



EQUESTRIAN SPORTS
NEW ZEALAND

ESNZ Technical Committee – Terms of Reference

Updated August 2017

Purpose

To identify, discuss and present recommendations to the ESNZ Board for consideration on technical and sporting matters.

Composition of ESNZ Technical Committee

1. The ESNZ Technical Committee comprises of:
 - An ESNZ Board representative, who will also act as Chair
 - A representative from each ESNZ discipline (appointed by the discipline board)
 - ESNZ Veterinarian General
 - ESNZ Steward General
 - ESNZ General Manager or representative
 - A representative from NZPCA.
2. The Committee can co-opt the expertise of specific people from time to time as required
3. Any technical issues that relate to Stewarding would require the input (whether in person or by other means) of the ESNZ Steward General.
4. The Committee will meet as often as required although likely to be not more than twice a year with other meetings via conference call. The meetings should be time to have General Regulation changes confirmed prior to discipline AGMs.
5. The committee will report back to the ESNZ board following all meetings and will make recommendations for all rule changes and issue management as required.

Responsibilities

The ESNZ Technical Committee will be responsible to the Board of Equestrian Sport New Zealand for:

1. Monitoring, recommending amendments and enforcement of the ESNZ General & Veterinary Regulations.
2. Consideration of discipline specific requests for dispensation from the General Regulations and providing a recommendation to the ESNZ Board for decision.
3. Determining a process for the regular review of the ESNZ General Regulations.
4. Analysing and putting forward recommendations to the ESNZ Board for consideration on technical and sporting matters that relate across all the disciplines of ESNZ.
5. Identifying areas of risk within ESNZ's competitive environment which require further consideration by the ESNZ Board.



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ESNZ Technical Committee Code of Conduct

To apply to the proceedings of all meetings concerning the affairs of ESNZ or any of its Disciplines.

Members are expected to act in good faith and in the best interests of ESNZ. Committee members will:

- Act in compliance with the law.
- Maintain high ethical standards and observe the principals of fairness and impartiality in all dealings concerning ESNZ and its members. They must act in the interests of the members as a whole and not individual constituencies.
- Ensure that the confidentiality of the meeting room is maintained at all times. Minutes or summaries of proceedings may be published by agreement but details of discussions or other information remain confidential.
- Declare any conflicts of interest they may have in relation to matters being discussed. Such members may be asked to withdraw from discussion and/or abstain from voting.
- Take collective responsibility for decisions of the Committee. If they lose confidence in any significant decisions this should immediately be raised for debate. It is not acceptable for any Committee member to take such issue directly to the membership while they remain in office unless the Technical Committee has so agreed.

Warren James
ESNZ Rep and Chair

Scott McKenna
Dressage Representative

Murray Smith
Endurance Representative

Stuart Bishell
Eventing Representative

Fiona Bentley
Jumping Representative

Susan O'Brien
ESNZ Steward General
