



**Minutes of the ESNZ Jumping Board  
Thursday 31<sup>st</sup> March 2016 9:30am  
Wellington Airport**

---

<b>Present:</b>	Richard Sunderland	Chair	RS
	Malcom McKee	Vice Chair	MM
	Jan Hunt	Member	JH
	Jenny Booth	Member	JB
	Chris Shore	Member	CS
	Trudi Duncan	Show Hunter	TD
	Maurice Beatson	Riders Representative	MB
<b>In Attendance:</b>	Dana Kirkpatrick	Jumping Director	JD
	Victoria Martin	Jumping Administrator	JA

***Board only time: 9:30 – 10:10am***

JD and JA invited into meeting.

**Apologies:** Ray Egarr

***Interest Disclosures***

RS no longer a national selector.

***Approval of Previous Minutes: Thursday 4<sup>th</sup> February***

Minutes are taken as true and correct

Moved: MM

Seconded: JB  
All in favor

***Matters Arising***

Covered in General Business.

***Correspondence***

- A follow up letter has been received from Joan Couper in regards to the lack of action and response to the previous correspondence in relation to inappropriate treatment of a horse by a rider.  
The concern is that the correct procedure was not followed and the SH executive was not included. There is a need to look at SH rules and procedures around these incidences so a clear path can be followed. SH and Technical will look at adding rules to clarify.  
A letter is to be sent to the rider and a copy sent to Joan.
- An email has been received from Anne Vallance asking about the lack of a University Series class at HOY when it was carded. JD has already replied indicating that all series were carded for HOY before they had finalized the program and they don't have to run it and it is not our place to insist that they do.

## ***Jumping Director's Report***

JD talked to her report noting the following:

- The new Jumping Administrator role has now been filled - Bailey McCormack will be based in the head office and will be starting on the 18<sup>th</sup> April.
- The Werner Deeg Course was a great success and all five eligible from NZ have passed the course. The feedback forms are not great in terms of the promotion of the course but that is more around the FEI and holiday period.
- The FEI level 3 course in Australia has been pulled due to course attendees not being qualified. RS, Vicki Glynn and Werner Deeg are all working with the FEI on the qualification requirements as it is hard for countries such as NZ and Australia to provide the opportunities needed.

Werner is keen to assist in arranging international course designing opportunities to the top course attendees.

- Werner is also interested to return to HOY next year and could look at running a level 1 FEI Course Designers seminar as such we need to identify possible targets.
- There was an issue around the FEI Olympic Cup class at HOY being built to 1.45m not the 1.60m – this was in the official schedule so an oversight by officials.
- The jumping levy report is looking great with only a few not having been received JA to continue chasing those up. The concern is around the invoicing and if outstanding invoices are being followed up JA and JD to follow this up.

MB has done an analysis of horse numbers at the major shows compared to last season and there is a trend down – JA to do a full comparison for the next board meeting (including the day registrations that MB did not include). The registration figures do not indicated a down turn so is it just that riders are being more picky as to what shows they are attending? Could be a show issue as came out at the riders meeting some shows not encouraging.

- In the absence of the new budget templates we will work on the templates that we used last season – actual from this year and last year will be provided to assist in budgeting. The budgets will need to be worked in conjunction with the 12 month work plan JA to assist in this area.
- Series review need to be completed prior to the AGM, JB, JD and JA to work on this.
- The annual starts variance report shows that both Horse and Pony numbers are up with three months still to go.
- JD has meet with the series final organizing committee everything is under control, they currently have 217 horses with entries closing today they are extending out to the Sunday the SH numbers at this point are low which is disappointing.

Not many have yet booked for the dinner, the show committee is sending out reminders it would also be good to put on ESNZ FB pages. The Derby entries are good.

- SH questioned if they should be increasing the PM this is a budget issues and needs to be decided at the Executive.
- The sponsor's flags will all be coming to the series final where they can then go to head office to be checked over and parts replaced etc prior to being redistributed next season.

