating as the conduit for the education system for all officials.

Moved: RE Seconded: RS

Silver Fern Badges – Jumping Rules– Adding an amendment regarding the requirements for silver fern badges on self-funded trips was discussed. Amendment worded as follows:

1. *Self-funded trips like the Korea trip: riders get to wear the badge for the trip then it must be removed.*
2. *NZ young rider selected teams keep their fern for two years also.*
3. *Self-funded NZ young rider Trans –Tasman members do not keep their ferns.*
4. *Riding jackets must be black.*

All agreed this amendment should be added. It will be forwarded to the ESNZ technical committee for inclusion in the General Regulations.

Moved: JH Seconded: RE

Pip Howell's Jumping Course Design CV –Philippa Howell's application for the FEI level 3 course in Germany was approved. It was noted that due to the change in the criteria for the course she may not actually get in.

It was also decided that the \$1000 offered to Phillipa to attend the Australian course which was not used be made available again.

Moved: MM Seconded: MB

New Performance Pathway – Jeff McVean was invited to the meeting and presented the new Performance Pathway framework and selection process documents. Discussion points for the Performance Pathway included:

- New squad structure, making it clearer on how people progress through the
 - Training camps. Ensuring the camps attractive and valuable for a range of riders
 - The introduction of budgeted training assistance for some squads. Money will not be paid out unless certain criteria, such as attending training camps, were met. Part payments can be given if some of the requirements are met
- o JD and Performance Leader to send a letter inviting previous training camp attendees to attend this years' camps and include the new pathway and information with it.
 - o Performance pathway must be agreed and ready to go by the AGM.

Performance Pathway agreed in principal. To be solidified at the next meeting.

Selectors Job Description and Process Timeline – Getting the right balance of selectors was discussed. The timeline was presented as follows:

May-June	<ul style="list-style-type: none"> • Review Terms of Reference • Define Role • Understand deliverables
25th May - Jumping Board	Present approval process
7th June	Call for applications to new selectors
30th June	Applications close
1st-15th July	Shortlist applicants
22nd July	Appointments confirmed and communicated, contracts signed.
3rd August	Selectors meeting
20th August	NI Camp Training – Selectors attend
17th September	SI Camp Training – Selectors attend

Moved: RS Seconded: MB

Next Meeting

8th July 2016 - Wellington

The board was thanked for their attendance and the meeting was closed at 4.45pm