Move adoption of Jumping Directors Report

Moved: JD

Seconded: JB

## **Finance**

JH talked to this – noting the following

- The End of Year forecast is looking good based on increased registrations and start levies. We need to keep in mind that end of year adjustments (retained earnings and Accumulated funds) can change the outcome significantly so will not know the full picture till end of year procedures have been completed.
- We are not in the business of accumulating money but we have previous losses that need to be covered.
- Need to follow up with officials to make sure any outstanding claims are received by the end of May JA to do this.
- The figure we currently have for outstanding debts is incorrect and will be fixed prior to the next board meeting. This brings to light that there appears to be some issues around the reporting of the financial performance.
- WC/FEI budget MB would like a full break down – JD to arrange with Accounts.

Move adoption of Financial Report

Moved: JH

Seconded: TD

## **High Performance– FEI Childrens’ International and Korean Teams & Chef D’Equipe Selection**

- The following teams and Chef D’Equipe’s have been selected

### **Korean Invitational**

- Ally Carson
- Briar Burnett- Grant
- Emma Watson
- Leeshelle Small – Reserve
- Chef D’Equipe – Kaye Williams

### **FEI International Childrens’ Classic**

- Brayden Aarts      George Jetson
- Emma Watson      Fun House
- Ruby Mason      Mr Acko
- Georgie Percy      Surprise Illusion
- Sarah West      Showtym Cruiser – Reserve
- Chef D’Equipe – Jeff McVean.

JB move adoption of above teams and Chef D’Equipe’s

Moved: JB

Seconded: RS

All in favor

## **High Performance– performance pathways from Sarah Dalziell**

- Sarah has put together an in-depth review around the best practices and procedures for implementation into HP jumping. An updated performance pathway has been provided for the top two squads. Discussion was had around the provided information with following noted:
  - The international riders have been asked to put their horses in NZ ownership.
  - We need to get behind the riders as they need backing and support from ESNZ which is not necessarily financial.
  - Selection should be around what we would like the riders to do not what they have to as in the end it is likely to be combinations left standing.
  - We want a team at the WEG this needs to be our main public goal and needs to be promoted as such.
  - We did not end up paying entry fees for the team at the Nations Cup in Florida as was covered by PM won. We should send a letter of congratulations to the Chef’ and riders.

Move adoption of High Performance Pathway

Moved: RS

Seconded: MB

## **Performance Committee**

RS talked to this – noting the following

- The squads were discussed in depth with the following main points noted.
  - Should we be looking at the three day eventers model will a call for potential applications to the training program. Eventing is for a three year program ours should maybe be a one year term as so much can change. This could be part of our problem we do not give squad members enough time to be able to develop them – a two year term could potentially be better.
  - If we are looking at combinations then they can still be put on and taken off based around changes like horse sales.
  - What issues face eventing do they have the same as jumping and what are their solutions?
  - National Squad could have seven to ten but starting with less say five we do not have to have the maximum number. There should not be any pony riders and age should not be a limiting factor.
  - If the same combinations are still there in two years then we are achieving what we have set out to do and many of these riders will have other horses coming up.
  - It is not just about horse power but attitude too so the application process would be an important aspect.
  - Ideal would be to free up say \$1000 per rider and make a plan with them for how they would like to use it e.g. additional trainers (money would go to the plan not the rider).
  - RS to reassess the above ideas and come back to the board as would like to have something to take to the AGM.
- The selectors were also discussed with the following main points noted.
  - We need to reassess how selectors are chosen should need to apply and then be interviewed as needs to be a fully transparent process.
  - The riders and combinations will select themselves if they are performing.
  - The three performance and one High performance selector is sufficient. As a board if we want decent selectors then we need to back them.
  - Should be have two lots of selectors? Believe this is not required.

## **Grounds Committee**

CS spoke to this – noting the following

- Craig Booth and Donald Fraser did an amazing job at HOY with preparing the grounds and parking. A debrief has been done and feedback given to HOY.
- One of the major concerns was that there were no gates on the rings so when horses inevitably get loose it becomes a major health and safety issue.
- The show hunter area was disappointing as had not been watered as in previous years – Craig did aerate the area which helped as did the early rain. Sandy Richmond has sent a letter to the HOY committee in regards to the issues SH faced.
- It is becoming more apparent that owners/caretakers of show grounds need to do more work on the practice arenas.
- RS thanked all that have been involved with the grounds committee over the last five years and the improvements that we are now seeing coming through are great for the sport in NZ.

Move adoption of Grounds Report

Moved: CS

Seconded: JB  
All in Favor

## Technical Committee

MM spoke to this – noting the following

- The following CVs for upgrades have been received and recommended by the technical committee for board approval.
  - Megan McKay to Candidate National Judge – Wellington and Horowhenua
  - James Irvine to Candidate National Course Designer - Central and Southern Hawkes Bay

Move approval of above upgrades

Moved: MM

Seconded: RS  
All in Favor

- The technical committee agree that the following dates be confirmed with the FEI and all shows that applied be advised of the dates.

### North Island FEI WJC Cat A & B

- Event 1 - Equidays 14-16 Oct (date advertised on website)
- Event 2 – Waikato 01-06 Nov Est – stipulated WJC to be on the Saturday
- Event 3 – Pukekohe 18-20 Nov (date applied for)

### South Island FEI WJC Cat A

- Event 1 - Canterbury 23-24 Oct Est
- Event 2 – Ashburton 05-06 Nov (date applied for)
- Event 3 – SCNO Waimate 26-27 Nov (date applied for)

- Equidays were promised the WJC and as now competitors only need to compete at two of the three events to be eligible for ranking this was not seen as an issue in terms of shows clashing.
- Can we ask the FEI why there is a requirement for an international judge at the third round if they may not even be competing at this competition?
- JD will communicate with Poverty Bay A&P to advise of the decision. JA will also advise the other applicants of the final dates.

Move approval of the above dates to FEI

Moved: MM

Seconded: MB  
All in Favor

- Technical will address the issues of the number of national titles at HOY at the meeting in June.
- An issue was raised around the commentary at HOY being distracting to the riders and will need to be addressed for next year ideally it should not be occurring in the final round. It is needed for the public so need to look at compromise in that maybe strategic speaker placement.
- We need to look at adding JRE judges into the official's database would be a good area to utilize some of the Show Hunter Judges. JA to send a copy of the JRE Score Sheet to Malcolm.
- The Show jumping equation medal needs to come out of the show hunter rules as often judged by SH judges but not always so better to be included in the Jumping Rules.
- The FEI level 2 Course Designers course was at a large cost but was a great success with all of our judges passing. They have had huge support on FB with over 10k views with lots of positive comments. JD to send letters of congratulations out to them.

Move adoption of Technical Report

Moved: MM

Seconded: RS  
All in Favor

## ***Planning Committee***

JB talked to Planning noting the following:

- Most of the Show Dates forms have now been received just a few more to chase up for the North Island mainly A&P's. The South Island is still to meet and will have the details sent through as soon as they have.
- The series review was discussed at the riders meeting and we said we will produce a discussion document. Previous Survey Monkey provided we could look at using same/similar questions so we can compare. JB, JD and JA to meet and produce a survey/discussion document.
- Discussion was had a round possible changes to the registration system particularly in regards to people not being registered at the time of completion and how we can deal with it. ; the following was note:
  - The invoices and registration forms are getting a revamp. We have to remember it is the riders/owners responsibility in the end (it is easy for someone to say the invoice was not received).
  - Double checking if no discipline registration has been received.
  - Online registrations are a massive undertaking and needs to be built, implemented and tested in conjunction with the current system and if we tried to push it though now it could be a major disaster.
- Waitemata have provided JD with a spreadsheet on the running costs of the North Island Champs – this gives an interesting insight into some of the costs and barriers shows are facing – JD will forward to the board.

Move adoption of Planning Report

Moved: JB

Seconded: JH

## ***Show Hunter***

TD talked to Show Hunter noting the following:

- The SH Course Designers course held at the HOY was a great success with around 15 attending.
- Show Hunter is concerned at the number of people losing series and completion points due to registration issues.

Move adoption of Show Hunter Report

Moved: TD

Seconded: JB

## ***FEI Committee***

MB talked to FEI Committee with the following noted:

- Should riders competing at WC level be allowed to compete in the FEI WJC competition? This is something that technical will address when setting any local rules for the competition.
- Additional shows are showing interest in holding FEI World Cup rounds should the number of rounds be increased?
  - Concern around the committees' conflict of interest this needs discussing at the committee level how do they feel about it?
  - The main conflict of interest is in setting the shows holding the FEI competitions – as the board is now setting the dates on recommendation from the FEI committee it should not be an issue.
  - We do need the show representatives on the committee to make sure all the appropriate information gets to the right people.
  - The representatives can change around what shows are running the competitions.

Move adoption of FEI Committee Report

Moved: MB

Seconded: MM

## **Riders Meeting – AGM HOY**

- MB presented and read through his riders' representative report for 2016.
- The minutes of the ESNZ Riders AGM was also presented.
- MB thanked the JD for her time and attendance at the AGM.
- The riders meeting brought up a number of very good points pertaining to the organization of running of shows. JA to collate a report of the key points to be sent out to all Area Delegates and Show Secretaries for their interest.
- There is some work needed on the Job Description of the Area Delegates. Area Delegates need to be continually reminded of their responsibilities.
- Minutes approved to go up on the website.

Move adoption of Riders Representative Report

Moved: MB

Seconded: JB

## **General Business**

### *AGM / Board and Technical Meetings*

- JD presented AGM procedural Requirements.
  - Propose that the AGM be held 09/10 July 2016
  - Options for James Cook and Travelodge Wellington priced. Board agreed James Cook the preferred option.
  - Board meeting to be arranged for the 8<sup>th</sup> July 2016 at the ESNZ Offices
  - Technical Meeting to be arranged for the 10/11 June 2016

RS moved the above dates be approved and advertised to the stakes holders as required.

Moved: RS

Seconded: JB

All in favor

## **Other General Business**

- There is going to be an ESNZ debrief with HOY and rather than all individual committees and people sending individual feedback to HOY we would like to collate everyone's feedback. If everyone can please send any feedback to the JD for collation – ideally in bullet point format.
- Show affiliation fee – this is an ESNZ issue and is currently under discussion. Any affiliation fee goes back to ESNZ not jumping should this be looked at and maybe split as they would be using our rules etc. If shows are paying levies what rights and cover does this give them it is a very grey area that needs to be looked at closely.
- The Tour Fund levy is in the cash reserves and if we want to reintroduce we will need to work out how it will be collected and accounted for.
- Keen to see a tour of Australia organized? Do we really have the current suitable combinations or is this something that we should be looking at in a year or two once the new performance plan is in place.
- Incorporated Societies Act is in front of Parliament now so will wait to see what come out.
- Still working on Jumping By-Laws major with a few additional changes to be made.
- Concern about the delay in new stories getting on to the ESNZ website. Diana does not have access to the website only ESNZ staff, they need to be approved by the JD before publishing and we are getting them up as quickly as possible.  
If we know when they are coming from the press that would assist in getting them up faster.
- Show Hunter will look at their by-Laws Annex 10 and 13 could do with a tidy up.
- SH points co-ordinator - need to have a full assessment of what the role entails and the time it would involve. SH executive to look at the SH role and then TD will asses with JD, JD to look at the Jumping points co-ordinator role.

## **Next Meeting**

25<sup>th</sup> May 2016 - Wellington

The board was thanked for their attendance and the meeting was closed 3.30pm.